

Instructions to applicants

- Please see the **Advertisement for Degree Programs 2023/24** before you apply for the Degree programs.
- You can apply online from the Ocean University website(‘<https://ocu.ac.lk>’) via the online application link supplied at the **Homepage**.
- Be sure to upload a copy of the relevant qualification certificates, receipt of payment of the application processing fee of Rs.1500/= (which may be obtained from any People's Bank branch by paying to the credit of the "Vice Chancellor, Ocean University of Sri Lanka, Account Number 214100163629909 at Peoples bank Mutwal branch’’).
- If you have any clarifications contact **via messages, Assistant Registrar through WhatsApp to the 0711730540** or email to dilantha.perera@ocu.ac.lk or **ICT Instructor through WhatsApp 0711901970** or email to tharinduw@ocu.ac.lk
- Application Extended Closing date is **31/10/2023**.
- **After filling in your application form, keep a softcopy or a printed copy with you which must be necessary when you attend the interview. Please do not send the applications(Hard copies) via registered post.**

Application procedure for new applicants,

- Follow the web link to fill your details and after you complete, check twice before press the submit button.
- You must write down and keep your username and password before leave to the next page.
- Then the Login page appears for you to login to the applicant’s account
- Login to the account using your username & password.
- Then upload the scanned soft copies of your educational documents using the ‘**Upload My Documents**’ link at the left of the page (you need to prepare scanned soft copies of your Educational certificates, Birth certificate, NIC Copy, scanned copy of Payment slip etc. before this stage).
- **Upload your payment slip to Upload My Documents →Application Payment Slip**
- Please don’t use to the upload your payment slip using the “*uploading my payment slips*” link(This is only for the Registration payment slip upload).

- You can edit/change and update the details of your account using the link ‘ **My Details Add/Edit**’.
- Please notice the closing date for applications and make sure to submit your applications before that.
- Please note that you are requested to keep the printed Application and Payment Receipt along with you as for evidence of required payment (copy of the paying in voucher, if paid to bank) to present in future official purposes.

Step 01: Fill the application form

Enter Application

Please note that the grade for each O/N or A/L subject (depending on your Agent entry qualification) is mandatory. Select 'Pending' on your grade for the subject if you have not received your results yet. Once you successfully submit the application, you will receive a deposit email and, pending the successful submission of your application, you will be processed with further details when your application is being processed.

First Name:

Last Name:

Name with Initials: eg: P.T.T Perera

Title:

NIC Number (if Passed): eg: 110000000-00000

E-Mail Address: **A**

Public Number: eg: 0112345678

Address (House No.): eg: 10, 123

Address (Street): eg: 100th Road

Address (City): eg: Colombo

Province:

Gender:

DOB Status:

Slippery Certificate:

How did you get to know about the programme:

Are you applying from the foreign countries?

Type of your A/L certificate:

Whether you have been qualified for university admission:

Create Your User Account

User Name: this will be your user name when you log in to your User Account

Password: this will be your password when you log in to your User Account

Confirm Password:

What is to be image?



Make sure this is an email address that you have access to

E-Mail Address *



For the user name you can put as your first name and Initial from the last name

Example: Applicant name – Asanka Perera

User name: AsankaP or AsankaPE

Create Your User Account

User Name * this will be your user name when you log in to your User Account


Password * this will be your password when you log in to your User Account

Confirm Password *

Step 02: Login to your account and Complete the application

<https://emis.ocu.ac.lk/app/applicationlogin.php>



 **Ocean University of Sri Lanka**

Process Successful.....
You will be informed of interview details via SMS or/and EMail.....

Acknowledging E-Mail has been sent your email!

Click Here - Login To Your Account

Click Here to Submit another Application

Click here to login to the account

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 **Ocean University of Sri Lanka**

Existing Applicant

User Name

Password

Forgot Password?

Sign-In

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My Application Status

- My Aptitude Test & Interview
- My Aptitude Test & Interview - Rescheduled
- Upload My Payment Slip
- Upload My Documents
- My Details Add/Edit
- My Student Counsellor
- My Login Details
- Logout

1.1	Application was submitted successfully	Edit Application	Yes
1.2	Application is being processed		Yes
1.3	Applicant has successfully registered to enroll for Oceanography (Honours) degree programme		
1.4	Applicant is called for an Aptitude Test & Interview		
1.5	Applicant came for Interview		
1.6	Applicant came for Aptitude Test		
1.7	Applicant has passed the Aptitude Test & Interview		
1.8	Applicant is eligible to enroll for the requested degree programme		
1.9	Applicant has reserved the seat by paying the Reservation Fee / Admission Fee		
2.0	Applicant is requested to come for the Registration Day		

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Click here to Complete your application

Step 03: Upload the documents to Complete your application

Ocean University of Sri Lanka Welcome,

My Application Status

- My Aptitude Test & Interview
- My Aptitude Test & Interview - Rescheduled
- Upload My Payment Slip
- Upload My Documents**
- My Details Add/Edit
- My Student Counsellor
- My Login Details

Upload My Documents

1. Photograph	(JPG/PNG/BMP):	Choose File	No file chosen
2. NIC	(PDF/JPG/PNG/BMP):	Choose File	No file chosen
3. Birth Certificate	(PDF/JPG/PNG/BMP):	Choose File	No file chosen
4. A/L Certificate	(PDF/JPG/PNG/BMP):	Choose File	No file chosen
5. O/L Certificate	(PDF/JPG/PNG/BMP):	Choose File	No file chosen
6. Hostel Accommodation Form	(PDF/JPG/PNG/BMP):	Choose File	No file chosen
7. Other Qualifications	(PDF/JPG/PNG/BMP):	Choose File	No file chosen
8. Application Payment Slip	(PDF/JPG/PNG/BMP):	Choose File	No file chosen
9. NVQ 5 Certificate	(PDF/JPG/PNG/BMP):	Choose File	No file chosen

Upload

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Click here to upload the Documents and Application Payment Slip

If you forgot your password

Ocean University of Sri Lanka

Existing Applicant

User Name
AsankaP

Password

Forgot Password?

Sign-In

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Ocean University of Sri Lanka

Reset Your Password

Submit the form below with User Name to reset your password.
Password reset link will be emailed to you.

User Name
AsankaP

Submit Request

Type your user name

Click here

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