



Colombo Municipal Council

Open Recruitment for Vacant Positions – 2026

Applications are invited from eligible citizens who are permanent residents of the Western Province and who possess the following qualifications for recruitment to the vacant positions listed below.

❖ General Qualifications:

- I. Must be a citizen of Sri Lanka.
- II. Must have been a permanent resident of the Western Province for a period of three (03) consecutive years prior to the closing date (10.08.2026) for applications.
- III. Must possess a good character.
- IV. Must be physically and mentally fit to perform the duties assigned to the relevant position.
- V. All qualifications required for recruitment to the relevant post must be fulfilled by the closing date for applications (10.08.2026).

01. Recruitment for the following Grade III posts under the Primary Non-Technical Service Category in Local Government Institutions in the Western Province

- Salary Scale:

As per Public Administration Circular No. 10/2025, PL 1 – 2025 (The first salary step shall be considered as the initial salary)

40,000 – 10 × 450 – 10 × 490 – 10 × 540 – 12 × 590 – 61,880/-

(The salary will be paid in accordance with the provisions specified in Schedule III.)

Designation	Age Limit	Educational Qualifications	Method of Recruitment	Examination Fee
Office Assistant Service (KKS)	18–45 years	Should have passed six (06) subjects at the G.C.E. (O/L) Examination with at least two Credit Pass, in not more than two sittings. Five (05) subjects should have been passed in one sitting.	Structured Interview	Not applicable
Work/Field Labourer	18–45 years	Should have passed Grade 8 (Year 09).	Structured Interview	Not applicable
• Tree Cutter • Attendant • Cemetery Caretaker • Laboratory Worker (Assistant) • Dogs Seizer • Field Work Assistant	18–45 years	Should have passed six (06) subjects at the G.C.E. (O/L) Examination, including at least two Credit Pass, in not more than two sittings. Five (05) subjects should have been passed in one sitting.	Structured Interview	Not applicable

02. Recruitment for the post of Sports Coach Grade III under the Management Assistant Non-Technical Service Category – 02 of the Colombo Municipal Council, Western Province Provincial Council Public Service.

- **Salary Scale:**
As per Public Administration Circular No. 10/2025, MN 1 – 2025 (The first salary step shall be considered as the initial salary.)
45,230 – 10 × 540 – 11 × 630 – 10 × 890 – 10 × 1,190 – 78,360/-
(The salary will be paid in accordance with the provisions specified in Schedule III .)

Position	Age	Educational Qualifications	Professional Qualifications	Experience	Method of Recruitment	Examination Fee
Sports Coach	18–25 years	Should have passed six (06) subjects at the G.C.E. (O/L) Examination, including credit passes for Sinhala/Tamil/English Language, Mathematics, and two other subjects in one sitting, and should have passed at least one subject at the G.C.E. (A/L) Examination, excluding General Knowledge.	Successful completion of a six-month diploma from a Government-recognized institution related to sports management/playground maintenance, or a diploma as an International/National Sports Coach or Sports Umpire, or experience as an International/National Sports Coach or Sports Umpire, or having represented a team/group in sports at national level or first-class level.	Minimum two years' experience as a Sports Coach instructor at school level or sports club level.	Applicants who pass the written test will be called for the structured interview. Recruitment will be made according to the order of merit based on the total marks obtained in the written test and structured interview.	Rs. 500/- (Payment method is stated in the application.)

❖ **Syllabus for the examination:**

Question Paper	Syllabus	Duration
Basic Sports Knowledge	A question paper designed to assess technical knowledge, as well as knowledge of the rules and regulations governing national and various sports.	02 Hours
Aptitude Test	A question paper designed to assess reasoning ability, numerical aptitude, decision-making skills, and time management.	01 Hour

03. Recruitment to the Post of Motor Driver Grade III in the Colombo Municipal Council of the Western Provincial Public Service

- Salary Scale:
As per Public Administration Circular No. 10/2025, PL 3 – 2025 (The first salary step shall be considered as the initial salary.)
42 780-10 x 490-10 x 540-10 x 590-12 x 630- 66,540/-
(The salary will be paid in accordance with the provisions specified in Schedule III .)

Position	Age	Educational Qualification	Experience	Physical Qualifications	Recruitment Method	Examination Fee
Motor Vehicle Driver	18–45 years(The maximum age limit shall not apply to applicants who are already serving in the Western Provincial Public Service in permanent and pensionable positions.)	Must have passed six (06) subjects, including Sinhala/Tamil Language, with at least two (02) Credit passes, in not more than two sittings. A minimum of five (05) subjects must have been passed at one sitting.	Must possess a minimum of three (03) years of driving experience after obtaining the relevant driving licence. (The experience must be supported by documentary evidence.)	(i)Minimum height: 5 feet (5'). (ii)Must be physically fit to perform day and night duties and possess good eyesight. Physical fitness and eyesight (must be certified by a Medical Report issued by Government Medical Officer.)	Selection will be based on a Professional Test and a General Interview. <u>Professional Test</u> (i) Driving skills (ii) Practical knowledge of traffic rules (iii) Basic knowledge of motor mechanics.	Not Applicable

Professional Qualifications:

For the post of Light Vehicle Driver –

- Possession of a driving licence issued by the Commissioner General of Motor Traffic for driving private/taxi cars and station wagons with a tare weight of less than 24 cwt. (The applicant must have obtained at least a ‘C’ and ‘C1’ vehicle class licence or a ‘B’ class licence under the new driving licence system at least three (03) years prior to the date of recruitment.)
- Should possess sound knowledge of the Sri Lanka Driver’s Manual.

For the post of Heavy Vehicle Driver –

- Possession of a driving licence to drive light lorries up to 34 cwt tare weight and buses carrying not more than 32 passengers, i.e., a Class ‘A1’ and ‘C1’ licence or a Class ‘B’ and ‘D’ licence under the new driving licence system; or a certificate of competency issued by the Commissioner General of Motor Traffic for driving heavy motor vehicles more than and heavy trailers exceeding 34 cwt tare weight and buses carrying more than 32 passengers, or a Class ‘A’ licence or a Class ‘D’ licence under the new driving licence system.

04. Recruitment to the Post of Security Guard Grade III in the Colombo Municipal Council of the Western Provincial Public Service

❖ **Salary Scale:**

PL 2 - 2025 in accordance with Public Administration Circular No. 10/2025. (The first salary step shall be considered as the initial salary)

41 800-10 x 490-10 x 540-10 x 590-12 x 630-65560/-

(The salary will be paid in accordance with the provisions specified in Schedule III)

Position	Age	Educational Qualification	Physical Qualification	Recruitment Method	Examination Fee
Security Guard	Not less than 18 years and not more than 45 years	Must have passed six (06) subjects, including at least two (02) Credit passes, at the G.C.E. (O/L) Examination in not more than two sittings.	Every candidate must be physically and mentally fit to serve within the Colombo Municipal Council area and perform the duties of the position. Male Security Guard must have a minimum height of 5 feet 3 inches (5'3") and a chest circumference of not less than 32 inches upon exhalation. Female Security Guard must have a minimum height of 5 feet 2 inches (5'2").	Twice the number of candidates required according to the available vacancies will be called for an interview based on the merit order of the written examination. The appointments will be made according to the merit order based on the marks obtained at the written examination and the structured test.	Rs. 500/- (The payment method is indicated in the application form.)

❖ **Syllabus for the examination:**

Question Paper	Syllabus	Duration
Basic Sports Knowledge	A question paper designed to assess knowledge of social, cultural, educational, scientific, political, economic, and other relevant factors prevailing within various organizational environments at national, regional, and global levels.	02 Hours
Aptitude Test	A question paper designed to assess reasoning ability, numerical aptitude, decision-making skills, and time management.	01 Hour

❖ **Structured Interview:**

Only those candidates who successfully qualify in the height and chest measurement test among the above-mentioned candidates will be subjected to the structured interview.

Submission of Applications

1. Applications prepared according to the model application available on the Colombo Municipal Council website (<https://www.colombo.mc.gov.lk/news.php>), either typed or clearly handwritten on both sides of an A4 size paper, should be submitted only by registered post to the Municipal Commissioner, Municipal Commissioner's Office, Colombo Municipal Council, Town Hall, Colombo 07, on or before 2026.08.10. The name of the post applied for should be mentioned on the top left corner of the envelope containing the application. Applications received after 2026.08.10 and applications delivered by hand will not be considered.

2.

Designation	Application Format
• Office Assistant (KKS) • Work/Field Labourer • Tree Cutter • Attendant • Cemetery Caretaker • Laboratory Worker (Assistant) • Dogs Seizer • Field Work Assistant	Form No. 01 (https://www.colombo.mc.gov.lk/news.php)
• Sports Instructor	Form No. 02 (https://www.colombo.mc.gov.lk/news.php)
• Motor Vehicle Driver	Form No. 03 (https://www.colombo.mc.gov.lk/news.php)
• Security Guard	Form No. 04 (https://www.colombo.mc.gov.lk/news.php)

3. If applying for more than one position, separate applications should be submitted for each position by registered post.
4. The final decision regarding the recruitment for the above positions shall be vested with the Municipal Commissioner.

A. D. S. Rohana

Municipal Commissioner (A.D)

Colombo Municipal Council

.07.2026

Municipal Commissioner's Office,

Colombo Municipal Council,

Town Hall, Colombo 07.