

MINISTRY OF BUDDHA SASANA, RELIGIOUS AND CULTURAL AFFAIRS**Recruitment for Posts in the Primary (Non-Technical) Service Category of the Department of National Museums - 2025**

RECRUITMENT is being carried out on an open basis, in accordance with the recruitment procedure approved by the Public Services Commission, for the following posts in the Primary (Non-Technical) Service Category (PL - 1 - 2025) of the Department of National Museums. Applications are called upon from Sri Lankan citizens who have completed the qualifications mentioned in section 3.0 below, by the closing date for applications as at **15th of December 2025**.

1.1 Posts open for Recruitment and Number of Vacancies :

<i>Index number</i>	<i>Designations</i>	<i>Vacancies</i>
01.	Museum watcher	10
02.	Inspector of Watcher Assistant	01

1.2 Nature of Duties of the Posts

<i>Approved designation</i>	<i>Duties</i>
Museum watcher	To be responsible for the security of the museum and to carry out other duties assigned by the head of the institution.
Inspector of Watcher Assistant	To properly deploy the watchers on duty at the museum during the night, supervise their duties, and carry out other duties assigned by the head of the institution.

2.0 Method of Recruitment to the Service

Recruitment will be based on the results of a eligibility practical assessment test and an interview.

2.1 Only applicants who have completed the qualifications specified in section 3.0 will be summoned for the eligibility assessment practical test.

2.2 Recruitment will be carried out based on the order of merit, from among the applicants who have obtained the highest marks in the eligibility assessment practical test and the interview conducted by an interview panel approved by the Director General of Museums.

3.0 Qualifications

3.1 Educational qualifications :

<i>post</i>	<i>Educational qualifications</i>
Museum Watcher	Passing six subjects with minimum two credits in not more than two sittings in the G.C.E. Ordinary Level Examination.
Inspector of Watcher Assistant	Passing six subjects with minimum two credits in not more than two sittings in the G.C.E. Ordinary Level Examination.

3.2 Physical Qualifications:

- Every applicant must possess adequate physical and mental fitness to serve in any area of Sri Lanka and to perform the duties of the post.
- Applicants for the Posts of Museum watcher and Inspector of Watcher Assistant must be Sri Lankan male citizens with a minimum height of 5' 5" (165.10 cm) or more and a minimum chest measurement of 32" (157.48 cm) or more.

3.3 Other Qualifications:

- The applicant must be a citizen of Sri Lanka.
- The applicant must be of an excellent character.
- An applicant will be considered as having fulfilled the required qualifications to appear for eligibility assessment interview for the recruitment only if they have met all the relevant qualifications and the specified age limit, in every respect, on the date stated in the advertisement calling for applications.

4.0 Age

On the final date of accepting applications, the applicant must not be less than 18 years of age and must not be more than 45 years of age.

5.0 Conditions and Terms of Service Appointment

- 5.1 This post is permanent and pensionable. Contributions must be made to the Widows' and Orphans' Pension Scheme / Widowers' and Orphans' Pension Scheme. However, officers will be subject to future policy decisions taken by the Government.
- 5.2 The appointment will be subject to a probationary period of three years.
- 5.3 Before completing three years of service from the date of recruitment to Class III, the officer must successfully pass the first Efficiency Bar.
- 5.4 In accordance with the Official Languages Policy and the public Administration Circular No. 18/2020 dated 16.10.2020, proficiency in the Official Languages must be achieved within the stipulated period.
- 5.5 This appointment is subject to the Public Service Commission Procedural Rules, the Establishments Code of the Democratic Socialist Republic of Sri Lanka, Government Financial Regulations, and other Departmental orders.

6.0 Salary Scale

This post carries a monthly salary scale of Rs. 40,000 – 10 x 450 - 10 x 490 – 10 x 540 – 12 x 590 – 61,880 according to the PL-1-2025 salary schedule specified in public Administration Circular No. 10/2025. The salary will be paid from the date of assumption of duties, as per the provisions in schedule II of the said circular.

7.0 Eligibility Assessment Practical Test and Interview

Marks will be given according to the following procedure during the eligibility assessment Practical Test and the Interview for the posts in the associated service category (PL-1-2025) of the Department of National Museums.

<i>Main headings that are checked and scored</i>	<i>maximum marks</i>	<i>pass marks</i>
<i>Practical Test</i> The practical test consists of simple practical activities in a given gallery, relevant to the duties of a museum.	60	Not applicable
2. Relevant Courses/Programs Courses of study or suitable programs relevant to the field belonging to the post in a manner joined to the field as accepted by the Government.	15	
3. Sports and other Extra-Curricular Activities	20	
4. Attitude and Personality as demonstrated during the interview.	05	
Total	100	

Note:

Applicants will be selected based on the skills demonstrated in the eligibility assessment Practical Test and the Interview, and in the order of merit according to the existing vacancies.

8.0 Method of Application

- 8.1 Applicants must prepare the application forms by themselves, using both sides of 21cm x 29cm (A4) paper, according to the specimen application form provided at the end of this notice.
- 8.2 Application forms that do not conform to the specified specimen format, or incomplete, or not filled out correctly and completely will be rejected without any prior notice.
- 8.3 Receipt of applications will not be acknowledged. No complaints regarding applications lost in the mail will be considered.
- 8.4 Being called for the eligibility assessment interview should not be considered an acknowledgement that the applicant is qualified for these posts.
- 8.5 The top left-hand corner of the envelope containing the application must be clearly stated the post applied for, as follows: "Recruitment for the Post of in the Primary (Non-Technical) category of the Department of National Museums."
- 8.6 The signature on the application form of the applicant must be certified by a Government School Principal, a Justice of the Peace, a Commissioner for Oaths, a Licensed Notary Public, an officer with authorized powers in the Tri-Forces, a Gazetted Officer in the Police Service, or a permanent officer in the public service at the Tertiary or Senior level according to the Public Administration Circular No. 06/2006.
- 8.7 The final decision regarding the filling, not filling, or partial filling of these vacancies, and all other related matters, left with the Director General of National Museums.

9.0 Submission of Applications

Completed applications must be sent by registered post to reach the following address on or before 15th December, 2025:-

Director General,
Department of National Museums,
No. 53,
Sir Marcus Fernando Mawatha,
Colombo 07.

10.0 Appearing for the eligibility assessment Interview

Calling letters will be issued only to applicants who have submitted fully completed applications and fulfilled all the qualifications mentioned in the advertisement. These letters will be sent to reach them at least one week prior to the date of the eligibility assessment Interview. No applicant will be permitted to appear for the eligibility assessment Interview without producing the calling letter.

Applicants must prove their identity to the satisfaction of the Interview Panel when appearing for the eligibility assessment Interview. The following documents will be accepted for this purpose:-

- I. National Identity Card issued by the Department for the Registration of Persons;
- II. Valid Passport;
- III. Valid Driver's License.

If it is revealed that an applicant is not qualified to appear for this eligibility assessment Test, his/her candidacy may be cancelled at any time—before, during, or after the interview is conducted.

If it is found that an applicant has knowingly presented any false information willfully, he /she is liable to be dismissed from service.

This post shall apply for the Procedural Rules of The Public Service Commission, circulars issued from time to time pertaining to the public service, and the conditions stipulated in the Recruitment Procedure for the associated service category of the Department of National Museums and its amendments.

This notice is published in Sinhala, Tamil, and English. Should any inconsistency or discrepancy be found between the texts in the different languages, the Sinhala version of the notice shall prevail.

Any matters not covered by these regulations shall be determined by the Public Service Commission.

SANUJA KASTURIARACHCHI,
Director General.

Department of National Museums,
12th November, 2025.

Specimen Application Form

Recruitment to the Post of in the Primary (Non-Technical) Service Category of the
Department of National Museums – 2025

(For Official Use Only)

1.1 Name with Initials: (Initials at the end in English Capital Letters) E.g.: PERERA A.B.C.

1.2 Full Name: (In English Capital Letters)

1.3 Full Name: (In Sinhala / Tamil)

.....

1.4 National Identity Card Number :

[illegible]

1.5 Date of Birth:

Date Month Year

1.6 Age as at the Closing Date for Applications:

Days Months Years

1.7 Gender: (Male - M, Female - F)

1.8 Marital Status: (Mark with a √) Married ☐ Unmarried ☐

2.0 Permanent Address :

2.1 In English Capital Letters:

2.2 In Sinhala/Tamil:

2.3 Postal Address:

3.0 Details of Permanent Residence :

3.1 Provincial Council:

3.2 District:

4.0 Telephone Numbers :

Residence: Mobile:

5.0 Educational Qualifications :

01. General Certificate of Education (Ordinary Level)

Year: Index number :

<i>Subject passed</i>	<i>Credit obtained</i>

02. General Certificate of Education (Ordinary Level)

Year: Index Number :

<i>Subject passed</i>	<i>Credit obtained</i>

<i>Subject passed</i>	<i>Credit obtained</i>

(Certified copies of certificates to prove educational qualifications must be sent with the application)

6.0 Have you ever been convicted in a Court of Law for any charge?

(Put a ✓ mark)

Yes () No ()

6.1 If "Yes", provide details:

.....

7.0 Applicant's Declaration :

- (a) I hereby declare that the information provided by me in this application is true and correct to the best of my knowledge.
- (b) I am aware that if any declaration made by me herein is subsequently proved to be false, I will be disqualified for employment and, if already appointed, will be liable to be dismissed from service.
- (c) I further declare that I shall abide by the rules and regulations laid down by the Director General of National Museums regarding the conduct of the eligibility assessment interview.
- (d) I will not request to alter any information provided herein at a later date.

.....,
Signature of Applicant.

Date:

8.0 Certification of Applicant's Signature

I hereby certify that I know the person named who submitted this application, and that he/she signed before me under section 7.0 above on (date).

Date:

Name of Certifying Officer:

Designation:

Address:

(To be authenticated with Official Seal)