

# GENERAL SIR JOHN KOTELAWALA DEFENCE UNIVERSITY FACULTY OF MANAGEMENT, SOCIAL SCIENCE AND HUMANITIES

### APPLICATION FORM FOR BSc IN MANAGEMENT - 2024

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| Titl | le: ( | Mr   | /Ms        | s) o      | r <b>R</b> a | ank  | <b>:</b> |            |            |          |   |   |   |   |   |      |     |          | 7    |    |     |          |   |   |   |          |     |       |  |
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| Ma   |       |      |            |           |              |  |          |            |            |          |   |   |   |   |   |      |     |          |      |    |     |          |   |   |   |          |     |       |  |
| M    | arrie | ed   | Si         | ngl       | <u> </u>     |  |          |            |            |          |   |   |   |   |   |      |     |          |      |    |     |          |   |   |   |          |     |       |  |
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| Tel  | eph   | one  | e (F       | ixe       | d)           |  |          |            |            |          |   |   |   |   | T | Celo | eph | on       | e (I | Mo | bil | e)       |   |   |   |          |     |       |  |
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| E-n  | nail  |      |            |           |              |  |          |            |            |          |   |   |   |   |   |      |     |          |      |    |     |          |   |   |   |          |     |       |  |
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# 2. Academic Qualifications

Please include copies of the certificates

|         |       | )/L<br>Att | end  | ed:  |       |    |      |         |   |     |   |      |     |       |    |     |      |     |      |      |      |       |       |
|---------|-------|------------|------|------|-------|----|------|---------|---|-----|---|------|-----|-------|----|-----|------|-----|------|------|------|-------|-------|
|         |       |            |      |      |       |    |      |         |   |     |   |      |     |       |    |     |      |     |      |      |      |       |       |
| Yea     | ır:   |            |      | Inde | x N   | o: |      |         |   |     | 1 | Year | :   |       | In | dex | No   | :   |      |      |      |       |       |
|         |       |            | S    | ubje | ect   |    |      |         | G | rad | e |      |     |       | 5  | Sub | ject |     |      |      |      | G     | rade  |
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| Subject |       |            |      |      | Grade |    |      | Subject |   |     |   |      |     |       |    |     |      | G   | rade |      |      |       |       |
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| Z-      | Sco   | re:        |      |      |       |    |      |         |   |     |   |      |     |       |    |     |      |     |      |      |      |       |       |

## **3. Professional Qualifications**

Please include copies of certificates/attestations (Continue on a separate sheet of paper, if necessary).

| Awarding<br>Body | Qualification | Areas of<br>Studies | Average grades,<br>if relevant | Award<br>Date |
|------------------|---------------|---------------------|--------------------------------|---------------|
|                  |               |                     |                                |               |
|                  |               |                     |                                |               |
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(Please continue on a separate sheet of paper, if necessary)

| Name of the Employer | Position a of<br>Employment | Duration of<br>Employment | Brief description of work and responsibility |
|----------------------|-----------------------------|---------------------------|--|
|                      |                             |                           |  |
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## **5. Further Information**

| Please provide any other relevant information to support your application, including your reasons for |
|---|
| wishing to undertake undergraduate study at KDU.  |
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| Preferred Location  |                     |                                       |
|---|---------------------|---------------------------------------|
| Weekends at KDU, Ratmalana  |                     |                                       |
| Weekday Evenings (Four Days) at KDU<br>Metropolitan Campus, Colombo 01  |                     |                                       |
|   |                     |                                       |
| 7. References   |                     |                                       |
| Please provide names and contact details of tr  | wo non-related      | d referees.                           |
|   |                     |                                       |
|   |                     |                                       |
|   |                     |                                       |
| Telephone E-mail  | Telephone<br>E-mail |                                       |
| E-IIIaii  | E-IIIaII            |                                       |
|   |                     |                                       |
| Please indicate how you found out about the   | undergraduate       | programme for which you are applying. |
| KDU Website<br>Social Media   | $\exists$           |                                       |
| Newspaper   |                     |                                       |
| TV Colleague/friend   | _                   |                                       |
| Other   |                     |                                       |
| I confirm that the particulars given in this for<br>that, if admitted to the university, I shall a<br>university. |                     |                                       |
| Date:   |                     | Signature of Applicant                |
| Recommendation of the Head of the Institute   | /Department         |                                       |
| Name of the Head of the Institute/Departmen   | ts                  | Office Stamp has to be placed         |

6. Preference

| Received by                    |              |              |
|--------------------------------|--------------|--------------|
| Received on                    |              |              |
| Signature                      |              |              |
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| Call up Number                 | File Number  | Reg Number   |
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| Accept / Reject                |              |              |
| Name of HOD / Course Coordinat | or           |              |
| Date                           |              |              |
| Signature                      |              |              |
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| Special Notes                  |              |              |
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For Office Use Only

#### DOCUMENT CHECK LIST

When submitting the application form, please mark the checklist (see below) appropriately, and make sure that all relevant documents have been included.

#### **Documents check list**

- ✓ passport size photograph (red background and without border (Size: 35mm x 45mm)
- ✓ Birth certificate
- ✓ NIC/Passport
- ✓ O/L certificate
- ✓ A/L certificate
- ✓ Service Certificate/s, if any (including work experience)
- ✓ Two reference letters
- ✓ Payment or Bank Deposit slip of the Application Processing fee.