

Examinations, Results of Examinations &c.

SRI LANKA EXCISE DEPARTMENT

Open Competitive Examination for Recruitment to the Post of Excise Inspector - 2023

APPLICATIONS are hereby called from graduate applicants who are in public service for thirty four (34) posts of Excise Inspector in the Excise Department.

Applications have been posted on the website www.doenets.lk of the Sri Lanka Examinations Department and, the applications should be submitted only through online system.

The examination will be held only in examination centers established in major cities across the island. (The document containing city and city numbers is attached at the end of this notice.) The city/cities applied for sitting to the examination should be as per Schedule No. 01 and, it is not allowed to change the applied city/cities to be changed later. If adequate number of candidates have not applied for the establishment of an examination center in a particular city, those applicants will be directed to an examination center to be established in the city indicated as their second preference or in another nearby city. Further, if adequate number of candidates have not applied for the establishment of examination centers in all or more of the proposed cities, the Examination Commissioner General will conduct the examination only in Colombo.

01. Method of recruitment :

The Commissioner General of Examinations conducts a written competitive examination and the applicants who pass the examination are referred to an interview for assessment of eligibility and are recruited to the posts based on the order of the ranks as per the sum of the total marks obtained in the written test and the interview for assessment of eligibility and the number of available vacancies.

General Job Description of the Position

Performing duties related to the Excise Ordinance, Poisonous Opium and Dangerous Drugs Ordinance, Tobacco Act, office administration and supervisory duties.

02. *Salary Amount* : A monthly salary Rs. 4 -2016 Rs. 37,030 - 24 x 660 - Rs. 52,870 /- eligible for this post.

03. Age Limit :

Applicants age as on Should be not less than 21 years and not more than 35 years. (No age limit for graduates in the departmental posts in the Excise Department)

“Accordingly, born on or before 22.03.2003 and on or after 22.03.1989 Only those who have applied the date are eligible to apply for this. “

Eg:- If age should be not less than 21 years and not more than 35 years to the date 24.03.2024, only those whose birthday is on or before 22.03.2003 and on or after 22.03.1989 able to apply .

04. Education and Other Qualifications :

Every applicant should have fulfilled the following educational qualifications

- Should have obtained from a University recognized by the University Grants Commission of Sri Lanka (UGC) or an institution recognized by the UGC as an institution of degree awarding.
- Should have obtained at least a credit pass for the Mathematics and English language at the General Certificate of Education (O/L) Examination.

4.1. *Physical Qualifications :*

All applicants

- i. should have minimum height (without shoes) should be 5 feet 06 inches and the chest should not be less than 33 inches without expanded).
- ii. should have visual acuity of at least 6/6 and 6/12 without glasses or contact lenses including the vision for goods recognition.
- iii. should be physically and mentally fit to work in any part of the island.

4.2. *Other Qualifications :*

He/she:

- i. should be a citizen of Sri Lanka
- ii. should possess an excellent moral character

Details of written competitive examination :

Question paper	Time	Total score	passing marks
01. IQ Test	02 hours	100	40 %
02. Common Paper	02 hours	100	40 %

Syllabus for the examination :

Name of the Question Paper	Syllabus
01. IQ Test	This is paper is to measure the applicant's intelligence, logic and decision-making ability. (Questions regarding Mathematics/ pictures problems, writing ssynonyms/antonyms, clause/sentence formation, fill-in-the-blanks are also included thereto.)
02. Common Paper	This is to measure information and general knowledge about current and social events in Sri Lanka and the world

Interview for assessment of eligibility - Applicants who pass the written examination will be referred to the Interview for assessment of eligibility and will be recruited to the posts based on the order of the ranks as per the sum of the total marks obtained in the Written Examination and Interview for assessment of eligibility and according to the number of vacancies available. However, Sri Lanka Excise Department may decide not to fill any number of vacancies.

Marks will be awarded for the following qualifications at the interview for assessment of eligibility

Major headings to which marks are awarded	Maximum score
1. Additional educational qualifications Post Graduation, Post Graduate Diploma, for a degree in addition to the basic qualification and as per class pass in the first degree	20
2. Language Proficiency	10

<i>Major headings to which marks are awarded</i>	<i>Maximum score</i>
3. Sports skills For record performances in national, provincial, district, regional and school competitions in various sports	35
4. Other skills Specialized training Cadet/Volunteerring, Self Defense Training, Martial Arts or Technique Training Extracurricular activities	30
5. Assessment of interview panel	05
Total	100

05. Terms of Service

- i. It shall be bound to act according to the official language law and all laws and regulations enacted by the government from time to time.
- ii. Chapter III, Chapter VII and Chapter VIII of group I of the procedural Rules published in the *Gazette* dated 14.12.2022 are applicable.
- iii. Applicants will be checked for physical fitness before the structured interview.

06 . Training period:

03 months training will be provided to the selected candidates . Those who do not pass a test at the end of this period will terminate their training. A monthly allowance of Rs.20,000/- will be paid to the trainees during the training period.

07. Probation Period :

Applicants who complete the training successfully will be appointed to the post of Excise Inspector subject to a 03-year probationary period. At the end of the probationary period, if they pass the efficiency bar examinations conducted as per the approved recruitment procedure, they will be confirmed in the relevant post .

- 7.1. The Commissioner General of Sri Lanka Excise Department has the power to cancel the appointments of applicants who fail to assume the duties of the post conferred to him on the due date and/ or refuse or avoid assuming the duties of an appointed post or an appointed area .

08. Fees for the Examination:

Online applications should be completed only in the English language. Before completing the application, download the common instructions, prepared to apply for the examination. Strictly follow these instructions when filling out the application.

Examination fee is Rs. 600/-. Payment of examination fee shall be made only by the following methods.

- i. Any bank credit card
- ii. Any Bank Debit cards
- iii. Bank of Ceylon Online Banking Method
- iv. Bank of Ceylon Teller Slip Payment
- v. Post Department Payment at a Post office

Note: Instructions on the method of payment under the above method have been given under the technical instructions for the examination of the website.

Payment will be notified by a SMS. The full amount for the examination fee should be paid and applications that pay less or more examination fees will be rejected. The Department of Examinations will not be responsible for the delays in the payment of examination fees by the aforesaid method.

09. The Commissioner General of examinations will issue the admission cards to the applicants who have paid the prescribed examination fee, submitted the duly completed online applications on or before the closing date of applications, on the presumption that only the applicants who have fulfilled the qualifications referred to in the *Gazette* notification have forwarded the applications. The Department of Examinations will publish a notice immediately after the issuance of admissions. If admissions have not been received as mentioned in the notice, those applicants should inquire about it from the Institutional Examination Organization Branch, Department of Examinations. Such applicants should clearly mention the name of the examination they applied for, the applicant's full name, National Identity Card number, and the address. If the applicant lives outside Colombo, it is more fruitful to inquire with a request letter mentioning a fax number to fax a copy of the admission to the applicant. Keeping a copy of the completed application and a copy of the receipt obtained on payment of the examination fee will be more fruitful to verify any information inquired by the Department of Examinations.

Issuing an admission to the candidate does not confirm that he/she has fulfilled all the requirements required to sit for the examination.

The attested admission should be handed over to the examiner in charge of the examination on the first day of the examination.

10. Applicants should prove their identity to the satisfaction of the examiner in charge of the examination center for all subjects of the examination. Any of the following documents will be accepted.
- I. National Identity Card;
 - II. Valid Passport;
 - III. Valid Sri Lankan Driving License.

Applicants who fail to produce any of the above documents are not allowed to sit for the examination. Also, the candidates should expose their identity without covering their face and ears when they enter the examination hall. Applicants who refuse to do so will not be allowed to enter the examination hall. Further, the applicants should remain with their faces and ears uncovered till they leave the examination hall, enabling the examination authorities to identify the applicant.

11. Signature of the applicant placed on the admission card as well as on the application should get his/her signature attested by the Head of institution or any other officer authorized to sign on behalf of such Head of institution.
12. Applicants will be liable to rules and regulations imposed by the Commissioner General of Examination in relevant to conducting examination and issuance of results. If in case of violation of such rules and regulations, he/she will be liable to any penalty imposed by the Commissioner General of Examinations.
13. In the event of any mismatch or inconsistency between the language texts of this Notice that published in Sinhala, Tamil and English, the Sinhala medium notice shall prevail.

M.J.GUNASIRI,
Excise Commissioner General.

5. Mobile Number :

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6. Date of Birth :

Years : Months : Days : to the Date 22.03.2024

7. Are you a Sri Lankan citizen ?

(State whether you are a Sri Lankan Citizen by descend or a registration)

8. Nationality :

9. Civil Status:.....

10. Educational Qualification :

(i)

<i>Name and year of degree</i>	<i>University</i>	<i>the year</i>	<i>Class pass obtained</i>

(ii) Passes in G.E.C (O.L) Examination :

Year :	
Index No. :	
<i>Subject</i>	<i>Pass</i>

(iii) Passes in G.E.C. (A.L) Examination :

Year :	
Index No. :	
<i>Subject</i>	<i>Pass</i>

11. Details of current job.....

12. Details of sports and extracurricular activities :

13. Details of other special training

14. (I) Height : cm (Feet : Inches:)

(II) Chest size (without expanding) cm. (inches)

15. Have you been convicted for a criminal offence by a Court of Law, if any, please state the offence and the punishment:
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16. Attestation of the Applicant :

I do hereby declare that information furnished by me in this application is true and correct. I understand that any information furnished herein is found to be false or inaccurate prior to selection, which may result in my disqualification and if discovered after appointment, may result in my dismissal. I also declare that I will abide- by the rules and regulations imposed by the Commissioner General of Examinations regarding the hold of the examination and the release of the results. I also declare that the relevant examination fee has been paid.

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Date

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Signature of Applicant.