
MINISTRY OF EDUCATION, HIGHER EDUCATION AND VOCATIONAL EDUCATION

Second Efficiency Bar Examination for the Officers - Grade II in the Sri Lanka Technical Education Service – 2025

NOTICE is hereby given that the Second Efficiency Bar Examination for the Officers - Grade II in the Sri Lanka Technical Education Service will be held on February 2026 in Colombo.

The specimen application for this examination was published in the content; “Online Applications-Recruitment Exams / E.B. Exams” of the web page; “Our Services” on the Website; www.doenets.lk of the Department of Examinations, Sri Lanka and applications could be submitted only *via* Online. Acceptance of applications *via* online will be open **at 9.00 a.m. on 03. November 2025** and will be closed at **9.00 p.m. on 01. December 2025**. After having submitted the application *via* online, the printed copy of the application to be downloaded should be filled in (only applicable parts) by the candidate in his/her own legible hand writing with placing the signature of the candidate and should be sent by registered post to the Department of Examinations of Sri Lanka on or before the closing date for receipt of applications along with the certificate of the Head of the relevant Department in the space provided.

♦ Kindly note that the candidates who delay their applications until the last day will do so at their own risk.

Note :

02. This examination will be conducted in accordance with the Public Service Commission Circular 02/2023 and as per the prescribed syllabus and provisions as specified in the Sri Lanka Technical Education New Service Minutes published on 2020.07.06. The syllabus and other provisions are given below for the convenient reference of the candidates.

03. Details of the Examination

<i>Question Paper</i>	<i>Duration</i>	<i>Total Marks</i>	<i>Pass Mark</i>
01. Practical Knowledge of the Establishment System	03 Hours	100	40%
02. Law on Technical Education (Including amendments to be made from time to time to the Law on Technical Education.)	01 Hours	100	40%
03. Administration and Supervision of the Technical Education	02 Hours	100	40%

(In accordance with the Technical Education Service Minutes effective from 06.07.2020, the second question paper consists of two parts.)

04. Authority of the Examination: The Commissioner General of Examinations

05. Syllabus for the Examination

<i>Serial No.</i>	<i>Question Paper Title</i>	<i>Syllabus</i>
1.	Practical Knowledge of the Establishment System	A question paper designed to test the knowledge of the Officers in dealing with subjects such as performance appraisal, payment of salary increments, payment of traveling expenses, approval of various leaves, requests for railway warrants, allocation of government houses, handling of correspondence pertaining to loan applications, trade union membership rights and the manner in which how officials should act in practice when dealing with matters relating to political rights of government Officials.
2.	Law on Technical Education (Including amendments to be made from time to time to the Law on Technical Education.)	I. Provisions for the establishment of Colleges of Technology in the year 2006. II. University of Vocational Technology Act, No. 31 of 2008. III. The National Vocational Qualification (NVQ) assessment process implemented under the Tertiary and Vocational Education Commission. IV. The process of accrediting the syllabi of courses offered in the Colleges of Technology / Technical Colleges. V. Curriculum Development Methodology.
3.	Administration and Supervision of the Technical Education	Technical Education Administration 01. The Colleges of Technology / Technical Colleges administration Action Plan, Strategic Management Plan, Human/Physical Resource Management, Management of Courses. 02. Department of Technical Education and Training and the relevant Line Ministry. a. Policies of the Department and the Ministry. b. Organization of the Ministry and the technical education and vocational training institutions including the Colleges of Technology / Technical Colleges and their functions. c. National and regional level educational planning objectives and their implementation. 03. Management of Department and the Colleges of Technology / Technical Colleges, coordination of schools, industries and community relations.

Serial No.	Question Paper Title	Syllabus
		04. Collection of information regarding technical education management. 05. Special education programs related to technical education. Supervision of technical education I. Criteria applied for continuous evaluation of the work programme and operation for the supervision of the Colleges of Technology / Technical Colleges. II. Continuous evaluation programmes - Self evaluation programme in respect of the Colleges of Technology / Technical Colleges. - Supervision of the Colleges of Technology / Technical Colleges by the Department and Supervision of the Technical Colleges by the Colleges of Technology. III. Acceptance of internal evaluations by external groups. Candidates are advised to acquire sufficient knowledge of the Ministry under whose purview the Department comes including the circulars, statutes and such other publications issued by the Department.

Important - All the question papers are designed to consist of short questions and structured questions.

06. The subjects prescribed for the Efficiency Bar Examination II can be appeared for in one sitting or in several separate sittings.

07. Medium of Language of the Examination :

- I. This examination will be conducted in Sinhala, Tamil and English Languages.
- II. The candidates must answer the question papers either in the medium of language selected at the competitive examination in which he/she appeared for enter into the Public Service or in the medium of language in which he/she appeared for the examination which qualified him/her for enter into the Public Service in case of those who joined the Public Service without a competitive examination.
- III. If it is revealed that a candidate appears for the examination in a medium of language to which he/she is not entitled, his/her candidature will be cancelled. The medium of language applied for to appear for the examination will not be allowed to be changed at a later stage.

08. Applications should be submitted in compliance with the provisions of the Public Service Commission Circular No. 01/2023 dated 29.03.2023 and the Public Service Commission Circular No.02/2023 dated 27.09.2023

09. The application submitted for the examination *via* online should be completed in English language only. After the Department of Examination receives both the soft copy of the application submitted *via* online and as well as the printed copy of the application sent by registered post by the applicant, the Department of Examination, upon verifying the soft copy and the printed copy of the application, will inform either by way of a SMS to the candidate of his/her mobile phone number used to access the system or to the e-mail address indicating that the application has been accepted / not accepted as a valid application. Before completing the online application, kindly download the instruction

sheet prepared for applying for the examination. Please strictly adhere to the instructions while filling the application form. Any amendment made to the printed copy of the application form will not be considered as a valid amendment. **Incomplete applications and applications received after the closing date will be rejected without notice.**

If candidates with special needs are to appear for this examination, it must be mentioned in the application form and the copies of relevant medical certificates should be submitted along with the application in proof of special need.

10. *Providing false information* - Care should be exercised while filling the application form in order to provide accurate information in every respect. If any candidate is found to be ineligible as per the rules of this examination, his/her candidature may be cancelled at any time before, during or after the examination.
11. The printed copy of the application form should be sent by registered post to the "Commissioner General of Examinations, Institutional Examinations Organization Branch, Department of Examinations, Sri Lanka, Pelawatta, Battaramulla" on or before the **03rd of December 2025**. The name of the examination should be indicated at the top left corner of the envelope containing the application. Applications sent after the last date of receipt of applications will be rejected.
12. On the premise that only those who meet the qualifications mentioned in this *Gazette* Notification have applied for the examination, the Commissioner General of Examinations will issue admission cards only *via* online to those candidates who have submitted correct and completed applications on or before the last date for receipt of applications after paying the relevant examination fee, if applicable. As soon as the admission cards are issued to the candidates, a notification will be published on the Official website of the Department of Examinations, Sri Lanka stating that the admission cards are issued to the candidates. If any candidate who has not received the admission card, should inform the Department of Examinations, Sri Lanka in such manner as stated in the notification. When making such inquiry, it is more effective to send a request letter stating the full name, address, National Identity Card number and the name of the examination applied for to the e-mail address mentioned in the notification. It would be useful to have a copy of the application form, a copy of the receipt for payment of the examination fee, if applicable, and the registered postal article receipt in proof of mailing the application ready to confirm the candidature, if required, at the time of such inquiry lodged at the Department of Examinations. Issuance of an admission card to any candidate should not be considered as an admission that he or she has fulfilled the eligibility criteria to appear for the examination.

Note - Complaints of the candidates who fail to fulfill the requirements as mentioned in paragraph 12 above will not be considered at a subsequent stage.

13. All candidates must get their signature on the admission card attested by the Head of the Department or any such other Officer designated and authorized by the Head of the Department.
14. Every candidate must appear for the examination under the prescribed index number in the examination hall assigned to him/her. Every candidate appearing for the examination must hand over the admission card to the chief invigilator on the day of the examination with his/her signature get attested as aforesaid. Any candidate who does not present his/her admission card in the prescribed manner as aforesaid will not be allowed to appear for the examination.
15. It is the responsibility of the candidates to produce evidence to the satisfaction of the chief invigilator in order to establish their identity for each subject in which they appear in the examination hall. Only the following documents are valid for this purpose:

- I. National Identity Card
- II. Valid Passport or
- III. Valid Sri Lankan Driving License

Further, candidates should enter the examination hall without face masks and ear coverings so that it can be verified their identity and that they are not wearing electronic communication devices. Candidates who are not furnishing proof of their identity will be denied entry to the examination hall. Additionally, candidates must, once they enter the

examination hall, keep their face and ears uncovered from the commencement of the examination until they exit after conclusion of the examination.

16. Examination Fee :

- a) No fee will be charged from the candidates who are applied for the first attempt.
- b) Thereafter, at each sitting where a sum of Rs. 400.00 will be charged per subject for each subsequent application.

Payments of the examination fee should be made exclusively using the fee payment methods as provided via the online system as indicated below:

- (i.) Any Bank Credit Card
- (ii.) Any Bank Debit Card having the Facility of Internet Transactions
- (iii.) Online Banking Method of Bank of Ceylon
- (iv.) Any Branch of the Bank of Ceylon

Note:

- a) Payment procedures under the aforementioned methods can be found on the website content dedicated to technical instructions pertaining to the examination.
 - b) Receipt of payment will be notified *via* SMS or an e-mail. The Examination fee should be made in full and such applications reflecting either underpayment or overpayment of the Examination will be rejected. Any fault arisen in the payment of the examination fee *via* the aforementioned methods shall not be borne by the Department of Examinations, Sri Lanka.
 - c) The Examination fee is non-refundable and cannot be applied to any such other and further Examination whatsoever under any circumstances.
17. All candidates are required to strictly adhere to the rules and regulations imposed by the Commissioner General of Examinations in conducting of Examination and issuing of results. Any breach of these rules and regulations may result in penalties being imposed by the Commissioner General of Examinations.
18. Examination Results
1. The results sheets containing the results of all candidates who appeared for the examination will be provided by the Commissioner General of Examinations to the Secretary, Ministry of Education, Higher Education and Vocational Education.
19. In the event of any inconsistency or contradiction between the Sinhala, the Tamil and the English texts of this notification, the Sinhala text shall prevail.
20. The Secretary to the Ministry of Education, Higher Education and Vocational Education reserves the right to decide on any matter not covered by this notification.

NALAKA KALUWEWA,
Secretary,
Ministry of Education, Higher Education and Vocational
Education.

Dated this 21st day of October, 2025,
Ministry of Education, Higher Education and Vocational Education,
Isurupaya,
Battaramulla.

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