

N. B.– Part IV (A) of the Gazette No. 2,226 of 30.04.2021 was not published.



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## The Gazette of the Democratic Socialist Republic of Sri Lanka

අංක 2,227 – 2021 මැයි මස 07 වැනි සිකුරාදා – 2021.05.07  
No. 2,227 – FRIDAY, MAY 07, 2021

(Published by Authority)

### PART I: SECTION (IIA) – ADVERTISING

(Separate paging is given to each language of every Part in order that it may be filed separately)

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#### IMPORTANT NOTICE REGARDING ACCEPTANCE OF NOTICES FOR PUBLICATION IN THE WEEKLY “GAZETTE”

ATTENTION is drawn to the Notification appearing in the 1st week of every month, regarding the latest dates and times of acceptance of Notices for publication in the weekly *Gazettes*, at the end of every weekly *Gazette* of Democratic Socialist Republic of Sri Lanka.

All notices to be published in the weekly *Gazettes* shall close at 12.00 noon of each Friday, two weeks before the date of publication. All Government Departments, Corporations, Boards, etc. are hereby advised that Notifications fixing closing dates and times of applications in respect of Post-Vacancies, Examinations, Tender Notices and dates and times of Auction Sales, etc. should be prepared by giving adequate time both from the date of despatch of notices to Govt. Press and from the date of publication, thereby enabling those interested in the contents of such notices to actively and positively participate please note that inquiries and complaints made in respect of corrections pertaining to notification will not be entertained after **three months** from the date of publication.

All notices to be published in the weekly *Gazettes* should reach Government Press two weeks before the date of publication *i.e.* notices for publication in the weekly *Gazette* of 28th May, 2021 should reach Government Press on or before 12.00 noon on 13th May, 2021.

#### Electronic Transactions Act, No. 19 of 2006 - Section 9

“Where any Act or Enactment provides that any proclamation, rule, regulation, order, by-law, notification or other matter shall be published in the Gazette, then such requirement shall be deemed to have been satisfied if such rule, regulation, order, by-law, notification or other matter is published in an electronic form of the Gazette.”

GANGANI LIYANAGE,  
Government Printer.

Department of Govt. Printing,  
Colombo 08,  
01st January, 2021.

This Gazette can be downloaded from [www.documents.gov.lk](http://www.documents.gov.lk)



**1. General Qualifications required :**

1:1 Every applicant must furnish satisfactory proof that he is a Sri Lankan. A “Sri Lankan” is a citizen of Sri Lanka by descent or by registration as defined in the Sri Lanka Citizenship Act.

1:2 A candidate for any post for which the minimum educational qualification prescribed is a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass in the Senior School Certificate Examination or equivalent or higher examination, should have a pass either in Sinhala language or Tamil language obtained, as the case may be, at the Senior School Certificate Examination or its equivalent if he is either a Sinhalese educated in Sinhala Medium or if he is a Tamil educated in Tamil Medium (This requirement will not apply to those who are in the public service from a date prior to January 01, 1961, and who seek appointments to other posts in the public service).

1:3 Application from the “New Entrants” Public Officers, who are not either Sinhala or Tamil educated, whose probationary trial appointments have been terminated for failure to pass the prescribed official language proficiency tests will not be entertained unless they have obtained the qualifications which could entitle them to seek exemptions from the highest proficiency test prescribed for the post.

**2. Conditions of Service-General :**

2:1 All officers in the Public Service will be subject to the Financial Regulations, the Establishments Code, Departmental Orders or Regulations and any other Orders or Regulations that may be issued by the Governments from time to time.

2:2 A Public officer may be required to furnish security in terms of the Public Officers (Security) Ordinance, in such sum and in such manner as the secretary to the Ministry concerned may determine.

2:3 A Public Officer may be called upon to serve in any part of the Island.

**3. Conditions of Service applicable to Public Officers holding permanent appointments :**

3:1 In addition to the conditions referred to in Section 2 above Public Officer holding permanent appointments will be subject to the following further conditions:

3:1:1 All appointments will be on probation for a period of 3 years unless a longer period is considered necessary in respect of any post. Any appointment may be terminated at any time during the period of probation without a reason being assigned.

3:1:2 All public officers are required to conform to the provisions of the Chapter IV of the Constitution of the Democratic Socialist Republic of Sri Lanka and any other laws, regulations or rules that may be made from time to time to give effect to the Language Policy of the Government.

3:1:3 All Public officers who have not entered the Public Service either in Sinhala Medium or in Tamil Medium are required to acquire a working knowledge in one of the official languages.

3:1:4 Confirmation at the expiry of the period of probation of an officer who entered the Public Service in a medium other than Sinhala or Tamil will depend, inter alia, on the passing of the Grade I Proficiency Test in one of the Official Languages within one year; Grade II Proficiency Test within two years, and Grade III Proficiency Test (where applicable) within three years from the date of appointment.

Failure to pass a test within the prescribed period will result in the suspension of increments. Suspension will be converted to a stoppage if the test is not passed within a further period of six months beyond the prescribed period such stoppage operating until the test is passed or until such time as the provisions of Section 3:1:6 below apply.

3:1:5 Such officers should, on receiving appointment, be given facilities on full pay, for a period of 6 months to obtain proficiency in one of the official languages. He will thereafter, be required to sit the relevant proficiency examination and if he does not pass he will be given the opportunity to pass the examination within a period of 2 years immediately after the period of 6 months on full pay, while he performs his normal duties.

3:1:6 If he fails to pass the examination in this prescribed period of 2 1/2 years his services will be terminated.

3:1:7 A Public Officer already confirmed in permanent post in the Public Service will not normally be required to serve the period of probation on being appointed to another permanent post in the Public Service. Such

Officers may in the first instance be appointed to act in the new post for a specified period with a view to testing him in his new post.

3:1:8 Selected candidates (Other than those already holding permanent or temporary appointments in the Public Service) who have already been medically examined will be required to undergo a medical examination by a Government Medical Officer to test their physical fitness to serve in any part of the Island.

**4. Terms of Engagement :**

4:1 Public officers appointed to permanent and pensionable posts should contribute to the ‘Widows and Orphans’ Pension Scheme from their salary an amount equivalent to the percentage the Government requires to recover from their salary.

4:2 Public officers appointed to permanent or temporary posts on Provident Fund basis will be required to contribute 6% of their consolidated salary to the Public Service Provident Fund. The Government will contribute as its share of contributions an amount equal to 150% of the compulsory contributions credited to the fund at the close of the Financial Year.

4:3 Officers who hold pensionable appointments in the Public Service and who are released for appointments to pensionable posts in the Local Government Service and those officers in the Local Government Service who hold pensionable appointments and who are released for appointments to pensionable posts in the Public Service will be allowed pensionability in their posts in the Local Government Service and Public Service respectively.

4:4 Regular Force personnel in the Army, Navy and Air Force who are released for appointments to posts in the Public Service which are pensionable under the Minutes on Pension will be allowed pensionability in their posts in the Public Service. Notwithstanding anything to the contrary in these Minutes the unforfeited full pay service of any member of the Armed Forces who is released to accept an appointment as a Public Officer in a post which has been declared to be pensionable under these Minutes shall be reckoned for the purpose of any pension or gratuity payable under these Minutes.

**5. Serving Officers in the Public Service :**

5:1 Applications from officers of the Public Service who possess all the necessary qualifications must be forwarded through the Heads of their respective Departments. In the case of applications from Public Officers holding post in the permanent establishment in the Public Service. Heads of Departments in forwarding such applications should state whether the applicants could be released or not to take up the new appointment, if selected.

5:2 Candidates may be required to present themselves for interview at an appointed time and place. No travelling or other expenses will be paid in this connection.

5:3 Anyone desiring to recommend a candidate should do so by giving a testimonial. Any form of canvassing or any attempt to influence the selection of a candidate will disqualify such candidates.

5:4 Any statement in the application which is found to be incorrect will render the applicant liable to disqualification if the inaccuracy is discovered before the selection and to dismissal if discovered after the selection.

5:5 Application not conforming in every respect with the requirements of the advertisement will be rejected.

**6. Definition of Salary for the purpose of Eligibility :**

6:1 Salary for purposes of eligibility means only the consolidated salary and does not include any action salary, allowances etc.

**7. New National Policy on Recruitment and Promotions :**

Recruitment and Promotion in the Public Service, Provincial Public Service, Public Corporate Sector and Companies fully owned by the Government will be done in accordance with the policy laid down in the Public Administration Circulars No. 15/90 of 09.03.1990, 15/90 (I) of 25.03.1990 & 15/90 (ii) of 15.06.1990 with effect from 01.01.1990 subject to amendments that will be done by subsequent Public Administration Circulars.

**Rules and Instructions for Candidates**

“All candidates are bound to act in conformity with the provisions of the Examinations Act, No. 25 of 1968.”

All candidates are bound to abide by the rules given below. A candidate who violates any of these rules is liable to one or more of the following punishments at the discretion of the Commissioner of Examinations :—

- (i) Suspension from the whole or part of the examination or one subject or a part thereof ;
- (ii) Disqualification from one subject or from the whole examination ;
- (iii) Debarment from appearing for an examination for a period of one year or two years ;
- (iv) Debarment for life ;
- (v) Suspension of the certificate for a specified period ;
- (vi) Reporting the candidate’s conduct to his Superiors or handing over the candidate to the Police or making a complaint to the Police over his action.

The Commissioner reserves himself the right to take action at any time before the Examination or at any stage of it or thereafter, and his decision shall be deemed final. In the case of examinations for recruitment to the Public Service, the decision of Commissioner of Examinations shall be subject to the Supervision of the Public Service Commission.

1. All candidates should conduct themselves in a quiet manner in and around the Examination Hall so as not to disturb or obstruct the Supervisor, his assistants or the other candidates. They should enter and leave the Examination Hall as quietly as possible.

2. Candidates should obey the Supervisor. Therefore, when the Examination is in progress and before the commencement of the Examination as well as immediately after the end of the Examination they should act in accordance with the instructions of the Supervisor and his assistants.

3. Under no circumstances whatsoever will a candidate be allowed into the Examination Hall after the lapse of half an hour after the commencement of a paper. No candidate will be permitted to leave the hall till after half an hour from the time of commencement of the paper. Candidates who come late for Practical and Oral Examinations are liable to be refused admission.

4. Every candidate should sit at the desk bearing his/her index number and not at any other desk. Unless with the permission of the supervisor no candidate should change his/her seat. The occupation of a seat other than the one assigned to him by a candidate is liable to be considered as an act with a dishonest intention.

5. Absolute silence should be maintained in the Examination Hall. A candidate is forbidden to speak to, communicate with or have dealings with any person within or outside the Examination Hall other than a member of the Examination Hall Staff. If there is an urgent need for a candidate to communicate with another, prior permission must be obtained from the supervisor.

6. A candidate’s answer script is identified only by the Index Number and his/her name should not be written on the answer script. Another candidate’s index number appearing on the answer script of a candidate is considered as an attempt to commit a dishonest act. Answer scripts bearing an index number that is difficult to decipher is liable to be rejected.

7. Candidates should write only on the paper provided and should not write anything on the blotting paper, question paper, desk or any other place. Non conformity with this rule could be taken as an act with dishonest intentions.

8. Any paper or answer book supplied should not be torn up, crushed, folded or erased. Each and every sheet of paper used for rough work should be tied up with the answer script. It should be a part of the answer script. (Such rough work should be neatly crossed out.) Anything written inside the Examination Hall should not be taken out. If a question has been answered twice, the unnecessary answer should be neatly crossed out. Failure to abide by these requirements may be considered as an attempt to cheat.

9. When answering questions in Mathematics the submission of correct answers with incorrect working or with no working at all and in art if the work of art is similar or very close in resemblance to that of another candidate in concept, in form or in execution it is liable to be considered as a dishonest act.

10. The removal of any paper or stationery supplied to candidates out of the Examination Hall is prohibited. All such material remains the property of the Commissioner of Examinations. Breach of this rule shall be liable to be considered an act with dishonest intention.

11. While in the Examination Hall a candidate should not have with him or near him any book, note book, pocket note book, exercise book, sheet of paper or pieces of paper other than the stationery supplied to him. Nor should any handbag, travelling bag or parcel other than the candidate’s boxes of colours and boxes of instruments where necessary or any file cover, card board pad, folded newspapers, brown papers should be brought into the Examination Hall. Breach of this rule is a punishable act.

12. A candidate is strictly forbidden to keep with him any book, note book or a sheet of paper with written notes once inside the Examination Hall. Should the Supervisor so requires, each candidate is bound to declare

everything he has with him/her. Breach of this requirement shall be considered as an attempt to commit an act of dishonesty.

13. Candidates are forbidden to copy or attempt to copy from the answer script of another candidate, a book, paper containing notes or any other source. A candidate should not attempt to look at the answer script of any another candidate. A candidate should refrain from helping another Candidate and also from getting help from another candidate or a person. Every completed answer sheet should be kept underneath the sheet on which the answer is being written. Sheets of writing paper should not be strewn all over the desk.

14. A candidate will under no circumstance whatsoever be allowed to leave the Examination Hall even for a brief period during the course of the paper. However in an emergency if a candidate needs to leave the hall, he/she shall be allowed to do under the surveillance of the supervisor or his assistant. He/she shall be subject to search before leaving the hall as well as before re-entering it.

15. Impersonation while answering a paper or before the commencement of the Examination is a punishable offence. Tampering with identity cards, presenting false identity cards or tampering with someone’s identity are also such offences. Candidates are warned not to commit such offences.

16. Assistance given to a candidate in a dishonest manner by a person who is not a candidate, is considered a serious offence.

Candidates should adhere to the following instructions for their own safety :-

(i) Be at the Examination Hall well in time. It is sufficient to be at the Examination Hall 10 or 15 minutes before the commencement of each paper. If you have any doubt as to the location of the Examination Hall, make inquiries on a day prior to the date of Examination and be sure of its location.

(ii) In case of any doubt regarding your entry for a paper or eligibility to sit a paper you should bring it to the notice of the Supervisor and get your doubts cleared. Failure to do so may result in your candidature for the subject being cancelled.

(iii) When appearing for the Examination, candidates should produce their identity cards at every paper they sit. If a candidate fails to produce identification documents at the Examination Hall, his candidature is liable to be cancelled. In case a candidate forgets to bring such documents into the Examination Hall, it should be brought to the notice of the Supervisor and arrangements should be made to produce them before the Examination concludes.

(iv) Standard stationery (i.e. writing paper, graph paper, ledger paper, precis paper) will be supplied. If you receive any stationery that is different from the kind generally distributed or distributed to the others it should be promptly brought to the notice of the supervisor. No paper other than those issued at the Examination Hall should be used for answering questions. Excess paper and other material should be left on the desk, in good condition. When log tables are supplied they should be used with care and left on the desk when you leave.

(v) Candidates should bring their own pens, pencils, bottles of ink, erasers, pieces of cloth, rulers, geometrical instruments, coloured pencils, coloured chalk, etc.

(vi) When you start answering you should promptly write down your Index Number and the name of the Examination on each sheet of paper used. Write neatly and legibly on both sides of the paper. Leave a blank line after the answer to each part of a question. After the answer to a full question leave one or several blank lines. Do not crowd in your work.

(vii) The left-hand margin of the answer sheet is set apart for you to enter the number of the question you answer. The right hand margin is reserved for the examiner’s use and nothing should be written there. Number your answers correctly as incorrect numbering leads to confusion.

(viii) You should read carefully the instructions given at the head of the question paper, with regard to the compulsory questions and the manner in which the other questions should be selected. Disregard to these instructions is often liable to affect you adversely.

(ix) When Mathematics Questions are answered, give all details of calculations and any roughwork, in their serial order as part of the working of the problem. Necessary sketches, diagrams and figures should be accurate and sufficiently large. In an answer running into several pages if reference must be made to a diagram drawn in an earlier page, that diagram should be drawn repeatedly.

(x) At the end of each paper, arrange your answer sheets in the order you answered the questions. Then using the piece of twine supplied, tie them up at the top left hand corner. Do not tie up at the top right hand corner.

(xi) You should personally handover your answer script to the Supervisor or to an Invigilator. Or else remain in your seat till it is collected. Failure to do so may result in the loss of your script and your being treated as an absentee for the paper. On no account should your script be handed over to a peon or an attendant.

(xii) If it becomes necessary for you to speak to the Supervisor or an Invigilator, or if you need stationery, remain in your seat and raise your hand.

Commissioner General of Examinations,  
Department of Examinations,  
Pelawatta, Battaramulla.

## Posts – Vacant

### STATE MINISTRY OF PRIMARY HEALTH SERVICES, PANDEMIC AND COVID PREVENTION

#### Department of Social Service Development

#### VOCATIONAL INSTRUCTOR (GRADE III)

APPLICATIONS are called from eligible Sri Lankan citizens to recruit to the 01 Posts of Vocational Instructor to **Katawela** Vocational Training Center. Applications, prepared in accordance with following specimen should be sent to the Director, Department of Social Service, 2<sup>nd</sup> Floor, 2<sup>nd</sup> Stage, Sethsiripaya, Baththaramulla by registered post on or before 21.05.2021. The words “Recruitment of Vocational Instructor (Grade III)” should be written on the top left hand corner of the envelop in which the application is enclosed. Application and details could also be downloaded through the website of [www.socialservices.gov.lk](http://www.socialservices.gov.lk)

Required Qualifications to Recruit for this Post :-

#### 1. Vocational Instructor (Vehicle Painting)

##### 1.1. Age Limit :-

Shall be not less than 18 years and not more than 35 years of age on the closing date of applications.

##### 1.2. Educational Qualifications :-

##### (a) Educational Qualifications for the Post of Vocational Instructor (Vehicle Painting)

- (i) Should have passed 06 subjects with credit passes for four subjects including Sinhala or Tamil Language and Mathematics and two of any other subjects at the G.C.E. (Ordinary Level) Examination at one sitting.

*and*

- (ii) Should have passed G.C.E. (Advanced Level) all subjects in any stream (except the General paper) and should have achieved the required level of achievement to pursue a tertiary education course.

#### 1.3 Professional Qualifications

Should have obtained a certificate for a course of two years or more on relevant profession from Ceylon Technical Collage or Ceylon German Technical Training Institute ;

or

Should have obtained a certificate for a course of two years or more from Department of small Industries or the Department of Textile Industries ;

or

Should have obtained a certificate for a course of two years or more from Department of Social Services or National Youth Service Council or its affiliated Institutes ;

or

Should have obtained a certificate for a course of two years or more on relevant profession from Vocational Training Authority or its affiliated Institutes ;

or

Should have successfully followed and obtained the certificate for a technical course recognized by Tertiary and Vocational Education Commission as a course categorized under National Vocational Qualification (NVQ) level 05 or a course recommended by that Commission as an equivalent to that level.

#### 1.4 Experience :- Not applicable

#### 1.5 Physical Fitness :-

All the Candidates should have physical and mental fitness to serve in any part of the Island and to perform the duties of the post.

#### 1.6 Other :

- (i) Shall be a citizen of Sri Lanka.
- (ii) Candidates shall be of an excellent character.
- (iii) Shall have satisfied each and every way the qualifications mentioned from 1.1 to 1.6 as required for recruitment to the post, to the date prescribed in the application calling notification/*Gazette*.

**1.7 Method of Recruitment**

Recruitments are made on the result of written and professional test. The written test will be held first. Twice the number of required will be called for interview from the candidates who score high marks in the written test according to the order of merit. Only the candidates who get through the general interview will be forwarded for professional test. The number equal to the number of vacancies will be selected for the training course from the candidates who also get through from the professional test according to the total aggregated marks obtained from written and professional test in order of merit. Those who are selected, should obtain a certificate after successfully completion 3 month training course on teaching methods. Only the candidates who obtain that certificate will be recruited for the post.

**1.7.1 Written Test:-**

<i>Subjects</i>	<i>Duration</i>	<i>Maximum marks</i>	<i>Pass marks</i>
Intelligence Test	01 hour	100	40
Comprehension	02 hour	100	40

**1.8 Salary Scale**

Salary code –MT-01 -2016 as per the Public Administration Circular No. 03/2016  
Salary Scale – Rs.29,840-10x300-11x350-10x560-10x660- Rs. 48,890/=

**1.9. Terms of Service :-**

This post is permanent and pensionable. It is subjected to a future policy decision on scheme of pension made by government and required to contribute widows'/widowers' and orphans' Pension Fund. It should be acquired proficiency in the prescribed official language within 05 years in accordance with the Public Administration Circular No. 01/2014 and incidental circulars to that.

**Note :**

1. Written test will be held in Colombo according to decided by Social Services Director.
2. Only the candidates who qualified in above said qualifications should apply for this posts and recruited candidates are eligible to apply for annual transfers only after five years of compulsory service in the Institution which have relevant vacancies.

CHANDANA RANAWEERA ARACHCHI,  
Social Service Director.

Department of Social Services,  
2<sup>nd</sup> Floor,  
2<sup>nd</sup> Stage,  
Sethsiripaya,  
Baththaramulla,  
23rd April, 2021.

APPLICATION FOR RECRUITMENT TO THE POST OF .....

Language Medium

01. Name with Initials :-.....
02. Names denoted by Initials :-.....  
.....
03. Address :- .....

- 04. Telephone Number :- .....
- 05. NIC Number :- .....
- 06. Date of Birth :- .....
- 07. Age as at closing date of application  
 Years:-..... Months:-..... Days:-.....
- 08. Marital status :- .....
- 09. Sex :- .....
- 10. Educational Qualifications :-

I. G.C.E.(Ordinary Level)

Year :- ..... Index Number:- .....

<i>Subjects</i>	<i>Grade</i>	<i>Subjects</i>	<i>Grade</i>
Mathematics			
Sinhala/Tamil/English			

II G.C.E. (Advanced Level)

Year :- ..... Index Number:- .....

<i>Subjects</i>	<i>Grade</i>	<i>Subjects</i>	<i>Grade</i>

11. Professional and Other Qualifications :

<i>Name of the course</i>	<i>Institution</i>	<i>Course duration</i>

12. Experience :-

.....  
 .....  
 .....

I hereby certify that particulars furnished by me in this application are true and accurate to the best of my knowledge and belief.

.....  
 Signature of Applicant.

## MINISTRY OF PORTS AND SHIPPING

APPLICATIONS are called from qualified and experienced citizens of Sri Lanka for the following position to be recruited to the Media Division of the Ministry of Ports and Shipping.

Position	: Photographer Assistant
Nature of the position	: Temporary
Service type	: PL 1 Grade III
Salary	: Rs. 24,250 monthly allowance and Rs. 7,800 living cost

### **Educational Qualifications :**

Must have passed Six subjects with at least two credits in G.C.E. (O/L) examination in not more than two sittings.

### **Professional Qualifications :**

Professional qualifications have been obtain in the relevant field are regard as a special qualification

### **Age :**

Should not be less than 18 years and not more than 45 years

### **Recruitment procedure :**

Qualified persons will be recruited by an eligibility assessment interview.

### **Other :**

- Must be a citizen in Sri Lanka
- Applicants must have an excellent character
- All the qualifications that to be completed must have qualified to the relevant date stated in the recruitment notice in all the way.

The application completed with entire details should be sent with the copies of birth certificate, educational qualifications, professional and experience certificates to the following address by registered post on or before 24.05.2021. The position applied for should be stated in the left hand corner of the envelope that sending application. Delayed applications, unsigned applications and applications without above qualifications & certificates will be rejected.

This notice has also been published in the website of the Ministry of Ports and Shipping [www.portmin.gov.lk](http://www.portmin.gov.lk)

Secretary,  
Ministry of Ports and Shipping.

Ministry of Ports and Shipping,  
No. 19, Chaithya Road,  
Colombo 01,  
07th May 2021.

05-364

## Examinations, Results of Examinations & c.

### MINISTRY OF PUBLIC SERVICES, PROVINCIAL COUNCILS AND LOCAL GOVERNMENT

#### Efficiency Bar Examination for Officers in Grade II of the Sri Lanka Librarians' Service - 2018(I)2021

EFFICIENCY Bar Examination for the Officers in Grade II of Sri Lanka Librarians' Service will be held in Colombo in the month of August 2021 as provided for in Appendix 04 of the Sri Lanka Librarians' Service Minute published in the *Gazette* Extraordinary No. 2024/35 of the Democratic Socialist Republic of Sri Lanka dated 21.06.2017. Only the officers in Combined Service in the Public Service can apply for the relevant Efficiency bar examination as per this notification.

**Note:** Provisions for Provincial Librarians' Service shall be issued by the relevant Provincial Public Service Commissions and provisions shall be issued by the relevant institutions for other institutions concurrently to this *Gazette* Notification.

In order to identify the applications of the officers in each provincial public service and other institutions conveniently, code number should be used when indicating the relevant service or institution in the application. Accordingly, for the officers in combined service code number is 10. This number should be entered in the upper right side of the application where you have to mention the service you belong to.

02 (i) This examination will be conducted by the Commissioner-General of Examinations and the candidates are bound by the rules and regulations imposed by the Commissioner General of Examination on conducting the examination and issuance of results.

(ii) Rules prescribed for candidates are printed separately at the beginning of the *Gazette* Notification. Candidates will be liable to any punishment imposed by the Commissioner General of Examinations for breach of these rules.

03. The specimen form of application for this examination is published at the end of this notice. Candidates should prepare their own applications correctly and

legibly in accordance with the specimen form of application and send through the respective Heads of Departments by registered post to reach the "Commissioner - General of Examinations, Organization (Institution and Foreign Examination) Branch Department of Examinations Sri Lanka. P.O, Box 1503, Colombo" on or before 14<sup>th</sup> of June 2021. The name of the examination and the relevant grade should be indicated at the top left-hand corner of the envelope in which the application is enclosed. Applications received after the closing date will be rejected.

04. Candidates shall be required to prove their identity at the examination hall to the satisfaction of the supervisor for each subject they offer. For this purpose, any of the following documents shall be accepted.

(I) The National Identity Card

(II) A valid passport

(III) A valid driving license in Sri Lanka

Candidates should enter the examination hall without covering face and ears enabling to verify the identity. Those who refuse to verify their identity as such shall not be permitted to enter the examination hall. Further, candidates should remain with their face and ears uncovered until they leave the examination hall enabling the examination supervisors to confirm their identity. In case an objection is made, the candidate may be allowed to sit for the examination. However, results would not be released as the identity was not confirmed.

05. *Applications.*- Applications should be prepared using both sides of a paper of "A4" size in such a way that Nos. 1.0 to 5.0 appear on the 1<sup>st</sup> page whilst the Nos. 6.0 to 9.0 appear on the 2<sup>nd</sup> Page. The application could be typewritten but it should be filled in correctly and legibly by candidate's own handwriting. Applications that do not comply with the specimen and that have not been perfected properly will be rejected without notice. It would be advisable to keep a photocopy of the completed application form. Please indicate the title of the examination appearing in the specimen in English language as well, on both Sinhala and Tamil application forms. It is the responsibility of the candidate to make sure that the application form perfected by him/herself complies with the specimen given in the examination notice and the application has been perfected accurately including all the particulars and the prescribed examination fee has been paid and the relevant particulars are included in the application and



the receipt is affixed. Indicate “Efficiency bar Examination for Officers in Grade II of Sri Lanka Librarians’ Service”- 2018(1)2021 in top left-hand corner of the envelope in which the application is forwarded.

*Penalty for furnishing false information.*- Application should be perfected very carefully with correct information. If a candidate is found to be ineligible in accordance with the rules and regulations of this examination, his/ her candidature is liable to be cancelled at any state prior to, during or after the examination.

Candidates who apply for the examination for the first time need not pay examination fees. However, for subsequent sittings, candidates should pay Rs. 500/- for the whole examination, and Rs. 250/- for one subject. The cash receipt obtained from any post/ sub post office island - wide or any Divisional/ District Secretariat Office to be credited to revenue head 20-03-02 13 of the Commissioner General of Examinations, should be affixed in the due place of the application. It is advisable to keep a photocopy of the cash receipt with the candidate. It is kindly informed that no fee shall be charged in addition to the examination fee. The fee will not be refunded under any circumstance and will not be transferred in respect of any other examination.

06. On the assumption that only those who possess the qualifications mentioned in the *Gazette* notification have sent applications, the Commissioner General of Examinations will issue Admission cards along with copies of the time table to all candidates who have paid the relevant fees, whose applications have been filled properly and received along with the relevant receipt on or before the closing date. Candidates appearing for the examination should get their signatures on the admission cards attested in advance and produce to the supervisor of the examination hall. Candidates without admission cards will not be permitted to sit for the examination.

A notification will be published in newspapers as soon as the admission cards are issued to the candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken to notify the Department of Examinations in the manner specified in the notification. Name of the examination, full name of the applicant, address

and national identity card number should be mentioned when making such inquiry. In case of applicants outside Colombo, it would be advisable to send a letter of request furnishing a fax number to which the admission card should be sent, to the fax number mentioned in the notification and further to keep the following in hand at the time of calling the Department of Examinations: i.e. Copy of the application form and the receipt kept at your possession if it is relevant to payment of examination fee, receipt of registration.

Issuance of an admission card to a candidate does not necessarily mean that the candidate has fulfilled the qualifications to sit for the examination

07. The signature of the applicant placed on the application and admission card shall have been attested by the Head of the Institution or an officer authorized by him.

08. The admission card in which the signature has been attested should be produced to the supervisor of the examination center on the first day of the examination.

09. The Heads of Departments should approve duty leave for officers to whom admission cards have been issued by the Commissioner - General of Examinations to enable them to appear for the examination. No travelling expenses will be paid.

10. This examination will be held in Sinhala, Tamil and English media and candidates should answer both question papers in the language medium of the entry examination to the relevant service or in the official language. Candidates who entered the service without a Competitive Examination should answer both papers in the language medium of their education or in the official language. It would not be allowed to change the language medium of examination indicated in the application subsequently.

11. The officers may appear separately for each subject and at different occasions. However, for a pass, officers should obtain at least 40% of the total marks for each subject.

12. Commissioner General of Examinations will release the results of the examination to the Director General of Combined Services and the results will be published in the website of Ministry of Public Services, Provincial Councils and Local Government.

13. *Scheme of Examination.*- Examination consists of 2 questions papers

01. Subject No. 01 - General Administration and Financial Procedure - (100 marks)

• **Part I - General Administration -Duration - 1 1/2 Hours (50 marks).**

- (a) Basic knowledge on the Constitution of Sri Lanka.
- (b) Chapters VI to VIII, XII, XIV, XXIV, XXVII, XXVIII of the Establishment Code are included.
- (c) State Archives Act, No. 48 of 1973 and National Archives (Amendment) Act, No. 30 of 1981.
- (d) Part III of Science and Technology Act, 11 of 1994.
- (e) National Library and Documentation Services Board Act, No. 51 of 1998
- (f) Intellectual Property Act, No. 36 of 2003.

• **Part II - Financial Procedure -Duration - 1 1/2 Hours (50 marks).**

- (h) Financial Regulations - Part I Accounting activities of libraries and related regulations.

02. Subject No. 02 - Library Organization - Duration 03 hours - (100 marks)

- (a) Library building and equipment.
- (b) Advantages of government publications and method of using them.
- (c) Regional and international organizations in the field of Library.
- (d) Strategies of Library management.
- (e) Financial management.
- (f) Time management.
- (g) Human resource Management.
- (h) Activities of Information Communication Technology of Sri Lanka.
- (i) Computerizing systems and network of library activities.

**N.B.**– Candidates should obtain 40% of marks for each subject to pass this Examination.

14. The decision of the Director General of Combined Services will be final in respect of any matter not provided for in this notification.

15. In case of any inconsistency among Sinhala, Tamil and English texts of this notification, the Sinhala notification shall prevail.

S. ALOKABANDARA,  
Director General of Combined Services,  
Ministry of Public Services, Provincial Councils  
and Local Government

Ministry of Public Services, Provincial Councils  
and Local Government.

Independence Square,  
Colombo 07,  
27<sup>th</sup> of April 2021.

(For Office use only)

SPECIMEN APPLICATION FORM

**Efficiency Bar Examination for Officers in Grade II of the Sri Lanka  
Government Librarians' Service - 2018(1)2021**

Medium of Language in which  
You are appearing for the exam

- Sinhala - 2   
Tamil - 3   
English - 4

(Indicate the relevant Number in the cage)

The Service to which you belong  
(Please refer note of para 1.0 of the *Gazette*  
Notification carefully before filling this section)

1.0 1.1 Name in Full (in block capitals):.....

(E.g : HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)

1.2 Names with initials at the end (In block capitals):.....

(E.g: GUNAWARDHANA, H.M.S.K)

1.3 Name in Full (In Sinhala/ Tamil) : .....

2.0 Place of work and Address:-

2.1 Name and Address of the Office/ Department/ Institution (In English block capitals) : .....

2.2 Name and Address of the Office/ Department/ Institution (In Sinhala/ Tamil): .....

2.3 Address to which the admission card should be sent (In English block capitals) : .....

3.0 3.1 Gender : Female -1   
Male - 0  (Indicate the relevant Number in the cage)

3.2 N.I.C No. :

3.3 Contact Number: Mobile :

Office :

4.0 Subjects offering and respective Subjects Numbers :

Subject	Subject No.

5.0 Date of Birth: Day :   Month :   Year :

6.0 Present Post:-

6.1 Post:.....

6.2 Number of the Appointment Letter: .....

- 7.0 7.1 Are you applying for the examination for the first time?.....  
7.2 If not, examination fees paid:.....  
7.3 Post office/ Sub post office or any Divisional/ District Secretariat Office :.....  
7.4 Receipt Number: .....  
7.5 Date: .....

Affix the cash receipt firmly here  
(Keep a photocopy of the receipt)

8.0 Certificate of the Candidate :

I declare that the particulars furnished above are true, that I am eligible to appear for the examination in the medium indicated above, and that I have not been subjected to any form of disciplinary punishment. Further, I agree to abide by the rules and regulations imposed by Commissioner General of Examinations on conducting the examination and issuance of results.

.....  
Signature of candidate.

Date :.....

9.0 Certificate of the Head of the Department :

I certify that,

- (i) This candidate is employed in this department as an officer in Grade II of the Sri Lanka Librarians' Service
- (ii) The particulars furnished above are correct.
- (iii) his/her work and conduct have been Satisfactory throughout: and he/she has not been subjected to any form of disciplinary punishment (excluding warning) during the past 5 year period; and
- (iv) He/she is eligible to sit for this examination.
- (v) He/she has paid the prescribed examination fee and the receipt has been affixed. (Delete if inapplicable)

.....  
Signature of the Head of Department  
and official stamp.

Date :.....

Designation :.....

Address :.....

05-164

**MINISTRY OF PUBLIC SERVICES, PROVINCIAL COUNCILS AND LOCAL GOVERNMENT**

**Efficiency Bar Examination for Officers in Grade III  
of the Sri Lanka Librarians' Service - 2018(1)2021**

EFFICIENCY Bar Examination for the Officers in Grade III of the Sri Lanka Librarians' Service will be held in Colombo in the month of August 2021 as provided for in Appendix 03 of the Sri Lanka Librarians' Service Minute published in the *Gazette* Extraordinary No. 2024/35 of the Democratic Socialist Republic of Sri Lanka dated 21.06.2017. Only the officers in Combined Service in the Public Service can apply for the relevant Efficiency bar examination as per this notification.

**Note:** Provisions for Provincial Librarians' Service shall be issued by the relevant Provincial Public Service Commissions and provisions shall be issued by the relevant institutions for other institutions concurrently to this Gazette Notification.

In order to identify the applications of the officers in each provincial public service and other institutions conveniently code number should be used when indicating the relevant service or institution in the application. Accordingly, for the officers in combined service, code number is 10. This number should be entered in the upper right side of the application where you have to mention the service you belong to.

02. (i) This examination will be conducted by the Commissioner-General of Examinations and the candidates are bound by the rules and regulations imposed by the Commissioner General of Examination on conducting the examination and issuance of results.
- (ii) Rules prescribed for candidates are printed separately at the beginning of the Gazette Notification. Candidates will be liable to any punishment imposed by the Commissioner General of Examinations for breach of these rules.

03. The specimen form of application for this examination is published at the end of this notice. Candidates should prepare their own applications correctly and legibly in accordance with the specimen form of application and send through the respective Heads of Departments by registered post to reach the "Commissioner-General of Examinations, Organization (Institution and Foreign Examination) Branch, Department of Examinations Sri Lanka, P.O. Box 1503, Colombo" on or before **14<sup>th</sup> of June 2021**. The name of the examination and the relevant grade should be indicated at the top left-hand corner of the envelope in which the application is enclosed. Applications received after the closing date will be rejected.

04. Candidates shall be required to prove their identity at the examination hall to the satisfaction of the supervisor for each subject they offer. For this purpose, any of the following documents shall be accepted.

- (I) The National Identity Card  
(II) A valid passport  
(III) A valid driving license in Sri Lanka

Candidates should enter the examination hall without covering face and ears enabling to verify the identity. Those who refuse to verify their identity as such shall not be permitted to enter the examination hall. Further, candidates should remain with their face and ears uncovered until they leave the examination hall enabling the examination supervisors to confirm their identity.

05. *Applications.*- Applications should be prepared using both sides of a paper of "A4" size in such a way that Nos. 1.0 to 6.0 appear on the 1st page whilst the Nos. 7.0 to 10.0 appear on the 2nd Page. The application could be typewritten but it should be filled in correctly and legibly by candidate's own handwriting. Applications that do not comply with the specimen and that have not been perfected properly will be rejected without notice. It would be advisable to keep a photocopy of the completed application form. Please indicate the title of the examination appearing in the specimen in English language as well, on both Sinhala and Tamil application forms. It is the responsibility of the candidate to make sure that the application form perfected by him/herself complies with the specimen given in the examination notice and the application is perfected accurately including all the particulars and the prescribed examination fee has been paid and the relevant particulars are included in the application and the receipt is affixed. Indicate "Efficiency Bar Examination for Officers in Grade III of Sri Lanka Librarians' Service"- 2018(1)2021 in top left-hand corner of the envelope in which the application is forwarded.

*Penalty for furnishing false information* - Application should be perfected very carefully with correct information. If a candidate is found to be ineligible in accordance with the rules and regulations of this examination, his/ her candidature is liable to be cancelled at any state prior to, during or after the examination.

Candidates who apply for the examination for the first time need not pay examination fees. However, for subsequent sittings, candidates should pay Rs. 500/- for the whole examination, and Rs. 250/- for one subject. The cash receipt obtained from any post/ sub post office island - wide or any Divisional/ District Secretariat Office to be credited to revenue head 20-03-02-13 of the Commissioner General of Examinations, should be affixed in the due place of the application. It is advisable to keep a photocopy of the cash

receipt with the candidate. It is kindly informed that no fee shall be charged in addition to the examination fee. The fee will not be refunded under any circumstance and will not be transferred in respect of any other examination.

06. On the assumption that only those who possess the qualifications mentioned in the *Gazette* notification have sent applications, the Commissioner General of Examinations will issue Admission cards along with copies of the time table to all candidates who have paid the relevant fees, whose applications have been filled properly and received along with the relevant receipt on or before the closing date. Candidates appearing for the examination should get their signatures on the admission cards attested in advance and produce to the supervisor of the examination hall. Candidates without admission cards will not be permitted to sit for the examination.

A notification will be published in newspapers by the Department of Examinations as soon as the admission cards are issued to the candidates. If the admission card is not received even after 2 or 3 days of such advertisement, steps should be taken to notify the Department of Examinations in the manner specified in the notification. Name of the examination, full name of the applicant, address and national identity card number should be mentioned when making such inquiry. In case of applicants outside Colombo, it would be advisable to send a letter of request furnishing a fax number to which the admission card should be sent, to the fax number mentioned in the notification further to keep the following in hand at the time of calling the Department of Examinations: i.e. Copy of the application form and the receipt kept at your possession if it is relevant to payment of examination fee, receipt of registration.

Issuance of an admission card to a candidate does not necessarily mean that the candidate has fulfilled the qualifications to sit for the examination.

07. The signature of the applicant placed on the application and admission card shall have been attested by the Head of the Institution or an officer authorized by him.

08. The admission card in which the signature has been attested should be produced to the supervisor of the examination center on the first day of the examination.

09. The Heads of Departments should approve duty leave for officers to whom admission cards have been issued by the Commissioner-General of Examinations to enable them to appear for the examination. No travelling expenses will be paid.

10. This examination will be held in Sinhala, Tamil and English media and candidates should answer both question papers in the language medium of the entry examination to the relevant service or in the official language. Candidates who entered the service without a Competitive Examination should answer both papers in the language medium of their education or in the official language. It would not be allowed to change the language medium of examination indicated in the application subsequently.

11. The officers may appear separately for each subject and at different occasions. However, for a pass, officers should obtain at least 40% of the total marks for each subject.

12. Commissioner General of Examinations will release the results of the examination to the Director General of Combined Services and the results will be published in the website of Ministry of Public Services, Provincial Councils and Local Government.

13. *Scheme of Examination.*– Examination consists of 2 questions papers :

01. Subject No.(01) - General Administration and Financial Procedure - (100 marks)

- Part I - General Administration -Duration - 1 1/2 Hours (50 marks).

- (a) Chapters VI to VIII and XII, XIV, XXIV, XXVII, XXVIII of the Establishment code are included.

- (b) Procedural Rules of Public Service Commission published in *Gazette* extraordinary No. 1589/30 dated 20.02.2009.

- (c) Sri Lanka Library Association (Incorporation) Act No. 20 of 1974 and Amended Act, No. 7 of 2004.

- Part II - Financial Procedure -Duration - 1 1/2 Hours (50 marks).

- (d) Financial Regulations - (Except Chapter X)  
Accounting activities of libraries and related regulations.

2. Subject No. (02) -Library Organizations - Duration 03 hours - (100 marks)

- (a) Provincial Library Charter.
- (b) Library Committees
- (c) Conversation of library materials.
- (d) User education and public relations.
- (e) Types of Libraries and Services.
- (f) Simple principles and methodologies of library management.
- (g) Extension services that can be implemented in a library.

**N.B.**— Candidates should obtain 40% of marks for each subject to pass this Examination.

14. The decision of the Director General of Combined Services will be final in respect of any matter not provided for in this notification.

15. In case of any inconsistency among Sinhala, Tamil and English texts of this notification, the Sinhala notification shall prevail.

S. ALOKABANDARA,  
Director General of Combined Services,  
Ministry of Public Services, Provincial Councils  
and Local Government

Ministry of Public Services, Provincial Councils  
and Local Government.  
Independence Square,  
Colombo 07,  
27<sup>th</sup> of April 2021.

(For Office use only)

SPECIMEN APPLICATION FORM

**Efficiency Bar Examination for Officers in Grade III of the Sri Lanka  
Government Librarians' Service - 2018(1)2021**

Medium of Language in which  
You are appearing for the exam

- Sinhala - 2
- Tamil - 3
- English - 4

(Indicate the relevant Number in the cage)

The Service to which you belong  
(Please refer note of para 1.0 of the *Gazette*  
Notification carefully before filling this section)

- 1.0 1.1 Name in Full (in block capitals):.....  
.....  
(E.g : HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)
- 1.2 Names with initials at the end (In block capitals):.....  
.....  
(E.g: GUNAWARDHANA, H.M.S.K.)
- 1.3 Name in Full (In Sinhala/ Tamil) : .....

## 2.0 Place of work and Address:-

- 2.1 Name and Address of the Office/ Department/ Institution (In English block capitals) : .....
- 2.2 Name and Address of the Office/ Department/ Institution (In Sinhala/ Tamil): .....
- 2.3 Address to which the admission card should be sent (In English block capitals) : .....

- 3.0 3.1 Gender : Female -1   
Male - 0  (Indicate the relevant Number in the cage)

3.2 N.I.C No. :

- 4.0 Contact Number: Mobile :
- Office

## 5.0 Subject/Subjects offering :

<i>Subject</i>	<i>Subject No.</i>

- 6.0 Date of Birth: Day :   Month :   Year :

## 7.0 Present Post:-

- 7.1 Post:.....
- 7.2 Number of the Appointment Letter:.....

- 8.0 8.1 Are you applying for the examination for the first time?.....
- 8.2 If not, examination fees paid:.....
- 8.3 Post office/ Sub post office or any Divisional/ District Secretariat Office :.....
- 8.4 Receipt Number: .....
- 8.5 Date: .....

Affix the cash receipt firmly here  
(Keep a photocopy of the receipt)

## 9.0 Certificate of the Candidate :

I declare that the particulars furnished above are true, that I am eligible to appear for the examination in the medium indicated above, and that I have not been subjected to any form of disciplinary punishment. Further, I agree to abide by the rules and regulations imposed by Commissioner General of Examinations on conducting the examination and issuance of results.

.....  
Signature of candidate.

Date :.....



10.0 Certificate of the Head of the Department :

I certify that,

- (i) This candidate is employed in this department as an officer in Grade III of the Sri Lanka Librarians' Service
- (ii) The particulars furnished above are correct.
- (iii) his/her work and conduct have been Satisfactory throughout: and he/she has not been subjected to any form of disciplinary punishment (excluding warning) during the past 5 year period; and
- (iv) He/she is eligible to sit for this examination.
- (v) He/she has paid the prescribed examination fee and the receipt has been affixed. (Delete if inapplicable)

.....,  
Signature of the Head of Department  
and official stamp.

Date :.....

Designation :.....

Address :.....

05-165

**PUBLIC SERVICE COMMISSION**

**Ministry of Lands**

**LIMITED EXAMINATION FOR THE RECRUITMENT  
OF THE POSTS OF DEPARTMENTAL ASSISTANT  
DIRECTOR (DISTRICT LAND USE), GRADE III EXEC-  
UTIVE SERVICE CATEGORY OF LAND USE POLICY  
PLANNING DEPARTMENT - 2018 (2021)**

APPLICATIONS are called from the officers who are having following qualifications to fill the 07 vacancies in the posts of Assistant Director (District Land Use), Grade III Executive Service Category of this Department as an order given by the Public Service Commission. This examination will be conducted by Commissioner General of Examinations in the month of August 2021 in Colombo District. The application should be prepared as the specimen given at the end of this advertisement and filled application should be sent under registered post to the Director General, Land Use Policy Planning Department, No. 31, Pathiba Road, Colombo 05, on or before the date mentioned below. The words "Limited Examination for the recruitment of the posts of Departmental Assistant Director (District Land Use) - 2018 (2021)" should clearly be indicated on the top left hand corner of the envelop.

(a) Closing Date of the application: 07.06.2021

**Note:** Any complain about the late application or lost of application in the post will not be considered. Any damage due to delaying the application should be borne by the applicant still closing date.

1. **Recruitment Procedure to the Service.** – Applicants who are having the below mentioned qualifications are subjected to a written examination. Those who showed the highest skill at the examination will be called for a structured interview as per list prepared as five times as existing vacancies and arranged according to the English alphabetical order. Suitable applicants who obtained highest total marks both from the examination and from the interview will be appointed by Public Service Commission.

Number of officers to be appointed and the date of appointment will be decided by Public Service Commission.

2. **Salary Scale.** – Monthly Salary Scale of this post will be based on the schedule I of the Public Administration Circular No. 03/2016 dated 25.02.2016 Rs. 47,615-10x1335-8x1630-17x2170 - Rs. 110,895/- (SL-1-2016). Salaries are paid in accordance with the provisions as mentioned in Schedule II of that Circular.

3. **Conditions of Service :**

- (i) This post is permanent and pensionable. Contributions should be made to Widows' and Orphans' Pensions (W&OP) Scheme.

- (ii) Recruited officers will be subjected to one year probation period.
- (iii) Language proficiency should be obtained within 5 years from the recruitment according to the PA Circular 01/2014 and associated circulars.
- (iv) The appointment will be subjected to procedures of the Public Service Commission, Establishment Code of the Democratic Republic of Sri Lanka, Government Financial Regulations, Departmental Orders or Regulations.

4. *Educational Qualifications.*– Special Degree in Geography or Agriculture or General Degree in Geography obtained from a University accepted by University Grants Commission.

5. *Experience.*– The officers worked as in the Departmental post/s of Land Use Planning Officer, Assistant Land Use Planning Officer and Land Use Planning Assistant of the Land Use Policy Planning Department with five years (05) active and satisfactory service and permanent officers working & worked in the Departmental post of Land Use Planning Officer.

or

Officers should have completed the above qualifications, held departmental posts previously and currently absorbed into the Development Officer Service.

6. *Physical fitness :*

- I. Every candidate is able to work in any part of the country
- II. Physically and mentally fit to discharge the duties assigned to the post.

7. *Age Limit.*– Age Limit is not applicable since this post is limited to the officers of the Government Service.

8. *Other Qualifications :*

- I. Applicants should be Citizens of Sri Lanka.
- II. Applicants should have a good character.
- III. All qualifications requested for the post should be completed by the closing date of the applications.

09.1 *Written Examination :*

09.1.1 This examination will be conducted by Commissioner General of Examinations. The examination contains the following question papers.

<i>Subject No.</i>	<i>Subject</i>	<i>Time</i>	<i>Maximum Marks</i>	<i>Pass Marks</i>
01	Subject Paper	03 hrs	100	40%
02	Intelligence quotient (IQ)Test	01 hr	100	40%

09.1.2 *Syllabus :*

(a) Subject Paper

Applicant's knowledge will be tested on Land Use Planning at different levels and techniques that can be used for the rational allocation of land for different uses.

(b) Intelligence quotient (IQ)Test

It consists of 50 questions in multiple choice and short answer mode that measure analysis, interpretation, logical ability, *etc.*, related to numerical, linguistic and morphological structures and interrelationships.

10. *Interview :*

10.1 *Structured Interview :*

Number of applicants for the interview will be as five times as existing vacancies. Applicants those who obtained the highest marks at the written examination will be interviewed and give marks by a board

appointed by Public Service Commission.

Minimum of 40% marks should be obtained at the written examination for each paper is required for calling for the interview. Marks given at the interview will be as follows :-

	<i>Testing fields for marks to be given</i>	<i>Maximum marks</i>
01	Additional educational qualifications	20
02	Language Proficiency	15
03	Professional qualifications	20
04	Qualifications on IT/Computer Science	20
05	Additional Experience	20
06	Skill showed at the interview	05
	Total	100

11. *Conditions of the Examination :*

- I. Examination will be held on Sinhala, Tamil and English medium. Applicant can be sit for the examination in any of the three languages. Applicants should be written their answers using one of the above languages for all papers. Changing of the medium of language which appeared in the application will not be allowed. All applicants have to sit for both papers.
- II. Examination fee will be Rs. 1200/=. The fee should be paid to any Post Office/Sub Post Office, credit to vote no. 20-03-02-13of Commissioner General of Examinations and affix the receipt by its margin firmly on the application. It is useful to keep a photocopy of the receipt.
- III. The fee will not be refunded due to any reason.
- IV. Examination will be held only in Colombo. Date of the examination will be informed later.
- V. Incomplete applications will be rejected without a notice.  
**Note:** Enter to the examination hall will not be allowed without an admission. Only the attested admission should be produced to the supervisor at the Examination.  
Issuing of an admission is not an acceptance that the applicant is fulfilled his/her qualifications for the Examination.
- VI. Application should be prepared according to the specimen given here using a both side of a A4 paper of 22-29 cm in size and include number 01 to 7.2 of the application on the first page and rest on the next page. Application should be filled clearly by own hand writing. Applications which are not accordance with specimen and incomplete applications will be rejected without a notice. It is useful to keep a copy of the relevant application. Applicant must be check whether the application is accordance with the specimen before sending to avoid the rejection. Name of the Examination on the application must be written in English in addition to the Sinhala and Tamil names in Sinhala and Tamil applications respectively.
- VII. Receipt of the applications will not be informed and once the admission has been issued to the applicants, a newspaper advertisement will be published by the Department of Examinations, Sri Lanka. Any applicant who has not received the admission at least 05 days prior to the date of examination should make an inquiry from the Organization and Examination Branch of the Department of Examinations, as given in the advertisement. It is better to send the request to the Department of Examinations with a copy of the application, receipt of the payments of examination fee and registered post receipt and mentioning a fax number which can be used to send the admission. It is better to keep a copy of your request with you while you are sending the request to the Department of Examination.

- VIII. Commissioner General of Examinations is having authority to postpone or cancel the examination with the approval of the Public Service Commission.
- IX. Candidates should follow the rules and regulations of the examination issued by Commissioner General of Examinations. Candidates are liable to a punishment given by Commissioner General of Examinations if the rules and regulations of the examination are violated.
- X. *Identity of the Applicant:* Every applicant must be prove their identity to the Supervisor at the examination. One of the following documents will be accepted.
- I. National Identity Card.
  - II. Valid Passport
  - III. Valid Driving License issued in Sri Lanka
- Candidates should enter the examination hall without covering their face and ears to verify their identity. Candidates who refuse to prove their identities will not be admitted to the examination hall. Further, from the moment of entering the examination hall until the end of the examination and leaving, the candidates should not cover the face and ears in order to identify the candidate by the examination authorities.
- XI. Results of the written examination will be sent either personally to every candidate or published in the [www.results.exams.gov.lk](http://www.results.exams.gov.lk) web site.

Officers employed in the Public Service / Provincial Public Service, State Corporations should send applications through their Heads of Departments / Institutions. It is mandatory for every candidate to attest his / her signature by the Head of the Institution before appearing for the examination. Officers attached to the District Offices of the Land Use Policy Planning Department should send their applications through the Assistant Director (District Land Use) of their District Office.

12. Procedures of Public Service Commission, circulars issued regarding the public service from time to time and recruitment procedures of executive service category of the Land Use Policy Planning Department and their amendments are applicable to this post.

13. *Furnishing inaccurate details.* – If any of the particulars furnished by you in the application form is found to be false or erroneous before the recruitment, your candidature will be cancelled. If such false or erroneous particulars are revealed after recruitment, actions will be taken to dismiss from the service according to the relevant procedures.

14. Final decision will be taken by Public Service Commission regarding any particulars not mentioned in this *Gazette* notification. The Public Service Commission reserves the right to fill or not to fill or to partly fill the vacancies.

15. When any inapplicable or inconsistency between the Sinhala, Tamil and English texts, the Sinhala text shall prevail.

By order of the Public Service Commission,

Secretary,  
Ministry of Lands.

23<sup>rd</sup> Date of the Month of April in 2021,  
"Mihikatha Madura"  
1200/6 Rajamalwatta Lane,  
Battaramulla.

**SPECIMEN APPLICATION FORM**

(For office use)

**LIMITED EXAMINATION FOR THE RECRUITMENT TO THE POST OF DEPARTMENTAL ASSISTANT DIRECTOR (DISTRICT LAND USE), GRADE III EXECUTIVE SERVICE CATEGORY OF LAND USE POLICY PLANNING DEPARTMENT - 2018(2021)**

Medium:

Sinhala - 2, Tamil - 3, English - 4

(Write the relevant number inside the box)

1.0 Full Name (in English block capitals):.....

(e.g.- HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)

1.1 Name with Initials, with initials at the end (in block capitals): .....

(e.g.- GUNAWARDANA H.M.S.K.)

1.2 Full Name (in Sinhala/Tamil): .....

2.0 Address the admission has to be sent (in block capitals): .....

2.1 Official Address (in block capitals):.....

2.2 Permanent Address(in Sinhala/Tamil): .....

3.0 National Identity Card Number :-

4.0 Sex:- Male - 0 Female - 1  (Write the relevant number inside the box)

5.0 Mobile number:-

6.0 Marital status:- Married - 1 Unmarried - 2  (Write the relevant number inside the box)

7.0 7.1 Date of Birth : Year :     Month :   Date :

7.2 Age as at 07.06.2021 : Years :     Months :   Days :

8.0 Date of the first appointment:-

8.1 Designation: .....

8.2 Class/Grade: .....

9.0 Language Proficiency:.....

10.0 District in which currently working:-.....

11.0. Highest Educational Qualifications: (Post Graduate/Degree/Diploma) : .....

(Indicate subjects and the passing dates)

12.0 Description of the receipt of the exam fee:

12.1 Post Office/Sub Post Office in which the payment has been made: .....

12.2 Receipt No. and Date: .....

12.3 Amount:.....

Affix the receipt firmly here by a margin

I hereby certify that the above particulars furnished by me are true and correct. I am aware that if any particulars contained here are found to be false or incorrect, I am liable to be disqualified if detected before the selection or to be dismissed if detected after selection without any compensation.

Further, I abide to the rules and regulations of the examination imposed by the Commissioner General of Examinations.

.....,  
Applicant's Signature.

Date :.....

13.0 Attestation :

Officer Mr. / Mrs. / Miss ..... I know in my office and I hereby certify that he/she signed in front of me on .....

.....,  
Attester.  
(Signature and Stamp)

Date:.....

Name of the Attester:- .....

Designation:- .....

Address:- .....

14.0 Certificate of the Head of the Department :

Particulars furnished in the application by the officer are true and correct and he/she has paid the relevant examination fee and affixed the receipt.

Since He/She has/has not obtained required qualification, the application is recommended/not recommended.

.....,  
Signature of the Head of the Department.

Date:.....

05-89

## PUBLIC SERVICE COMMISSION

### Open Competitive Examination for Recruitment to the Post of Assistant Director of Commerce of Grade III Executive Service of the Department of Commerce of the Ministry of Trade- 2021

APPLICATIONS are hereby called for Six (06) vacancies in the post of Assistant Director of Commerce in the Department of Commerce of the Ministry of Trade from the candidates who have fulfilled the qualifications stipulated in this notice.

The applications prepared as per the specimen given at the end of this notice should be sent by registered post to reach the address, “The Commissioner General of Examinations, (Establishment, Examinations and Organization) Branch, Department of Examinations of Sri Lanka, Po. Box 1503, Colombo” on or before the date stated below. The phrase “Open Competitive Examination for Recruitment to the post of Assistant Director of Commerce of Grade III Executive Service of the Department of Commerce” should be clearly stated in the top left hand corner of the envelope enclosing the application.

(a) Closing date of application is 04.06.2021.

**Note:** No complaint to the effect that an application form or a letter respecting such form has been lost or delayed in the post will be entertained. Candidates who delay their application until the last day will do so at their own risk.

01. *Method of Recruitment.*– Candidates who fulfill the qualifications stated in this notice shall sit for a written examination followed by a general interview, and in order of merit on the results of the written examination, they will be selected by the Public Service Commission

02. *Terms of Employment :* -

- (i) This post is permanent. You will be subject to the policy decisions taken by the Government in future regarding your pension scheme.
- (ii) The officers appointed to this post will be on probation for a period of three (3) years and the first efficiency bar test should be passed within the three (3) years of probation period.
- (iii) In terms of the Public Administration Circular No. 01/2014, you should acquire the prescribed proficiency in the relevant official language within a period of five (5) years from the date of appointment. Those officers who enter the service in a language other than the official languages should obtain proficiency in one language of the official languages within a period of three (3) years and the other language within a period of six (6) years. The officers should obtain the proficiency in Second language of Category I.
- (iv) The appointment will be subject to the procedural rules issued by the Public Service Commission, the provisions of the Establishment Code of the

Democratic Socialist Republic of Sri Lanka and the Financial Regulations of the government and other Departmental Orders.

- (v) The officers selected for the posts of Assistant Director of Commerce are liable to be appointed to serve abroad from time to time and will be entitled to receive an allowance approved by the government on such occasions.

03. *Salary Scale.*– The monthly salary scale entitled to the post as per the Public Administration Circular No. 03/2016 is SL-1-2016. Rs. 47,615-10x1335-8x1630-17x2170= Rs. 110,895/= (Monthly) and your salary will be paid in terms of the provisions of that circular.

04. 4.1 *Educational Qualifications :-*

- (i) A first class or second class special degree in Economics, Commerce, Business Administration, Marketing, Statistics, Accountancy, Public Administration or Management obtained from a university recognized by the University Grant Commission or from an institution recognized by the University Grants Commission as an institution for awarding degrees ;

or

- (ii) A general degree with a first class or second class upper division in Economics or Commerce obtained from a university recognized by the University Grants Commission or from an institution recognized by the University Grants Commission as an institution for awarding degrees ;

or

- (iii) A degree in Law obtained from a university recognized by the University Grant Commission or from an institution recognized by the University Grants Commission as an institution for awarding degrees.

4.2 *Professional Qualification :*

Candidates who fulfill the educational qualifications stipulated in iii of 4.1. above should have been sworn in as an Attorney-at-law in the Supreme Court.

4.3. *Experience :*

Candidates who fulfill the educational qualifications stipulated in iii of 4.1. above should have a minimum of three (3) years' service as a practicing lawyer in the field of Commerce or International Trade Law.

05. *Age limit.* – Applicants should not be less than twenty one (21) years and not more than thirty five (35) years of age on the closing date of applications. (Accordingly, only the candidates who have the dates of birth on or after 31.05.1986 and on or before 31.05.2000 are eligible to apply.

06. *Physical Suitability.* – All candidates should be physically and mentally fit to serve in any part of Sri Lanka and any country abroad.

07. *Other :*

- (i) Shall be a citizen of Sri Lanka.
- (ii) Should be of an excellent character.
- (iii) Requisite qualifications for this post should have been completed in every aspect as at the closing date of application.

08.

8.1. *Written Examination :*

- (i) Will be conducted in Colombo in August 2021 by the Commissioner General of Examinations on behalf of the Public Service Commission
- (ii) The examination will be held in Sinhala, Tamil and English languages.
- (iii) Candidates will be allowed to sit for the examination in any one of the languages mentioned above and should answer all the question papers in the same language so selected. The medium of language applied for will not be allowed to change subsequently.
- (iv) Written examination consists of papers on the following subjects

Subject No	Subject	Duration	Marks	Minimum pass marks
01	Intelligence Quotient	01 hour	100	40%
02	General Question Paper (Commerce and Economics)	02 hours	100	40%

Subject No	Subject	Duration	Marks	Minimum pass marks
03	English Language	02 hours	100	40%
04	Essay and Summary	02 hours	100	40%

*Syllabus of Written Examination :*

(a) *Intelligence Quotient :*

Consists of multiple questions to determine the candidate's ability of logical reasoning, analytical thinking and decision making.

(b) *General Question Paper (Commerce and Economics) :*

Consists of questions to examine the candidate's knowledge on commercial and economic background of Sri Lanka and overseas.

(c) *English Language :*

Consists of questions to determine the candidate's knowledge in grammar, vocabulary and comprehension of English language.

(d) *Essay and Summary :*

Should write essay/essays on given one or several subjects. These subjects are not related to the field of study but to examine candidate's ability of expression, imagination, thinking capacity, general knowledge and language skills.

Comprehension is meant to examine the candidate's ability to understand the meaning of a given passage and express it clearly and in appealing manner summarized form.

8.2. *Interview :*

I. An equivalent number of candidates to the number of vacancies will be called for the interview in order of merit from candidates who have obtained minimum 40% pass marks for each subject.

II. The interview board appointed by the Public Service Commission will examine the basic qualifications and certificates of the candidates.



8.3. *Release of Results :*

A list of names of the qualified candidates equivalent to the number of vacancies (as mentioned in the notice) in accordance with the paragraph 8.1 of the *gazette* will be forwarded to the Secretary of the Public Service Commission. Results will be issued by post to all the candidates who have sat for the exam or will be published on [www.results.exams.gov.lk](http://www.results.exams.gov.lk).

any notification to the applicants. Retaining a photocopy of the application will be useful.

09. *Procedure of Application :*

I. The examination fee is Rs. 1200/= The receipt obtained by paying the examination fee to the credit of the revenue head 20-03-02-13 of the Commissioner General of Examinations at any Post office of the island should be properly affixed in the relevant space provided in the application form. Retaining a photocopy of the receipt will be useful.

V. Any application which is not complete in every aspect is liable to be rejected. No complaints to the effect that an application has been lost or delayed can be considered.

VI. The application should be prepared in the medium of languages in which the applicant intends to sit for the examination.

**Note:** the examination fee once paid will not be fully or partially refunded under any circumstances or for reasons such as withdrawing the application, declining in sitting for the examination or having found disqualified after sitting for the examination.

VII. Completed applications should be forwarded by registered post to reach the address, The Commissioner General of Examinations, (Establishment, Examinations and Organization) Branch, Department of Examinations of Sri Lanka, Po. Box 1503, Colombo on or before 31/05/2021. Applications received after the closing date will not be accepted. The phrase “Open Competitive Examination for Recruitment to the post of Assistant Director of Commerce of Grade III Executive Service of the Department of Commerce” should be clearly stated in the top left hand corner of the envelope enclosing the application.

II. The examination will be held in Colombo in the month of August 2021.

VIII. Receipt of application will not be acknowledged.

III. All incomplete applications will be rejected without any notification to the applicants.

IX. The Commissioner General will issue Admission cards on the assumption that the applicants have fulfilled all the requirements specified in the notice, the prescribed fee has been duly paid and the certification/ attestation of the application has duly been made.

**Note:** Issuance of an admission card to a candidate should not be considered as an acceptance that he or she has fulfilled the required qualifications to sit for the examination.

IV. Application should be prepared in accordance with the specimen (Annex I) using “A4 sheets and section 01 to 08 in the first page and the remaining sections in the second and third pages”. All entries in the application have to be made in the applicant’s own clear hand writing. Name of the examination in the heading should be written additionally in English language in the case of Sinhala and Tamil medium applications. All applications which do not comply with the specimen application and all incomplete applications will be rejected without

A newspaper advertisement will be published by the Department of Examinations as soon as the admission cards have been issued. Candidates who do not receive their admission cards at least five (05) days prior to the date of the examination stated in the advertisement should, without delay, inquire from the Organization and Foreign Examinations Branch of the Department of Examinations Sri Lanka. Name of the Examination, full name of the applicant, National Identity card number and address should be stated when an inquiry is made. If the applicant resides outside Colombo, it is advisable to send a written request to the Fax number stated in the advertisement with the above details and a fax number of the applicant,

to receive admission card as immediately as possible. Retaining a photocopy of the copy of the completed application and the receipt in proof of the registered post each will be useful in such inquiries.

X. The Commissioner General of Examinations reserves the rights to postpone or cancel the examination with the approval of the Public Service Commission.

XI. The candidate who sits for the examination should produce the attested admission card to the supervisor in the assigned examination hall. Any candidate who fails to produce the attested admission card will not be allowed to sit for the examination.

All candidates should be bound by the rules and regulations imposed by the Commissioner General of Examinations on conducting the examination and any violation are liable to punishments imposed by him for breach of the rules.

XII. A candidate must sit the examination only at the assigned examination hall. Every candidate must get his/her admission card duly attested and surrender it to the supervisor of the hall on the first day he/she presents himself/ herself for the examination. A set of rules to be observed by all candidates is published in the *gazette*.

**Note:** Issuance of an admission card to a candidate should not be construed as an acceptance that he or she has fulfilled the required qualifications to sit for the examination.

XIII. *Identity of the Candidate :*

The candidate should prove his/her identity to the satisfaction of the supervisor on each subject he/she sits for. Either of the following documents will be accepted

- (i) National Identity Card
- (ii) Valid Passport
- (iii) Valid Sri Lankan Driving License

Furthermore, Candidates should enter the examination hall without covering their face and ears to prove their identity. Further, any candidate who refuses to prove his/her identity

will not be allowed to enter the examination hall. Candidates should also not cover their faces and ears throughout the period from entering the examination hall to leaving the hall in order to prove their identity to the invigilators.

*Important:*

- (a) Any document or a copy of the document should not be attached to the application.
- (b) Applications of those candidates who fail to furnish documents when required, will not be considered.

The candidates who are already in public service should forward their application forms through the respective Heads of the Departments and the signature in the admission card should be attested by the respective Head of the Department. In the case of other candidates, signature in the application form should be attested by a Principal of a Government School, a Justice of the Peace, Commissioner of Oaths, Notary Public, Commissioned Officer in the armed forces, Staff officer in the government service or provincial government service or Chief Incumbent or the presiding monk of a Buddhist temple or a person who holds a significant position in the clergy in charge of a place of worship.

10. This post shall be subject to Procedural Rules issued by the Public Service Commission Circular and other provisions issued by the government from time to time in relation to the Public Service and the conditions stipulated in the relevant scheme of recruitment of the Grade III Executive Service and any amendments subsequently made thereto.

11. If it is found that any information given in the application is incorrect prior to the appointment, his/her candidature will be liable for cancellation. If such information is found after the appointment the applicant is liable for dismissal from the service subject to applicable procedure.

12. In respect of matter/ matters not covered in the notice the determination of the Public Service Commission will be the final. The authority of the final decisions in filling all the vacancies or part thereof rests with the Public Service Commission.

13. This notification is published in Sinhala, Tamil and English languages and in case of a discrepancy among the texts, the notice published in Sinhala language shall prevail.

By order of the Public Service Commission,

J. M. B. JAYAWARDANA,  
Secretary,  
Ministry of Trade.

CWE Secretariat Building,  
No. 27, Vauxhall Street,  
Colombo 03,  
On 29th April, 2021.

Annex I

SPECIMEN APPLICATION

PUBLIC SERVICE COMMISSION

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF ASSISTANT DIRECTOR OF COMMERCE OF GRADE III  
EXECUTIVE SERVICE OF THE DEPARTMENT OF COMMERCE OF THE MINISTRY OF TRADE- 2021

වෙළෙඳ අමාත්‍යාංශයේ වාණිජ දෙපාර්තමේන්තුවේ විධායක සේවා ගණයේ III ශ්‍රේණියේ සහකාර වාණිජ අධ්‍යක්ෂ තනතුර සඳහා  
බඳවා ගැනීමේ විවෘත තරග විභාගය - 2021

(Office use only)

Language medium of applying for the examination:

(Sinhala-2, Tamil-3, English-4)

(Write the relevant number in the cage)

("Open Competitive Examination for Recruitment to the post of Assistant Director of Commerce of Grade III Executive Service for the Department of Commerce" should be clearly indicated in the top left hand corner of the envelope enclosing the application)

01. (i) Name in Full (In English Block Capitals):

.....  
.....

(Ex: HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)

(ii) Name with the Last Name First and the Initials at the End (In English Block Capitals):

.....  
.....

(Ex: GUNAWARDHANA, H.M.S.K)

(iii) Name in full (In Sinhala/Tamil):

.....  
.....

02. (i) Postal Address (In English Block Capitals) The admission cards shall be sent by post to this Address:

.....  
.....

03. Sex:

Male - 0   
Female - 1

(Write the relevant number in the cage)

04. National Identity Card Number:

--	--	--	--	--	--	--	--	--	--

05. District of Residing : .....

06. Whether Married? Single or Widowed:.....

07. Date and Place of Birth : Year :  Month :  Date :

I. Place of Birth :.....

II. Age as per the *Gazette* notification:

Years :  Months :  Dates :

08. Ethnic group :

- Sinhalese 1
- Sri Lankan Tamil 2
- Indian Tamil 3
- Muslim 4
- Burgher 5
- Moor 6
- Other 7

(Write the relevant number in the cage)

09. (i) Educational qualifications :

(Details of all degrees obtained, distinctions, vocational and technical qualifications, with dates and classes if any, the subjects and the names of the institutions by which they were awarded shall be mentioned) :

<i>Exam/degree</i>	<i>Year</i>	<i>Subject</i>

(ii) Highest examination passed:

<i>(01) Sinhala</i>	<i>(02) Tamil</i>	<i>(03) English</i>

10. Schools, Colleges and Other Institutions where the Candidates have Studied after the Age of 12 years:-

<i>School, college or institution</i>	<i>From</i>	<i>To</i>
(1)		
(2)		
(3)		
(4)		

Professional Education :

<i>Institution</i>	<i>From</i>	<i>To</i>
(1)		
(2)		
(3)		
(4)		

11. Details of the excellence you have gained in the field of sports and the responsible positions you have held in that field: .....

12. (a) Whether you are free from any debts? If not, how much do you owe? .....

(b) Have you ever been convicted guilty at any Court of Law? If so, provide the details with date/s and case number: .....

13. Current Employment and Past Employments (Mention the date of the appointment, date of resignation and last annual salary): .....

<i>Post</i>	<i>From</i>	<i>To</i>	<i>Annual Salary (LKR)</i>
(1)			
(2)			
(3)			

**NB:-** If you were employed by the public service, the reasons for its termination should be stated in heading 14 below.

14. Special Qualifications :

Do you possess any special qualification or experience stipulated in the notification? If so provide details with dates.

15. Any other Information: .....

16. Examination Fee :-

Affix the receipt here

- (i) Receipt No.: .....
- (ii) Post Office/ Sub Post Office to which the Fee was paid : .....
- (iii) Amount Paid: .....
- (iv) Date of Payment: .....

17. I hereby certify that all the information provided by me in this application is true and correct. I am aware that any particulars contained herein are found to be false I am liable to disqualification before appointment and to dismissal from service if the inaccuracy is found after the appointment. I agree to be bound by the rules and regulations imposed by the Commissioner General of Examinations with regard to the conducting and issuing results of this examination.

Date : .....

.....  
Signature of the candidate.

18. Attestation of the Signature of the Applicant :

I hereby certify that Mr./Mrs./Miss ..... who submits this application is known to me personally and that he/she placed his/her signature in my presence on ..... and further he/she has paid the prescribed examination fee and pasted the receipt on the application.

.....  
Signature of the Attester.

Date : .....

Name of the Attester: .....

Post: .....

Address: .....

(Place the Official Frank)

19. Recommendation of the Head of the institution, if the applicant is serving at a public / provincial public service/ government corporation:

I hereby certify that the information given in 13 is true and correct / is to be corrected as follows, and that his/her character and behavior is ..... He/she can /cannot be released from the service.

.....  
Signature of the Head of the Department/Institution.

Post : .....

Date : .....

**NEW SCALES OF CHARGES FOR NOTICES AND ADVERTISEMENTS IN THE  
“GAZETTE OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA”  
EFFECTIVE AS FROM JANUARY 01st, 2013**

**All the Gazettes could be downloaded from the [www.documents.gov.lk](http://www.documents.gov.lk)  
(Issued every Friday)**

- All Notices and Advertisements are published at the risk of the Advertisers.
- All Notices and Advertisements by Private Advertisers may be handed in or sent directly by post together with full payments to **the Government Printer, Department of Government Printing, Colombo 8.**
- The office hours are from 8.30 a.m. to 4.15 p.m.
- Cash transactions will be from 9.00 a.m. to 3.00 p.m.
- All Notices and Advertisements must be pre-paid.** Notices and Advertisements sent directly by post should be accompanied by Money Order, Postal Order or Cheque made payable to the Government Printer. Postage stamps will not be accepted in payment of Advertisements. Post Office - Borella will be the paying office for Money Orders.
- To avoid errors and delay “copy” should be **on one side of the paper only and typewritten.**
- All signatures should be repeated in block letters below the written signature.**
- Notices re-change of name from Non-Government Servants and Trade Advertisements are not accepted for publication.
- Advertisements purporting to be issued under Orders of Courts will not be inserted unless signed or attested by a Proctor of the Supreme Court.
- The authorised scale of charges for Notices and Advertisements is as follows from January 01st, 2013 :-**

Rs.	cts.
One inch or less	137 0
Every addition inch or fraction thereof	137 0
One column or 1/2 page of <i>Gazette</i>	1,300 0
Two columns or one page of <i>Gazette</i>	2,600 0

*(All fractions of an inch will be charged for at the full inch rate.)*

- The “**Gazette of the Democratic Socialist Republic of Sri Lanka**” is published every Friday. Day of publication is subject to alteration in any week where Public Holidays intervene.
- All Notices and Advertisements should reach the **Government Printer, Department of Government Printing, Colombo 8**, as shown in Schedule of Separate Notice published at the end of each part of the *Gazette* of the first week of every month.
- All communications regarding non-receipt, change of address and of the *Gazette* of the Democratic Socialist Republic of Sri Lanka should be addressed to the Government Printer, Department of Government Printing, Colombo 08.
- REVISED SUBSCRIPTION RATES EFFECTIVE FROM JANUARY 1ST 2013 :**

**\*Annual Subscription Rates and Postage**

	Price Rs. cts.	Postage Rs. cts.
Part I :		
Section I	4,160 0	9,340 0
Section II (Advertising, Vacancies, Tenders, Examinations, etc.)	580 0	950 0
Section III (Patent & Trade Mark Notices etc.)	405 0	750 0
Part I (Whole of 3 Sections together)	890 0	2,500 0
Part II (Judicial)	860 0	450 0
Part III (Lands)	260 0	275 0
Part IV (Notices of Provincial Councils and Local Government)	2,080 0	4,360 0
Part V (Stage carriage permits and Book List)	1,300 0	3,640 0
Part VI (List of Jurors and Assessors)	780 0	1,250 0
Extraordinary Gazette	5,145 0	5,520 0

**Subscription to the “Gazette of the Democratic Socialist Republic of Sri Lanka” are booked per periods of not less than 12 months so as to terminate at the end of a calendar year only.**

**\* Rates for Single Copies (if available in stock)**

	Price Rs. cts.	Postage Rs. cts.
Part I :		
Section I	40 0	60 0
Section II	25 0	60 0
Section III	15 0	60 0
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Part II	12 0	60 0
Part III	12 0	60 0
Part IV (Notices of Provincial Councils and Local Government)	23 0	60 0
Part V	123 0	60 0
Part VI	87 0	60 0

**\*All single copies could be obtained from Government Publications Bureau, No. 163, Kirulapone Mawatha, Polhengoda, Colombo 05.**

**IMPORTANT NOTICE REGARDING PUBLICATION OF GAZETTE**

THE Weekly issue of the *Gazette of the Democratic Socialist Republic of Sri Lanka* is normally published on Fridays. If a Friday happens to be a Public Holiday the *Gazette* is published on the working day immediately preceding the Friday. Thus the last date specified for the receipt of notices for publication in the *Gazette* also varies depending on the incidence of public holidays in the week concerned.

The Schedule below shows the date of publication and the latest time by which notices should be received for publication in the respective weekly *Gazette*. All notices received out of times specified below will not be published. Such notices will be returned to the sender by post for necessary amendment and return if publication is desired in a subsequent issue of the *Gazette*. It will be in the interest of all concerned if those desirous of ensuring the timely publication of notices in the *Gazette* make it a point to see that sufficient time is allowed for postal transmission of notices to the Government Press.

**The Government Printer accept payments of subscription for the Government *Gazette*.**

*Note.*—Payments for inserting Notices in the *Gazette of the Democratic Socialist Republic of Sri Lanka* will be received by the Government Printer.

**THE SCHEDULE**

<i>Month</i>	<i>Date of Publication</i>			<i>Last Date and Time of Acceptance of Notices for Publication in the Gazette</i>		
	<b>2021</b>					
<b>MAY</b>	07.05.2021	Firday	—	23.04.2021	Friday	12 noon
	13.05.2021	Thursday	—	30.04.2021	Friday	12 noon
	21.05.2021	Friday	—	07.05.2021	Friday	12 noon
	28.05.2021	Friday	—	13.05.2021	Thursday	12 noon
<b>JUNE</b>	04.06.2021	Firday	—	21.05.2021	Friday	12 noon
	11.06.2021	Firday	—	28.05.2021	Friday	12 noon
	18.06.2021	Friday	—	04.06.2021	Friday	12 noon
	25.06.2021	Friday	—	11.06.2021	Firday	12 noon
<b>JULY</b>	02.07.2021	Firday	—	18.06.2021	Friday	12 noon
	09.07.2021	Firday	—	25.06.2021	Friday	12 noon
	16.07.2021	Friday	—	02.07.2021	Friday	12 noon
	22.07.2021	Thursday	—	09.07.2021	Firday	12 noon
	30.07.2021	Friday	—	16.07.2021	Firday	12 noon

**GANGANI LIYANAGE,**  
Government Printer.

Department of Government Printing,  
Colombo 08,  
01st January, 2021.