





### 3. Professional Qualifications

Please include copies of certificates/attestations (Continue on a separate sheet of paper, if necessary).

Awarding Body	Qualification	Areas of Studies	Average grades, if relevant	Award Date

### 4. Work Experience (if any, where relevant)

(Please continue on a separate sheet of paper, if necessary)

Name of the Employer	Position a of Employment	Duration of Employment	Brief description of work and responsibility

### 5. Further Information

Please provide any other relevant information to support your application, including your reasons for wishing to undertake undergraduate study at KDU.

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## 6. Preference

Preferred Location

Weekends at KDU, Ratmalana	
Weekday Evenings (Four Days) at KDU Metropolitan Campus, Colombo 01	

## 7. References

Please provide names and contact details of two non-related referees.

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Telephone  
E-mail


Telephone  
E-mail


Please indicate how you found out about the undergraduate programme for which you are applying.

KDU Website	
Social Media	
Newspaper	
TV	
Colleague/friend	
Other	

I confirm that the particulars given in this form are to the best of my knowledge and belief correct, and that, if admitted to the university, I shall abide by the statutes, ordinances and regulations of the university.

Date: .....

.....

Signature of Applicant

Recommendation of the Head of the Institute /Department

.....

Name of the Head of the Institute/Departments

Office Stamp has to be placed

**For Office Use Only**

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Accept / Reject	
Name of HOD / Course Coordinator	
Date	
Signature	

*Special Notes*

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## **DOCUMENT CHECK LIST**

When submitting the application form, please mark the checklist (see below) appropriately, and make sure that all relevant documents have been included.

### **Documents check list**

- ✓ passport size photograph (red background and without border (Size: 35mm x 45mm))
- ✓ Birth certificate
- ✓ NIC/Passport
- ✓ O/L certificate
- ✓ A/L certificate
- ✓ Service Certificate/s, if any (including work experience)
- ✓ Two reference letters
- ✓ Payment or Bank Deposit slip of the Application Processing fee.