

Specimen Application Form

(For Office Use Only)

Recruitment on Open Basis for the Post of Bilingual Clerk Grade III in the Management Assistant Non -Technical Segment 2 Service Category in the Department for Registration of Persons - 2026

Language medium preferred for the Interview

(Indicate the number relevant to the medium you applying for, in the cage. Sinhala - 2 / Tamil - 3 / English - 4)

Note :- The language medium applied for cannot be changed later.

1.0 1.1 Name in Full :
(In Sinhala/Tamil)

1.2 Name in Full (Mr./Mrs./Miss.) :
(In English Block Capitals)

1.3 Name with initials :
(In Sinhala/Tamil)

1.4 Name with initials :
(In English Block Capitals, Eg – Perera, A.M.N.)

2.0 2.1 Permanent Address :
(In Sinhala/Tamil)

2.2 Permanent Address :
(In English Block Capitals)

2.3 Personal Phone Numbers:

Fixed : Mobile :

3.0 National Identity Card Number :

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4.0 Date of Birth : Year :

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 Month :

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 Date :

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5.0 Age as at closing date of applications, 06.04.2026

Years :

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 Months:

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 Days:

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6.0 Gender :

7.0 Civil Status :

8.0 Nationality :

9.0 Educational Qualifications:

9.1 G.C.E. Ordinary Level Examination:

Year :

Index Number :

Medium :

Serial Number	Subject	Grade
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

9.2 G.C.E. Advanced Level Examination:

Year :

Index Number :

Medium :

Serial Number	Subject	Grade
1		
2		
3		
4		

10.0 If currently employed in public service or provincial public service,

10.1 Name of Workplace:.....

10.2 Current Position:

10.3 Date of Appointment to that position:

10.4 Nature of the Post:

Whether Permanent/ Temporary/ Casual/ Substitute:

11.0 Have you ever been convicted before a Court of Law for any charge? Yes/No
If yes, provide details,

12.0 Candidate's Declaration::

- i. I do solemnly declare that the particulars given by me in the application are true and correct to the best of my knowledge.
- ii. I am aware that if this declaration made by me is found to be false, I am liable to disqualification before selection and to immediate dismissal from service without any compensation if detected after the appointment.
- iii. I will make no alternations subsequently to any information furnished by me in this application

.....

Date

.....

Candidate's Signature

13.0 Attestation of the candidate's signature :

I certify that Mr./Mrs./Miss who is submitting this application is personally known to me and he/she placed his/her signature in my presence.

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Signature and official stamp of
the attester

Name :.....

Designation :.....

Address :.....

Date :.....

14.0 Certification of the Head of the Department/Institution :

(Only for applicants serving in the Public Service/ Provincial Public Service)

I certify that Mr./Mrs./Miss. is serving in a permanent/temporary/casual post of in this Department/Institution, and that he/she can be/ cannot be released from the service if selected for this post.

.....

Date

.....

Signature and Official Stamp of Head
of Department/Institution