Department of ICT
Faculty of Humanities and Social Sciences
University of Sri Jayewardenepura
Diploma in Information Technology

Instructions for Applicants

- Complete the attached application and send to the following address on or before **30th September 2023** via registered post.

  Coordinator, Diploma in Information Technology, Department of ICT, Faculty of Humanities and Social Sciences, University of Sri Jayewardenepura, Gangodawila, Nugegoda.

- Send the application along with the bank slip of application fee which carries Rs. 1000 made to the Account No: 013010001694 of Faculty of Humanities and Social Sciences of Peoples Bank, Gangodawila Branch.

- Mention the Diploma name on the left side top corner of the envelope.

- Attach Certified True Copies of educational qualifications and working experience together with the certified copy of your birth certificate.

- If you got selected to follow the diploma, you will be informed it in person and course fee should be made after selecting to the diploma. (Course fee can be made as installments or full payment)

- It is encouraged to forward your application through your employer, if you are willing to reimburse your course fee.

Department of ICT
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Diploma in Information Technology Application

Part A – Personal Information

Full Name in Sinhala	Name with Initials																				
	Names denoted from initials																					

Full Name in English (Block Letters)	Name with Initials																				
	Names denoted from initials																					

Postal Address																				

Permanent Address																				

Email Address	

Telephone Number	Home										
	Office										
	Mobile										

Date of Birth	Year	Month	Date		Married			Gender	Male	
					Unmarried				Female	

National Identity Card Number											
Age (Years/Months/Days)											

Part B – Educational Qualifications/Professional Qualifications

1. Educational Qualifications (Attach Certified Copies)

G.C.E. Advanced Level Examination passed year:	
Exam Number:	
Subject	Grade
1.	
2.	
3.	
4.	

G.C.E. Ordinary Level Examination passed year:			
Exam Number:			
Subject	Grade	Subject	Grade
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

Diploma in Information Technology

2.   Professional Qualifications (Attach Certified Copies)

Institute	Duration		Field of Study/Experience	Qualification Obtained
1.				
2.				
3.				

Part C – Working Experience and Other Qualifications

3.   Working Experience

Organization	From	To	Position	Nature of Work
1.				
2.				
3.				
4.				

4.   Other Related Qualifications (Attach Certified Copies)

5.   Independent Evaluation on English Language Usage

	Very Good	Good	Moderate	Weak
Reading				
Writing				
Speaking				

6.   Financial Support

	Private	Sponsorship	Allowance	Scholarship	Other
How do you get funds needed for your education?					
If you get a support of a sponsor, mention the details					
If you get an allowance, mention the name and the total amount					
Other					

7.   Name and the Address of two non-related referees

Paste the Bank slip of application fee

> Bank slip of application fee which carries Rs. 1000 made to the Account No: 013010001694 of Faculty of Humanities and Social Sciences of Peoples Bank, Gangodawila Branch.

I do hereby certify that, the information included in the application is true and correct according to my knowledge. Further, I am aware that, my application will be invalid, if it is identified that the mentioned information of the application is false and incorrect at anytime before or after selecting to the diploma.

………………………..   ………………………..
Date   Signature