



## Ministry of Education

### Open Competitive Examination for the recruitment to Grade 3-I (C) of the Sri Lanka Teachers' Service for English Teacher Vacancies in National and Provincial Schools and for the Vacancies in Information Technology, Home Economics and Aesthetic Subjects (Art, Music, Dancing) in Northern and Eastern Provinces-2021

Applications are invited from both male and female qualified Diploma Holders for the recruitment to Grade 3-I (C) of Sri Lanka Teachers' Service for English teacher vacancies in National and Provincial Schools and for the vacancies in Information Technology, Home Economics and Aesthetic Subjects (Art, Music, Dancing) in Northern and Eastern Provinces. The respective application has been published through "Online Applications - Institutional Exams" under "Our Service" in [www.doenets.lk](http://www.doenets.lk) website of the Department of Examinations and the applications should be submitted only in online method. Subsequent to the online submission, the application should be downloaded and printed. Also, the headings from (3) to (6) should be completed in handwritings and the signature of the applicant should be attested (7) in the printed copy. The application should be forwarded under registered cover; along with the certification of the Head of the Department (8) if applicable, in order to reach the Commissioner General of Examinations, Institutional Examinations Organization Branch, Department of Examinations, Sri Lanka, P. O. Box 1503, Colombo on or before the closing date of applications. (Keeping a copy of the application would be beneficial) "*Open Competitive Examination for the Recruitment to Grade 3-I (C) of the Sri Lanka Teachers' Service for English Teacher Vacancies in National and Provincial Schools and for the Vacancies in Information Technology, Home Economics and Aesthetic Subjects (Art, Music, Dancing) in Northern and Eastern Provinces-2021*" should be clearly mentioned on top left hand corner of the envelope. Closing date of applications will be 31.03.2021. This examination will be conducted in June, 2021 and the venues of the examination will be determined according to the number of applications received.

**Note** – It is not necessary for the applicants, who have already paid examination fees for the above examination and have posted applications to submit applications online. Forwarding the printed copy of the application via post is mandatory while complaints on misplacing or delaying applications in post will not be entertained. Repercussions of delaying applications till the closing date should be borne by the applicants themselves.

#### **02. Method of Recruitment:**

- 2.1 Applicants equal to five (05) times of the number of vacancies existing in each subject and medium based on the results of the written examination conducted by the Commissioner General of Examinations will be called for a general interview. Applicants, who have not fulfilled the qualifications prescribed in this Gazette Notification, will be rejected at the interview.

- 2.2 Candidates, who qualify from the general interview will be subjected to a practical test in terms of Section 13.2 of this Gazette Notification to evaluate skills on teaching and teaching methods required for the profession and school based recruitments will be made according to the number of vacancies and in the order of the total marks scored in the written and practical tests.
- 2.3 The list of vacancies will be displayed to the applicants at the Practical Test. Accordingly, the applicants should indicate the order of their preference in being appointed for vacant schools on the same occasion.
- 2.4 Since these recruitments will be school-based, no candidate will be allowed transfers till the completion of 08 years. Applicants are not allowed to apply for transfers within the aforesaid period of these 08 years and applying for transfers will cause the termination of his/her appointment.
- 2.5 **List of Vacancies**

Province	English Medium		Sinhala Medium				Tamil Medium			
	English	Information Technology	Home Science	Music	Dancing	Art	Home Science	Music	Dancing	Art
Western	√	-	-	-	-	-	-	-	-	-
Central	√	-	-	-	-	-	-	-	-	-
Southern	√	-	-	-	-	-	-	-	-	-
Northern	√	√	√	√	√	√	√	√	√	√
Eastern	√	√	√	√	√	√	√	√	√	√
Northern Western	√	-	-	-	-	-	-	-	-	-
North Central	√	-	-	-	-	-	-	-	-	-
Sabaragamuwa	√	-	-	-	-	-	-	-	-	-
Uva	√	-	-	-	-	-	-	-	-	-

### 03. Conditions of Employing in Service

- i. This post is permanent. The pension scheme entitled for this post will be subjected to policy decisions made by the government in future.

- ii. The officers appointed to this post will be subjected to a probation period of three (03) years and they should pass the first Efficiency Bar Examination within the aforesaid period of three (03) years.
- iii. The proficiency in official languages should be obtained in terms of the Public Administration Circular 01/2014 ,18/2020 and other Circulars incidental thereto.
- iv. This appointment will be subjected to the Procedural Rules of the Public Service Commission, Establishments Code of the Democratic Socialist Republic of Sri Lanka, Financial Rules of the government and other Departmental Rules.
- v. This appointment will be subjected to the provisions of the Service Minute of the Sri Lanka Teachers' Service published in the Extraordinary Gazette No.1885/38 dated 23.10.2014 of the Democratic Socialist Republic of Sri Lanka, and any amendments made thereto henceforth as well as the general conditions related to the appointments of the public service.
- vi. The language medium entitled for the appointment will be the medium mentioned by you in the application.

**04. Salary Scale:**

In terms of Public Administration Circular No 03/2016, this post is entitled to G-E-01-2016 Salary Scale with Rs. 27, 740-300x6-380x7-445x2-6.33,090 (monthly). The appointees will be placed in step 7 of this Salary Scale at Rs. 29,540. The salaries will be paid in accordance with the provisions in Schedule II of the aforesaid Circular. In addition, you will be entitled to any other allowance granted to public officers from time to time by the government.

**05. Educational Qualifications:**

- 5.1 As per the provisions of the Service Minute of the Sri Lanka Teachers' Service published in the Extraordinary Gazette No.1885/38 dated 23.10.2014 of the Democratic Socialist Republic of Sri Lanka, the applicants should have fulfilled the following qualifications as at 31.03.2021.
- 5.2 Should have followed and successfully completed a Diploma Course, not less than two years in duration and with a grade not lower than Level Six of National Vocational Qualification (NVQ 06) offered by an institution recognized by the Line Ministry in charge of Education for any vacant subject mentioned under 2.5 above.
- 5.3 Should have passed Sinhala Language or Tamil Language as a subject at G. C. E. (Ordinary Level) Examination as per the provisions of the Service Minute of the Sri Lanka Teachers' Service.

**Note :** Applicants who have qualified from examinations recognized as equal to local G.C.E (O/L) by the Commissioner General of Examinations may also apply.

**06. Age Limit:**

The applicants should have completed 18 years of age and not exceeded 35 years at the closing date of applications.

(Accordingly, only the applicants, whose birthday falls on or before 31.03.2003 and on or after 31.03.1986 can apply for this post.)

**07. Other Requirements:-**

- i. Applicants should be Sri Lankan citizens.
- ii. Should be of exemplary character.
- iii. Should have fulfilled all qualifications required for the recruitment by the closing date of applications.
- iv. Every applicant should be physically and mentally fit enough to serve in any part of Sri Lanka as well as to perform duties of the Post.

**08. Examination Conditions:**

**8.1 Online application should be completed in English language only. When the soft copy submitted online as well as the printed copy forwarded under registered post receive the Department of Examinations, the soft copy and the printout will be verified and the applicant will be informed of the acceptance / non acceptance of the application as a valid application through an SMS to the mobile number used to access the system or via an e-mail. Please download the general instructions prepared in relation to online applying and thoroughly follow the instructions when completing the application. Any revision made in the application after obtaining the printout will not be considered as a valid revision. Incomplete applications will be rejected without further notice.**

**8.2 Examination Procedure**

- i. This examination will be held in Sinhala, Tamil and English medium and the venue of the examination will be determined in consideration of the number of applications received.
- ii. Each applicant should sit for all question papers in one medium of language. That medium of language should be the same in which the applicant is to receive the appointment.
- iii. Applicants will not be allowed to alter the medium of language mentioned in his/ her application.
- iv. The examination comprises of two question papers. Each applicant should sit for both (02) papers. An applicant should score at least 40% marks for each paper to get through the examination.
- v. Number of recruitments will be determined by the Appointing Authority.

**8.3 One applicant may submit only one application.**

- 8.4 The signature of the applicant both in the application and the admission issued for the examination should be certified by either a Principal of a government school/ a Justice of Peace/ a Commissioner for Oaths/ an Attorney-at-Law/ a Notary Public/ a Commissioned Officer of Tri-Forces/ an Officer holding a gazetted post in the Police Service or an Officer holding a permanent post in public service.
- 8.5 Department of Examinations will publish a newspaper advertisement when admissions have been issued. Any applicant, who has not received the admission within 02 or 03 days of the notice, should inquire from the Institutional Examination Division of the Department of Examinations. When inquiring the applicant should accurately mention the title of the examination applied, full name of the applicant, NIC No and the address. If the applicant resides out of Colombo, should fax a letter of request to 011-2784232 along with the aforesaid details and a fax No. to immediately receive the admission. It would be beneficial for the applicant to keep in hand the copy of the application, copy of the examination fee receipt and the receipt of registered post when confirming such detail.

#### **09. Sitting for the examination:**

- 9.1 On the presumption that only eligible persons have applied, the applicants who have fulfilled the age limit stated in the Gazette notification and have paid the prescribed examination fee and submitted duly completed applications on or before the closing date of applications will be issued admissions by the Commissioner General of Examinations. An applicant sitting the Examination should produce his/her signature attested admission to the Supervisor of the Centre of the Examination. Any applicant, who fails to do so, will not be allowed to sit the Examination.
- 9.2 Each applicant should sit for the examination in the examination hall assigned for them. Every applicant should hand over the attested admission of the prescribed examination hall to its Supervisor on the first day facing the examination.
- 9.3 All candidates will be subjected to the rules and regulations imposed by the Commissioner General of Examinations in relation to conducting and issuing results of the examination. Any candidate, who violates such rules, may be subjected to any punishment imposed by the Commissioner General of Examinations.

**Note :** The issuance of an admission to an applicant for the examination will not be considered as he or she has fulfilled the qualification to sit the examination or to hold a post while passing the examination will not be considered as a qualification to receive the appointment.

#### **10. Identity of Applicants:**

An applicant should prove his/her identity at the Examination Hall to the satisfaction of the supervisor of Examinations in relation to every subject that he/she appears for. An applicant should submit one of the following to prove the identity.

- (i) National Identity Card
- (ii) A valid passport
- (iii) A valid Sri Lankan driving license

**Further, the Candidates should enter the examination hall without covering the face and the ears so that their identity can be confirmed. Those who refuse to prove their identity will not be allowed to enter the examination hall. Moreover, the candidates should remain without covering the face and the ears from the moment they enter the examination hall until they leave the hall after examination enabling the officials to identify the candidates.**

### **11. Punishment for providing false information:**

Accurate information should be very carefully furnished in filling the application. His/her candidacy may be cancelled on any instance before the examination, during the examination or after the examination, if revealed that the applicant is not qualified. Any particular furnished by an applicant is found to be false or if any important matter has been deliberately suppressed by him/her, he or she is liable to be dismissed from public service.

### **12. Syllabus**

It is compulsory for all the applicants to sit for all two question papers in the written examination.

**(I) Aptitude Test - 1 hour (100 Marks)**

This question paper is set with the objective of measuring the skills of reasoning of the candidate. This question paper consists of 50 questions including Multiple Choice Questions and Short answer questions. All the questions should be answered with short answers

**(II) General Knowledge – 01 hour (100 Marks)**

This question paper consists of 50 questions of Multiple Choice Questions and Short Answers Questions which aim at testing the general knowledge of the applicant on the field of teaching and / or general knowledge on local and current educational trends and general knowledge on modernization of education. All the questions should be answered with short answers.

### **13. Interview**

**13.1 General Interview -**

Marks will not be offered for the General Interview

**Note :** Expected Objectives -

**To check whether the qualifications stated in the Service Minute and in this notification or newspaper advertisement publicized in accordance therewith and evaluating physical qualifications.**

**13.2 Practical Test**

The applicants are expected to do a presentation under a topic identified by applicants as the Practical test. Marks will be offered as mentioned below;

Serial No.	Criteria for awarding marks at the Practical Test	Maximum Marks	Minimum Marks required to pass
01	Objective and the approach	05	02
02	Personality and voice control	05	02
03	Clarity in communication	05	02
04	Time management	05	02
05	Use of presentation techniques	05	02
	Total Marks	25	10

**Note :** Objectives expected to be accomplished –

Measuring the applicant’s competency in teaching - learning process, which is an important aspect of the teaching profession.

#### 13.2.1 Method of Practical Test

- (i) A duration not less than 5 minutes will be given for practical test
- (ii) Maximum marks attainable for the practical test is 25 marks.
- (iii) At least two (02) marks for each criterion should be scored to pass the practical test.
- (iv) The practical test is evaluated by an interview board appointed by the Secretary to the Line Ministry of Education.

#### 13.2.2 Objectives of the criteria

- (i) **Objective and the approach**  
Evaluation of the ability of explaining the objective of the lesson and approaching the lesson successfully
- (ii) **Personality and voice control**  
Evaluation of good personality as a teacher and the ability of voice control in teaching
- (iii) **Clarity in communication**  
Evaluation of the ability of effectively communicating relevant points in teaching learning process
- (iv) **Time management**  
Evaluation of the skill of reaching the objective within prescribed timeframe
- (v) **Use of presentation techniques -**  
Evaluation of the ability of using presentation techniques to achieve the objective

### 14. Examination Fees

14.1 Examination fee is Rs.600/-. Only the following payment methods allowed by the online system should be used to pay examination fees.

- I. Any Bank Credit Card
- II. Through any bank debit card with internet transaction facilities
- III. Bank of Ceylon Online Banking Method
- IV. Teller Slip Payment from any Bank of Ceylon Branch
- V. Payment at any Post Office of the Department of Post

Note – Instructions in relation to above payment methods are published in the website under technical instructions for the examination.

14.2 Receipt of payment will be acknowledged through an SMS or an e-mail. The total amount of the examination fee should be paid while applications with less or over payments will be rejected. The Department of Examinations will not be responsible for any fault occurred in paying examination fees through above payment methods.

14.3 Examination fees paid will not be returned or exchanged for any other examination at any cost.

## **15. Examination Results**

The final result sheet prepared in the order of total marks of the written examination and the practical test in order to include a number of candidates equal to the number of vacancies will be submitted to the Ministry of Education by the Commissioner General of Examinations. Results will be personally notified to all applicants, who sat the Examination or will be published in the Web site [www.results.exams.gov.lk](http://www.results.exams.gov.lk) by the Commissioner General of Examinations.

## **16. Instructions to fill the application:**

The online application has been prepared by using the below schedules (01, 02, 03, 04)

### **Schedule 01**

<b>Subject and Medium</b>	<b>Code Number</b>
English – English	1
ICT - English	2
Home Economics - Sinhala	3
Home Economics - Tamil	4
Music - Sinhala	5
Music - Tamil	6
Art - Sinhala	7
Art - Tamil	8
Dancing - Sinhala	9
Dancing - Tamil	10



**Schedule 02**

<b>Province</b>	<b>Code Number</b>
Western	1
Central	2
Southern	3
Northern	4
Eastern	5
North Western	6
North Central	7
Uva	8
Sabaragamuwa	9

**Schedule 03**

<b>District</b>	<b>Code Number</b>
Colombo	1
Gampaha	2
Kalutara	3
Kandy	4
Matale	5
Nuwara Eliya	6
Galle	7
Matara	8
Hambantota	9
Jaffna	10
Mannar	11
Vavuniya	12
Mullaitivu	13
Kilinochchi	14
Batticaloa	15
Ampara	16
Trincomalee	17
Kurunegala	18
Puttalam	19
Anuradhapura	20
Polonnaruwa	21
Badulla	22
Monaragala	23
Rathnapura	24
Kegalle	25

## **Schedule 04**

<b>City</b>	<b>City Number</b>
Colombo	101
Gampaha	102
Kalutara	103
Kandy	104
Matale	105
Nuwara Eliya	106
Galle	107
Matara	108
Hambantota	109
Jaffna	110
Mannar	111
Vavuniya	112
Mullaitivu	113
Kilinochchi	114
Batticaloa	115
Ampara	116
Trincomalee	117
Kurunegala	118
Puttalam	119
Anuradhapura	120
Polonnaruwa	121
Badulla	122
Monaragala	123
Rathnapura	124
Kegalle	125

17. For the Officers who are currently in Public Service, it is compulsory to submit their applications attested by their respective Heads of Department under heading No.8 of the application.
18. Candidates who do not appear for the interview on the prescribed date will not be re-considered under any circumstance.
19. All certificates should be presented at the date of interview and any certificate submitted later will not be considered.
20. The Secretary of the Ministry of Education reserves the right to determine on a matter not covered by this notification and to have the final determination regarding the filling or not filling the vacancies partly or entirely or not filling the vacancies at all.
21. In the event of any inconsistency among the Sinhala, Tamil and English language texts of this notification, the Sinhala text shall prevail.

**Prof. K. Kapila C.K. Perera**  
Secretary  
Ministry of Education, Isurupaya  
Pelawatta, Battaramulla.  
On the day of 15/03/ 2021