
DEPARTMENT OF SPORTS DEVELOPMENT

Recruitment to the post of Exercise Assistant in the Management Assistant Non-Technical Seg – 2 Service Category of the Department of Sports Development - 2026

Applications are hereby called from Sri Lankan applicants who have satisfied the following qualifications to fill vacancies existed in the post of Exercise Assistant in the Management Assistant Non-Technical Segment – 2 Service Category of the Department of Sports Development.

01. This recruitment is made for the post of Exercise Assistant in the Management Assistant Non-Technical Segment – 2 Service Category of the Department of Sports Development. Closing date of calling for applications: 27/03/2026

02. Conditions of Service:

(a) A selected candidate will be appointed to the post of Exercise Assistant subject to the general conditions governing appointments in the public service, the terms and conditions set out in the Scheme of Recruitment approved by the Public Service Commission on 21.02.2014, and any amendments made or to be made to the Scheme of Recruitment hereinafter, the conditions stipulated in the Procedural Rules of the Public Service Commission published in the Gazette Extraordinary

No. 2310/29 dated 14.12.2022, and provisions set out in the Establishments Code and the Financial Regulations.

- (b) This post is permanent and pensionable. You shall be subject to the future policy decisions which may be made by the Government regarding the pension scheme. Notwithstanding that the said post is stated as pensionable, officers who are recruited in the future shall be subject to any future policy decisions that may be made by the Government regarding the pension scheme. In addition, you will also be required to contribute to the Widows' & Orphans' Pensions Scheme/ Widowers' and Orphans' Pensions Scheme. You will be required to pay contributions as prescribed by the Government from time to time.
- (c) This appointment shall be subject to a probationary period of three (03) years. The First Efficiency Bar Examination shall be passed within a period of three (03) years from the date of recruitment to Grade III of the post of Exercise Assistant in the Management Assistant Non-Technical Segment – 2 Service Category (MN-01).
- (d) The Director General of Sports shall have the power to revoke the appointment of any candidate who fails to assume duties of the post on the prescribed date.

(e) Functions assigned to the position:

<i>Approved Designation</i>	<i>Grade to which the Post is approved</i>	<i>Number of vacancies</i>	<i>Functions</i>
Exercise Assistant	III	08	<ol style="list-style-type: none">1. Planning and providing appropriate physical exercises and practical training based on identified physical fitness levels.2. Ensuring the maintenance of equipment under proper control.3. Proper information on servicing, maintenance, and repair of machinery.4. Ensuring correct charging of fees, proper registration, and accurate maintenance of accounts.5. Ensuring proper identification of national pools and other sports requirements, along with accurate maintenance of records.6. Providing instructions on nutritional requirements in coordination with the Institute of Sports Medicine.7. Preparing a physical exercise program for sportsmen and sportswomen with disabilities and conducting the corresponding training activities.

03. Monthly Salary Scale:

In accordance with the Public Administration Circular No. 10/2025, the monthly salary scale (MN 01 – 2025) applicable to Grade III of the post of Exercise Assistant in the Management Assistant Non-Technical Segment – 2 Service Category (MN-01) in the Department of Sports Development is Rs.45,230 - 10 x 540 – 11 x 630 -10 x 890 – 10 x 1,190 – Rs.78,360/- (Initial salary step - Rs.45,230.00). In addition, you shall be entitled to any other allowances granted to public officers by the government from time to time.

04. Qualifications for Recruitment:

(a) Educational Qualifications:

Shall have passed six subjects, obtaining credit passes in Sinhala/Tamil/English, Mathematics, and any other two subjects, at one sitting of the G.C.E. (Ordinary Level) Examination,

And

Shall have passed at least one subject at the G.C.E. (Advanced Level) Examination (excluding the General paper)

(b) Professional Qualifications:

Professional qualifications possessed in the relevant field shall be treated as special qualifications.

Shall have completed a physical fitness training program of more than two (02) weeks.

(c) Experience:

Service experience in the relevant field shall be considered a special qualification.

(d) Physical Fitness:

All the candidates shall be of sound physical and mental fitness to serve at any part of the island and to perform the duties of the position.

(e) Other Qualifications:

- I. Should be a citizen of Sri Lanka,
- II. Should be of an excellent character,
- III. Should have fulfilled, by all means, all the qualifications required for the recruitment to the post as at 27/03/2026.

(f) Age:

Should not be less than 18 years and more than 30 years as at the closing date for calling applications.

05. Method of Recruitment:

Selection will be made through an interview for evaluating eligibility.

Eligibility Evaluation and Practical Test

Headings to which marks will be awarded	Maximum marks	Minimum marks considered for selection
01. Additional educational qualifications	15	Not applicable
02. Experience in the relevant field and skills exhibited in sports	30	
03. Physical fitness	20	
04. Professional qualifications	30	
05. Leadership qualities, attitude, personality, and communication skills demonstrated at the interview	05	
Total	100	

06. Granting Appointments:

- I. Number of Vacancies: 08
In the event that more than one candidate ties for the number of available vacancies, the filling of such vacancies shall be determined in accordance with Public Service Commission Circular No. 01/2019 (II). The effective date of appointment shall be determined by the Director General of Sports Development.
- II. Recruitment to Grade III of the post of Exercise Assistant in the Non-Technical Segment – 2 Service Category of the Department of Sports Development shall be selected in order of merit as per the total marks obtained by candidates at the eligibility evaluation interview. In the event of any vacancy arising due to the failure of a selected candidate to assume duties or report for duty for any reason, the Director General of Sports Development shall make recruitment from among the remaining candidates in the order of merit.

07. Method of Application:

- (a) The application form shall be prepared and filled in the medium in which the candidate intends to join the service.
- (b) The designation appearing in the heading of the application should be indicated in English language as well, on both Sinhala and Tamil application forms
- (c) The application shall be in compliance with the specimen form appended to this notification, shall be prepared on 8½” × 12” size paper (A4), and shall be filled in the clear handwriting of the candidate him- or herself. Applications prepared by computer shall also be acceptable. The application shall be prepared indicating headings numbered 01 to 11 on the first page, and the remaining headings on subsequent pages.
- (d) Duly completed applications shall be sent by registered post to reach “Director General, Department of Sports Development, No. 09, Philip Gunawardena Mawatha, Colombo 07” or submitted by hand on or before 27/03/2026.

The words “Recruitment to Grade III of the post of Exercise Assistant in the Management Assistant Non-Technical Segment – 2 Service Category of the Department of Sports Development – 2026” shall be clearly indicated on the top left hand corner of the envelope containing the application. Any application received after 27/03/2026 shall not be accepted.

Certified copies verifying educational and professional qualifications shall be appended to the application.

(e) Attestation of the signature:

An applicant who is currently engaged in the public service shall have his or her signature attested by the respective Head of Department or any officer authorized by the Head. Signatures of other applicants shall be attested by a person duly authorized to do so, i.e., Justice of Peace, Commissioner of oaths, Attorney-at-Law, Notary Public, Principal of Government School, a permanent officer in the Public who drawn an annual salary of Rs.782,808/- or higher, a Chief Incumbent of a Buddhist Temple or a Nayaka Thera, a clergy member of any other religion or religious institution who holds a significant position.

(f) Incomplete applications shall be rejected without notice. No complaints will be entertained regarding applications lost or delayed in the post.

(g) Receipt of applications will not be acknowledged. Applicants who satisfy the qualifications prescribed in the notification and have correctly completed their applications will be called for the vocational test. Further information regarding this matter may be obtained via the contact numbers 011 2694566 or 011 2697934 of the Administration Division of the Department of Sports Development, from 8.30 a.m. to 4.00 p.m. on working days. Applicants shall clearly state the position applied for, their full name, NIC number, and address when making inquiries.

(h) Applicants who are currently served in government departments, boards, or corporations shall submit their applications through their respective Head of Department or Institution.

Note: Calling an applicant for an interview for evaluating eligibility or a practical test shall not be deemed to grant any right or qualification for appointment.

08. Penalty for furnishing false information :

If a candidate is found to be disqualified, his or her candidature is liable to be cancelled at any stage prior to, during, or after the interview for evaluating eligibility. If any particulars knowingly furnished by a candidate are found to be false, or if it is found that he or she has willfully suppressed any important fact, he or she shall be liable to dismissal from public service. All candidates are bound to comply with the rules and regulations imposed by the Director General of the Department of Sports Development in respect of conducting the interview for evaluating eligibility, and issuance of the results.

09. Identity of the Candidate:

Candidates shall be required to prove his/ her identity at the interview for evaluating eligibility. For this purpose, any one of the following documents shall be accepted.

- I. The National Identity Card issued by the Department of Registration of Persons.
- II. A valid passport.

10. Other matters:

For any matter not covered by these regulations, action shall be taken as decided by the Director General of Sports Development.

11. In the event of any inconsistency between the Sinhala, Tamil and English text of this notification, the Sinhala text shall prevail.

S. ACHCHUDAN,
Director General.

Department of Sports Development,
No. 09, Philip Gunawardena Mawatha,
Colombo 07,
Date: 27/02/2026.

Specimen Application Form

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(For office use)

**Recruitment to the post of Exercise Assistant in the Management Assistant - Non Technical Segment-02 Service
Category of the Department of Sports Development – 2026**

01. Name in full (In English Block capitals):

(Eg: HEARATH MUDIYANSELAGE SAMAN RATHNAYAKE)

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.....

02. Name with initials (In English Block capitals):

(Eg: H.M.S. RATHNAYAKE)

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.....

03. Name in full (In Sinhala):

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04. Permanent Address (In English Block capitals):

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05. Permanent Address (In Sinhala):

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06. National Identity Card No.:

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07. Gender:

Male - 0

(Indicate the relevant number in the cage)

Female - 1

08. Mobile Telephone No.:

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09. E-mail address :

.....

10. Date of Birth:

Year:

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Month:

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Date:

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11. Age as at the closing date of applications:

Years:

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Months:

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Days:

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12. Educational Qualifications:

(a) Particulars of G.C.E. (O/L) Examination : First attempt : Year:
Index No.:

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>

(b) Particulars of G.C.E. (A/L) Examination : Second attempt : Year:
Index No.:

<i>Subject</i>	<i>Grade</i>

13. Additional Educational Qualifications:

<i>Institute</i>	<i>Name of Course</i>	<i>Duration</i>	<i>Effective Date of the Certificate</i>

14. Service Experience (particulars of previous service periods and institutions):

<i>Service Period</i>		<i>Designation</i>	<i>Work Place</i>
<i>From</i>	<i>To</i>		
I.
II.
III.

15. Professional Qualifications :

<i>Institute</i>	<i>Name of Course</i>	<i>Duration</i>	<i>Effective Date of the Certificate</i>

16. Have you ever been convicted of any offence in a Court of Law?

(Indicate (√) in the relevant cage)

Indicate particulars, if the answer is yes.

Yes No

.....

17. Candidate’s Certificate :

I hereby declare that particulars furnished by me in this application are true to the best of my knowledge. I am aware that if any information furnished herein is found to be false, I am liable to disqualification before appointment and to dismissal from service without any compensation if the inaccuracy is detected after appointment. Further, I agree to be bound by the rules imposed by the Director General of Sports Development regarding the decisions on the results of the structured interview.

Date.....

.....,
Signature of the Applicant.

18. Attestation of Candidate’s Signature: (Delete irrelevant words)

I hereby certify that Mr./Mrs./Miss., who has submitted this application, is personally known to me and placed his/ her signature before me on

.....,
Signature and official stamp of the
officer attesting the signature.

Date:

Name in full of the Officer, attesting the signature:

Designation:

Address:

Note: Applications shall be attested in accordance with Section (e) of Paragraph 07 of this *Gazette* notification.

19. Recommendation of Head of the Institution:

I hereby certify that, Mr./Mrs./Miss , who has submitted this application, is serving in this Ministry/Department/Corporation/Board, and that he or she may / may not be released from the service of this institution if selected for the above post.

Date:

.....,
Signature and Official Frank of Head of Institution.

Name of the Head of Institution:

Designation:

Address:

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