

National Police Academy

Applications are invited from qualified Sri Lankan citizens, as specified in this notice, to fill the post of **Internal Auditor (01 vacancy)** in the “**Management Service Category**” of the National Police Academy under the Ministry of Public Security and Parliamentary Affairs.

1. Nature of Appointment

Permanent appointment with entitlement to the Employees’ Provident Fund (EPF) and Employees’ Trust Fund (ETF).

2. Salary Scheme

2.1 Salary Code and Monthly Salary Scale (effective from 01.04.2025)

MM 1-1 – Rs. 91,690 – 10 x 2,480 – 15 x 3,450 – 168,240

3. Qualifications

3.1 External Applicants (must satisfy Qualification 1 or 2)

1. A degree recognized by the University Grants Commission in Accounting, Commerce, Financial Management, Business Management, or a related field

AND

At least one (01) year of managerial-level experience in the relevant field in a Government Department, State Corporation, Board, Statutory Institution, or recognized private institution after obtaining the degree.

OR

2. Having passed the intermediate examination of a recognized professional body relevant to the subject field

AND

At least one (01) year of managerial-level experience in the relevant field in a Government Department, State Corporation, Board, Statutory Institution, or recognized private institution after obtaining such qualification.

Internal Applicants:

Must have fulfilled the qualifications required for external applicants.

3.2 Age:-

Applicants must be not less than 22 years and not more than 45 years of age.

(The upper age limit does not apply to internal applicants.)

3.3 Other Requirements:-

Every applicant must:

- i. Be a citizen of Sri Lanka
- ii. Be physically and mentally fit to perform duties and serve in any part of the island
- iii. Be of excellent character

3.4 Method of Recruitment:-

Recruitment will be conducted as decided by the Board of Management through:

- Open competitive examination and/or
- Structured interview conducted by a panel appointed by the appointing authority

3.4.1 Written Competitive Examination

Subjects:

- Language Proficiency
- Aptitude Test

Language Proficiency:

Assesses expression, comprehension, spelling, and grammar usage.

Aptitude Test:

Assesses the candidate's ability and suitability to perform duties relevant to the post.

Minimum Requirements:

- At least 40% marks for each subject
- At least 50% total marks overall

3.4.2 Structured Interview

Marking Scheme:

• Relevant experience	– 30 marks
• Additional educational qualifications	– 30 marks
• Other skills/performance	– 15 marks
• Performance at the interview	– 25 marks
Total	– 100 marks

Selection will be made strictly based on merit according to interview marks.

Applicants must produce **original certificates and certified copies** at the interview.

3.5 Date of Eligibility

Applicants must have completed all required qualifications mentioned in Sections 3.1, 3.2, and 3.3 on or before the closing date of applications.

3.6 Confirmation

External applicants appointed to Grade II will be subject to a three (03) year probation period.

Confirmation will be granted upon satisfactory performance and passing the first efficiency bar examination.

3.7 Salary on Recruitment

Appointments will be made to Grade II and placed at the initial step of the salary scale.

4. Identity of Candidates

Only duly completed applications will be considered.

Applicants must produce:

- Valid National Identity Card, or
- Valid Passport

5. Submission of Applications

- i. Applications prepared by the applicant must be sent by registered post to: Executive Director, National Police Academy, Thimbirigaskatuwa, Negombo on or before 29.05.2026. Late applications will be rejected.
- ii. The applicant's signature must be certified by:
 - Principal of a Government School
 - Justice of the Peace
 - Commissioner for Oaths
 - Attorney-at-Law
 - Notary Public
 - Commissioned Officer of the Armed Forces
 - Government officer holding a permanent post with a basic monthly salary of Rs. 72,280 or above

6. False Information

If any information provided is found to be false before recruitment, candidature will be cancelled.

If discovered after appointment, the applicant will be dismissed from service.

7. Language Discrepancies

In case of inconsistency between Sinhala, Tamil, and English texts, the **Sinhala version shall prevail.**

8. Final Authority

Any matter not covered in this notice or any issue arising during the recruitment process will be decided by the appointing authority, and such decisions shall be final.

Executive Director

National Police Academy

Divulapitiya Road

Thimbirigaskatuwa

Negombo

Date: 03rd of May 2026