

**SRI LANKA EXCISE DEPARTMENT****Open Competitive Examination for Recruitment to the Post of Excise Guard Driver - 2023**

APPLICATIONS are called from citizens of Sri Lanka who fulfilled the following qualifications for the Open Competitive Examination to recruit for the post of Excise Guard Driver of the Sri Lanka Excise Department.

02. Applications prepared in accordance with the specimen given below should be sent under registered cover to reach the “**Excise Commissioner General, Sri Lanka Excise Department, No.353, Kotte Road, Rajagiriya**” on or before **21.03.2024**. “**Excise Guard Driver** “should be indicated on the top left hand corner of the envelope. Incomplete Applications and Applications received after the closing date will be rejected. Receipt of Applications will not be acknowledged.
03. **Monthly Salary Scheme:** - Rs. 29,540 – 7 x 300 -27x370-41,630/-. It will be placed on the monthly salary of Rs.29,540/- The first efficiency bar examination shall be passed before the said salary step is exceeded as per the P.A.C.3/2016, Rs.01-2016 (PC).
04. **Age Limit:** - Should be not less than 22 years and not more than 35 years of age by the closing date for applications (Maximum age limit is not applicable to applicants currently in Provincial/Public service).
05. All the qualifications related to recruitment to the post should be completed in every way by the last date of the notification of application.

**(I) Educational Qualifications:-**

All applicants should have passed six (06) subjects including Mathematics with credit passes for Sinhala/ Tamil and for one other subject at G.C.E.(Ordinary Level) Examination in not more than two attempts, having passed 05 subjects at one attempt.

**(II) Professional Qualification :-**

*All Applicants :-*

- should have a sound knowledge on the Highway Code.
- should have basic knowledge on Motor Mechanics.
- should possess a valid driving license issued by the Commissioner General of Motor Traffic for driving motor buses, motor coaches, “A” class.

**(III) Work Experience :-**

Applicant should have obtained 03 years of work experience as a Driver in a recognized organization subsequently to obtain a driving license of the relevant category.

**(IV) Physical Qualifications :**

*All applicants :-*

- should have minimum height should be 5’4” inches.
- should have minimum 32 (Inches) chest size when exhaled.
- should have Eyesight/vision of at least 6/6 and 6/12 without glasses or contact lenses including the vision for goods recognition.
- should be physically and mentally fit to work in any part of the island.

**(V) Other Qualifications :**

He/she should be a citizen of Sri Lanka and possess an excellent moral character.

**06. Method of recruitment:**

- Applications are called by publishing a notification on the *Government Gazette* or famous newspaper and website and eligible applicants will undergo a written examination and a professional test. The Written examination will be conducted in Sinhala and Tamil medium and general knowledge on highway rules and Motor Mechanics will be tested. Later changes to the language medium requested by you will not be allowed.
- Out of the applicants who obtain highest marks at the written test, twice of number of vacancies available will be called for physical fitness test and practical driving test, and it will be selected to appoint for the post of Excise Guard Driver in order of merit base on the marks obtained at the said test and the written examination.

**(iii) Written Examination:**

Subjects	Duration	Total Mark	Pass Mark
I. Highway Rules and Motor Mechanics	03 Hours	100	40%
II.Common Test	01 hour 30 Min	100	40%

**Syllabus for the Examination**

Question Paper	Syllabus
I. Highway Rules and Motor Mechanics	A Question Paper to test the knowledge of highway rules, mechanic field and basic understanding of the defects related to the said field.
II.Common Test Paper	This is common Question Paper prepared to test the General knowledge of the applicants.

**Conducting Authority:** Appointing Authority or an Institute approved by the Appointing Authority.

(iv) **Professional Test:** This is a practical test to measure the driving skills of the applicant.

	Total score	Pass Mark
Driving Skills	40	40%

**Conducting Authority:** This professional test will be conducted in terms the directions of the Excise Commissioner General under the supervision of a panel consisting of an Examiner of Motor Vehicles of the Department of Motor Traffic, an officer of the Police Service and an officer of the Department.

(v) **Physical Fitness Test:** For evaluating the relevant qualifications as per the Section 7.2.2.4 in the recruitment procedure.

(vi) **General Interview:**

Objectives to be achieved: To evaluate whether the person is suitable in all respects for the post of Excise Guard Driver

To evaluate whether the person possess necessary basic qualifications (Verification of Certificates)

Appointing Authority of General Interview Board: Commissioner General of Excise

- 07. Service Conditions:** This post is permanent and pensionable. Appointees will subject to the policy decisions taken by the Government, regarding the pension scheme in future. Further, Appointees should contribute to the Widow's/Widower's, Orphans' Pension Scheme. Appointees should pay the relevant contribution fee in the manner ordered by the Government from time to time. This is a post of the uniformed staff administered under the orders of the Excise Department of Sri Lanka.
- 08.** Conditions stipulated in Procedural Rules of the Public Service Commission published in the *Gazette Extraordinary* No. 2310/29 dated 14.12.2023 and the provisions of the Establishment Code will be applicable.
- 09.** Any matter not provided for in the Scheme of Recruitment relevant to this appointment will be decided having consulted the Public Service Commission.
- 10.** Applicants who are called for the interview shall be informed in written. Transport expenses, etc. shall not be paid in this respect.

M. J. GUNASIRI,  
Excise commissioner General.

Date-22<sup>nd</sup> day of February,2024.



09. Educational Qualifications

Index Number:	Year:
Subject	Pass

- 10. Size of the Chest (without inhaling) CM: ..... Inches : .....
- 11. Height: CM: ..... Feet : ..... Inches : .....
- 12. The language medium which you apply for the written examination and professional test :  
 Sinhala  Tamil

13. Names, Designations and Addresses of two referees

- (i).....  
 .....
- (ii) .....  
 .....

14. Details if you have held any post in Government/Provincial Government Service earlier,

- i. Present designation and work station:- .....
- ii. If you have resigned from the post, please state the reasons. ....

I do hereby declare that information furnished by me in this application is true and correct. I understand that any information furnished herein is found to be false or inaccurate prior to selection, which may result in my disqualification and if discovered after appointment, may result in my dismissal without compensation.

Date :- .....

.....  
 Signature of Applicant