



## LANKA METRO TRANSIT (PVT) LTD

Government of the Democratic Socialist Republic of Sri Lanka  
Ministry of Transport, Highways and Urban Development.

# Employment Opportunity

**Applications are called from Sri Lankan citizens by Lanka Metro Transit (Pvt) Ltd to fill the vacancies for the posts mentioned below.**

*Send your application via email on or before 18.04.2026 to:*

*[careers@lankametro.lk](mailto:careers@lankametro.lk)*

*Please indicate the position applied for.*

Designations	No of Vacancies
Internal Auditor	01
Marketing Officer	01
IT & Data Analyzing Officer	01
Stores Officer	02
Control Room Operations Officer	03
Control Room Operations Assistant	03
Electrical & Mechanical Automobile Supervisor	04
Electrical & Mechanical Automobile Foreman	02
Electrical & Mechanical Automobile Technician	02
Bus Operator	174
Bus Operator Assistant (Female)	174
Auto Service Technician	04
Automobile Electrician/AC Technician	02
Cleaner cum Washer	20



**Preliminary interviews will be conducted Via Zoom**



## **LANKA METRO TRANSIT (PVT) LTD**

Lanka Metro Transit (Pvt) Ltd (LMT) is a government-owned company under the Ministry of Transport, Highways, and Urban Development that aims to modernize urban public transport through the Metro Bus initiative. It focuses on providing reliable, accessible, and technology-driven services using modern buses and digital systems to improve passenger comfort, reduce congestion, and promote sustainable urban mobility, starting in Colombo. The goal is to build an efficient and inclusive public transport network that supports Sri Lanka's urban and economic development

[Click on the specific position for details](#)

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## **1. Internal Auditor (Salary Scale: Rs. 99,510 + Performance Incentive)**

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### **1.1. Duties and Responsibilities**

- Ensure financial accuracy, compliance, operational efficiency, and risk management in metro bus operations.
- Audit financial records, revenue, and expenditures to detect errors or fraud and ensure compliance with government regulations.
- Evaluate internal controls, legal compliance, and operational performance.
- Identify inefficiencies and recommend improvements.
- Conduct risk management by identifying, assessing, and mitigating financial and operational risks.
- Prepare audit reports and present findings to management.
- Follow up on implementation of corrective actions.
- Review ticketing, procurement, and IT systems for reliability and transparency.
- Coordinate with auditors and stakeholders.
- Provide advisory support to strengthen internal controls, improve processes, and guide policy development.

### **1.2. Qualifications**

A Bachelor's degree in Accountancy, Commerce, Finance or any other field relevant to the subject area of the post, which is recognized by the University Grants Commission

AND

A minimum of one (01) year post-qualifying experience in the relevant field to the Post, after obtaining the first degree.

OR

Having passed the Intermediate Examination of a recognized professional Chartered Institute, whose subject area is relevant to the post

AND

A minimum of one (01) year post-qualifying experience in the relevant field to the Post, after obtaining the first degree

## **2. Marketing Officer (Salary Scale: Rs. 83,433 + Performance Incentive)**

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### **2.1. Duties and Responsibilities**

- Assist in planning and implementing marketing campaigns and promotional activities.
- Support the creation and coordination of marketing materials, including brochures, presentations, social media content, and email campaigns.
- Conduct market research to identify trends, competitors, and customer preferences.
- Maintain and update marketing databases, contact lists, and digital marketing platforms.
- Coordinate with internal departments and external vendors for marketing initiatives and events.
- Assist in managing the company's social media channels and website updates.
- Monitor and report on the performance of marketing activities.
- Provide administrative support to the marketing team as required.

### **2.2. Qualifications**

A bachelor's degree in marketing, or equivalent, which is recognized by the UGC, with 1 year of experience in the relevant field

### **3. IT & Data Analyzing Officer (Salary Scale: Rs. 83,433 + Performance Incentive)**

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#### **3.1. Duties and Responsibilities**

- Collect, compile, and maintain operational, financial, and performance data related to bus services
- Process data from ITS, GPS, ticketing, and passenger counting systems
- Ensure data accuracy, integrity, confidentiality, and proper record-keeping
- Analyze key metrics (ridership, fuel, punctuality, revenue) to identify trends and improvements
- Prepare regular reports (daily, weekly, monthly) for management and authorities
- Develop dashboards and visual reports using tools like Excel and Power BI
- Provide analytical support for route planning, scheduling, and operations
- Monitor KPIs such as on-time performance, reliability, and vehicle utilization
- Support decision-making, forecasting, and evaluation of service changes
- Coordinate with internal departments and external stakeholders for data collection and reporting
- Assist in presentations, briefings, and official reporting
- Support maintenance, security, and improvement of data systems and databases
- Assist in data integration, automation, and system testing
- Ensure compliance with policies, standards, and reporting requirements
- Maintain proper documentation and uphold data protection and confidentiality
- Identify and recommend improvements in data processes and reporting
- Stay updated with industry trends and participate in training and development

#### **3.2. Qualifications**

A bachelor's degree in IT or equivalent, which is recognized by the UGC, with 1 year of experience in the relevant field

### **4. Stores Officer (Salary Scale: Rs. 83,433 + Performance Incentive)**

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#### **4.1. Duties and Responsibilities**

- Manage and maintain inventory of materials, spare parts, and consumables for operations and maintenance.
- Ensure accurate recording of stock movements in registers and computerized systems.
- Conduct regular stock verification and reconcile with records.
- Monitor re-order levels and initiate procurement when required.
- Receive, inspect, store, and issue materials properly with authorization.
- Maintain accurate documentation (bin cards, ledgers, invoices, delivery notes).
- Coordinate with Technical, Procurement, Finance, and Audit divisions for smooth operations.
- Ensure safe storage and security of inventory, including hazardous materials.
- Prepare regular stock reports and support audit processes.
- Ensure compliance with financial regulations and company policies.
- Identify gaps and recommend improvements in inventory control and processes.
- Maintain discipline, integrity, and accountability in handling store operations.

#### **4.2. Qualifications**

A Bachelor's degree in Management or any other field relevant to the subject area of the post, which is recognized by the University Grants Commission

A minimum of 1-year post-qualifying experience in the relevant field to the Post, after obtaining the first degree

## **7. Control Room Operations Officer (Salary Scale: Rs. 83,433 +Performance Incentive)**

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### **7.1. Duties and Responsibilities**

- Monitor real-time bus operations using GPS and communication systems to ensure schedule adherence
- Identify, record, and report delays, breakdowns, and operational incidents promptly
- Coordinate with depot staff, drivers, and supervisors to maintain smooth service continuity
- Assist in reallocating buses and routes during emergencies or peak demand
- Maintain clear and continuous communication with field staff and management
- Relay operational instructions and emergency messages accurately and on time
- Record and manage all operational communications and updates
- Handle incident and emergency responses, including logging, reporting, and coordination with relevant authorities
- Support deployment of standby resources during disruptions
- Maintain accurate control room logs and operational records
- Prepare daily and shift-based reports on performance, punctuality, and incidents
- Support data compilation for management analysis and reporting
- Operate and monitor control room systems (GPS, CCTV, communication equipment)
- Report and address system faults while ensuring continuous functionality
- Maintain a secure, clean, and organized control room environment
- Ensure compliance with operational procedures, safety standards, and regulations
- Maintain confidentiality of operational and security information

### **7.2. Qualifications**

A Bachelor's degree in Transport & Logistic Management/ Information Technology or any other field relevant to the subject area of the post which is recognized by the University Grants Commission.

Minimum of 1 year experience in transport operations, dispatching, or control room functions (preferably in a transport or logistics organization)

## **8. Control Room Operations Assistant (Salary Scale: Rs.66,584 +Performance Incentive)**

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### **8.1. Duties and Responsibilities**

- Assist in bus dispatching, scheduling, and monitoring operations using GPS and communication systems.
- Record departure, arrival, and route data for each service.
- Support coordination between drivers, conductors, depot staff, and management.
- Maintain clear communication with bus crews and relay operational updates.
- Report and update delays, breakdowns, and real-time service information.
- Record and maintain operational data and daily reports, ensuring accuracy and confidentiality.
- Assist in incident management, including logging issues and coordinating responses.
- Support control room equipment and system operations, reporting faults when necessary.
- Ensure proper functioning and upkeep of communication systems and workspace.
- Provide administrative support, including filing, reporting, and assisting during peak operations or special events.

## 8.2. Qualifications

Having obtained a certificate of proficiency not lower than the National Vocational Qualification (NVQ) Level 5, in Computer Programming/ Information Technology, issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Commission.

## 9. Electrical & Mechanical Automobile Supervisor (Salary Scale: Rs. 61,112 + Performance Incentive)

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### 9.1. Duties and Responsibilities

- Supervise and coordinate daily maintenance and repair activities of technical staff.
- Ensure repairs meet technical standards, efficiency, and safety requirements.
- Monitor and enforce preventive maintenance schedules and timely servicing.
- Oversee diagnostics and fault rectification of vehicles.
- Inspect and manage the electrical and mechanical systems of buses.
- Provide technical guidance and support to team members.
- Conduct quality checks and ensure compliance with safety and regulatory standards.
- Promote safe working practices and investigate maintenance-related issues.
- Coordinate with management and operations for maintenance scheduling.
- Maintain accurate maintenance records, reports, and service history.
- Manage tools, equipment, and spare parts efficiently.
- Support inventory control and procurement planning.
- Train, mentor, and evaluate staff to enhance skills, performance, and teamwork.

### 9.2. Qualifications

- a) Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes for four subjects, including
  - i. Sinhala/ Tamil
  - ii. English language (if necessary for the post)
  - iii. Mathematics
- b) Having passed three subjects (other than the General Paper) at the G.C.E. (A/L) examination.
- c) AND possession of a National Certificate / National Diploma in Automobile Engineering, Electrical Engineering, or Mechanical Engineering from a recognized technical institution (such as CGTTI, NAITA, or VTA).  
Minimum of 3 years of practical experience in bus or heavy vehicle maintenance, including at least 1 year in a supervisory capacity.

Sound knowledge of both electrical and mechanical systems of diesel-powered buses

Ability to read and interpret technical drawings, manuals, and diagnostic results

Basic computer literacy (MS Office, maintenance record systems) is desirable

A valid Heavy Vehicle Driving License will be an added advantage

## **10. Electrical & Mechanical Automobile Foreman (Salary Scale: Rs. 83,433 + Performance Incentive)**

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### **10.1. Duties and Responsibilities**

- Plan, assign, and supervise daily electrical and mechanical maintenance work.
- Ensure timely completion of repairs and servicing, including major systems.
- Allocate tasks based on skills and maintenance priorities.
- Oversee preventive maintenance programs and schedules.
- Conduct vehicle inspections and fault diagnosis using proper tools.
- Recommend and verify corrective actions and certify vehicles as roadworthy.
- Manage workshop operations, ensuring efficiency, safety, and proper documentation.
- Monitor tools, equipment, and maintenance records.
- Coordinate with operations, stores, and external service providers.
- Provide technical advice to management on maintenance issues.
- Ensure quality control and compliance with safety standards.
- Promote safe work practices and conduct safety briefings.
- Train, supervise, and evaluate staff to ensure performance, discipline, and teamwork.

### **10.2. Qualifications**

Having obtained a certificate of proficiency not lower than the National Vocational Qualification (NVQ) Level 7, National Diploma in Technology (NDT) in Automobile Engineering/ Mechanical Engineering/ Electrical Engineering issued by a Technical/Vocational Training Institute accepted by the Tertiary and Vocational Education Commission.

Minimum of 3 years of hands-on experience in bus or heavy vehicle maintenance, including at least 1 year in a supervisory role

Sound technical knowledge in both electrical and mechanical systems of heavy vehicles (diesel engines, braking systems, electronic controls, etc.)

Proficiency in reading and interpreting technical drawings and manuals

Basic computer literacy and record-keeping skills are desirable

Possession of a valid Heavy Vehicle Driving License will be considered an advantage

## **11. Electrical & Mechanical Automobile Technician (Salary Scale: Rs. 58,634 + Performance Incentive)**

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### **11.1. Duties and Responsibilities**

- Install, maintain, and repair electrical systems in buses, including wiring, lighting, and electronic control bus
- Diagnose and troubleshoot electrical issues, ensuring timely and effective repairs
- Service and repair air conditioning systems to maintain optimal passenger comfort
- Conduct routine inspections and preventative maintenance on electrical and AC systems
- Maintain accurate records of work performed and parts used, ensuring compliance with safety standards
- Respond promptly to electrical and AC-related breakdowns and emergency repairs
- Collaborate with maintenance staff to support overall fleet performance and reliability

### **11.2. Qualifications**

Having obtained a proficiency certificate not lower than the National Vocational Qualification (NVQ) level four (04) in the relevant field issued by a technical/ vocational training institute accepted by the Tertiary and Vocational Education Commission, relevant to the function of the post

## **12. Bus Operator** (Salary Scale: Rs. 58,634 + Performance Incentive)

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### **12.1. Duties and Responsibilities**

- Drive buses safely and responsibly in line with traffic laws and company policies.
- Ensure passenger safety, comfort, and fuel-efficient driving.
- Follow assigned routes and schedules, reporting delays or disruptions.
- Conduct pre- and post-trip inspections to ensure vehicle roadworthiness.
- Report on mechanical issues and maintain accurate logs (mileage, fuel, defects).
- Provide courteous passenger service and assist vulnerable passengers.
- Prevent unauthorized passengers or goods and report incidents or complaints.
- Follow safety and emergency procedures, including the use of equipment and coordination with authorities.
- Participate in safety training and drills.
- Maintain and submit trip records and operational documents accurately

### **12.2. Qualifications**

G.C.E. (O/L) Examination passed with credit passes in Sinhala and Mathematics, and G.C.E. (A/L) two subjects (Compulsory). Valid Sri Lanka Heavy Vehicle Driving License (Bus/Passenger Transport category).

Minimum of 3 years' experience in driving after obtaining the driving license as a professional heavy vehicle or bus driver in a recognized organization. Good knowledge of Colombo and suburban road networks (or assigned service areas).

Sound knowledge of road safety, vehicle operation, and defensive driving techniques. Physically and mentally fit, with valid medical certification as per company and Ministry regulations. Ability to communicate effectively in Sinhala (English and Tamil language skills are an advantage)

## **13. Bus Operator Assistant (Female)** (Salary Scale: Rs. 57,808 + Performance Incentive)

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### **13.1. Duties and Responsibilities**

- Assist passengers with safe boarding and alighting and provide route and fare guidance.
- Ensure safety, discipline, and support for elderly, disabled, and school passengers.
- Prevent overcrowding and unsafe behavior on the bus.
- Handle fare collection and ticketing accurately, maintaining proper cash records.
- Report fare discrepancies or cash issues promptly.
- Support bus operations and schedule adherence in coordination with the driver and control room.
- Report delays, incidents, and passenger complaints.
- Maintain cleanliness and order inside the bus and report damage.
- Assist with basic vehicle checks for cleanliness and safety equipment.
- Support emergency procedures, ensuring passenger safety and providing basic assistance.
- Communicate professionally with passengers and staff.
- Deliver courteous customer service and uphold the company's public image.

### 13.2. Qualifications

Having passed six (06) subjects in G.C.E. (O/L) examination, at least with two (02) credit passes in a maximum of two sittings, AND

Obtain a proficiency certificate within three (3) months of recruitment, at a level not lower than National Vocational Qualification (NVQ) Level 2 in the relevant field, issued by a Technical or Vocational Training Institute recognized by the Tertiary and Vocational Education Commission, and relevant to the functions of the post

## 14. Auto Service Technician (Salary Scale: Rs. 58,634 + Performance Incentive)

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### 14.1. Duties and Responsibilities

- Perform routine maintenance and inspections on all vehicles in the fleet, including oil changes, brake checks, and tire rotations
- Diagnose mechanical issues and perform necessary repairs to ensure optimal vehicle performance
- Conduct emergency repairs as needed to minimize downtime and ensure service continuity
- Maintain accurate records of all maintenance and repair work performed on vehicles
- Collaborate with other maintenance staff to address complex issues and improve overall fleet reliability
- Stay updated on the latest automotive technologies and repair techniques

### 14.2. Qualifications

Having obtained a proficiency certificate not lower than the National Vocational Qualification (NVQ) level four (04) in the relevant field issued by a technical/ vocational training institute accepted by the Tertiary and Vocational Education Commission, relevant to the function of the post.

## 15. Automobile Electrician/AC Technician (Salary Scale: Rs. 58,634 + Performance Incentive)

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### 15.1. Duties and Responsibilities

- Install, maintain, and repair electrical systems in buses, including wiring, lighting, and electronic control bus
- Diagnosing and troubleshooting electrical issues, ensuring timely and effective repairs
- Service and repair air conditioning systems to maintain optimal passenger comfort
- Conduct routine inspections and preventative maintenance on electrical and AC systems
- Maintain accurate records of work performed and parts used, ensuring compliance with safety standards
- Respond promptly to electrical and AC-related breakdowns and emergency repairs
- Collaborate with maintenance staff to support overall fleet performance and reliability

### 15.2. Qualifications

Having obtained a proficiency certificate not below the National Vocational Qualification (NVQ) level four (04) in the relevant field issued by a technical/ vocational training institute accepted by the Tertiary and Vocational Education Commission, relevant to the function of the post.

## **16. Cleaner cum Washer** (Salary Scale: Rs. 56,288 + Performance Incentive)

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### **16.1. Duties and Responsibilities**

- Clean and wash the interior and exterior of buses regularly.
- Remove dust, dirt, stains, and waste to maintain hygiene and appearance.
- Sweep, mop, and sanitize floors, seats, windows, and the driver's cabin.
- Wash and clean exterior surfaces, including body, wheels, and mirrors.
- Empty dustbins and ensure proper waste disposal.
- Inspect buses during cleaning and report damage or defects.
- Handle and maintain cleaning equipment and materials safely.
- Follow safety procedures and use protective gear when required.
- Maintain the cleanliness of washing areas and surroundings.
- Use water and resources efficiently to avoid wastage.
- Assist with minor support tasks as assigned by supervisors.

### **16.2. Qualifications**

Having passed six (06) subjects in G.C.E. (O/L) examination, with at least two (02) credit passes in a maximum of two sittings