
SRI LANKA RAILWAY DEPARTMENT

Calling Applications for the Post of Running Bungalow Assistant (Accommodation Bungalow Assistant) -2026

1. Applications are invited from the qualified citizens in Sri Lanka for the recruitment of twenty (20) Running Bungalow Assistants for the Running Bungalows in Sri Lanka Railway Department.
2. Recruitment qualification :
 - 2.1 Educational Qualifications;
Having been passed six subjects with at least two credits at no more two sittings in General Certificate of Education (Ordinary Level).
 - 2.2 Professional Qualifications;
Professional Qualifications, received in the field will be considered as a special Qualification.
 - 2.3 Experience:-
Experience, received in the field will be considered as a special Qualification.

2.4 Physical Fitness :

Every candidate should be physically & mentally fit to serve in any part in the island & to perform duties in the post.

2.5 Age Limit :

It should be not less than 18 years of age & not more than 45 years of age as at the closing date of calling applications.

2.6 Other Qualifications :

- I. Be a citizen in Sri Lanka.
- II. Have a sound moral character
- III. The qualifications required for recruitment to the post must be completed in all respects by the closing date of calling applications.

3. Salary Scale relevant to the post:

3.1 Salary Code Number: Salary Code Number PL 1-2025 as per Public Administration Circular 10/2025.

3.2 Salary Scale: 40,000- 10x450-10x490-10x540-12x590-61,880/- (monthly) and you will be entitled to the salary with effect from 01.01.2027. You will be paid as per the provisions of Schedule III of this circular from the date of appointment. (An efficiency bar examination comes within 03 years from the date of above appointment.)

4. Terms of Service:

4.1 This post is permanent and pensionable. The pension scheme will be subject to future policy decisions taken by the Government.

4.2 The recruits to this post will be required to serve in any Accommodation bungalow belonging to the Railway Department located in any part of the island.

4.3 The selected candidates must be subject to the provisions of the recruitment scheme relevant to the post, the Establishments Code, Financial Regulations, the Procedural Rules of the Public Service Commission, laws, circulars and rules and regulations of the Railway Department.

4.4 Officers appointed to this position will be subject to a probationary period of three (03) years.

4.5 After recruitment to the post, you must complete the official language proficiency as per the provisions of Public Administration Circular 18/2020 and consequent circulars within three (03) years, according to the language medium in which you fulfilled the qualifications for the appointment.

5. Method of Recruitment: Applicants who fulfil the qualifications mentioned in paragraph 02 above will be called for an interview of eligibility evaluation and recruited for the number of vacancies in the order of highest scores. The marks for the eligibility evaluation will be awarded as follows.

<i>Key Headings for Awarding Marks</i>	<i>Maximum Marks</i>
Additional educational qualification	20
Professional qualifications	25
Experience relevant to the position	40
Extracurricular activities	10
Skills demonstrated at the interview	05
Total	100

5.1 The detailed marking scheme for the interview of eligibility evaluation is given below.

Additional Educational Qualifications (Total Marks -20)	Marks
No marks will be given for basic educational qualifications (passing 6 subjects with two credits in the G.C.E. (O/L) Examination in no more than two sittings)	
02 marks per subject for a maximum of 05 subjects for subjects to which more than 02 credits were awarded in the G.C.E. (O/L) Examination	10
For 03 subjects (excluding English) as 01 mark for each subject passed in the G.C.E. (A/L) Examination, 02 marks for each subject passed with credits	06
For a certificate/diploma course in English	02
For a certificate/diploma course obtained in another language	02
Professional Qualifications (Total Marks- 25)	Marks
Professional Cookery, Housekeeping Services of Hotel, Hospital, Office and Houses, Food & Beverage Associate/Crew member at Hotels, restaurants in a recognized Institution or the skills acquired in the field relevant to the position will be considered (marks will be awarded only for one of the highest skills)	
For a course of NVQ 04 or above, obtained from an institution recognized by the Tertiary and Vocational Education Commission	25
For a course of NVQ 03 obtained from an institution recognized by the Tertiary and Vocational Education Commission	20
For other courses	10
Experience gained relevant to the position (Total marks -40)	Marks
Work experience gained in institutions, hotels, accommodation bungalows, hospitals, stores in the field of cleaning, sweeping, vacuuming, washing, mopping, cleaning bathrooms and bedrooms and tidying them up, cleaning and maintaining furniture and other equipment, requisition and inventory, cooking, catering, proper waste disposal or work experience in a field relevant to the position will be considered. (Only 02 certificates of service submitted in respect of the service experience will be considered.)	
If the service experience is 04 years or more, 20 marks for each certificate & accordingly for two(02) service certificates	40
If the service experience 02 years or more and less than 04 years ,10 marks for each certificate & accordingly for two(02) service certificates	20
If the service experience 01 year or more and less than 02 years, 05 marks for each certificate & accordingly for two (02) service certificates	10
If the service experience is 06 months or more and less than 01 year, 2.5 marks for each certificate & accordingly for two (02) service certificates	05
Extracurricular Activities (Total marks -10)	Marks
02 marks each for two acceptable certificates obtained in sports/cadetring etc.	04
For an acceptable certificate in aesthetic skills	02
For one certificate related to social service affairs/ Dhamma School competitive examination certificates	02
For an acceptable certificate not submitted for the above marks, obtained in respect of any other extra skills	02
Skills demonstrated at the interview (Total marks- 5)	Marks
Communication - speaking clearly, politely, confidently	02
Listening - hearing and understanding well	02
Fair demonstration - appropriate clothing, body language, and appearance	01

All qualifications (except the skills demonstrated at the interview) considered for awarding the above marks must be fulfilled by the closing date of calling applications.

6. Method of Application:

- 6.1 The Application prepared in accordance with the specimen given below should be sent by registered post to the address "The General Manager of Railways, Railway Headquarters, Olcott Mawatha, P.O. Box 355, Colombo 10" on or before 25.08.2026. The envelope containing the applications should be superseded at the top left corner with the words "Recruitment to the post of Running Bungalow Assistant (Accommodation Bungalow Assistant) - 2026". Incomplete applications as well as applications received after the due date will be rejected. No acknowledgement of receipt of applications will be sent.
- 6.2 The applicant's signature on the application must have been certified by a Principal of a Government College, a Justice of the Peace, a Commissioner for Oaths, a Lawyer, a Notary Public, a Commissioned Officer of the Tri-Forces, or a person holding a gazetted position in the Police Service, a permanent Staff grade officer in the government or provincial public service or by the incumbent or chief priest of a Buddhist temple or by a person in charge or holding a significant position in the religious community of another religious place.
- 6.3 Officers already serving in the Government/Semi-Government and Local Government Sectors and who have fulfilled the qualifications under 02 above may also apply for this post. Such applicants should forward their applications through their Head of the Division.
7. Any matter not mentioned herein shall be decided by the General Manager of Railways. All applicants shall be bound to act in accordance with the general rules and regulations mentioned in this Gazette. Furthermore, in any case of any inconsistency in the texts of the notification published in the Sinhala, English and Tamil Languages, the Sinhala text will prevail.

RAVINDRA PATHMAPRIYA,
General Manager -Railways.

Sri Lanka Railways Department,
Olcott Mawatha,
P.O. Box 355,
Colombo 10,
On 14th of July 2026.

Specimen Form of Application

(For office use only)

Recruitment to the Post of Running Bungalow Assistant(Accommodation Bungalow Assistant) in the Sri Lanka Railway Department – 2026

01. The Language Medium for the interview (Sinhala/ Tamil):
02. Full name (In English Block Capitals):-
03. Name With Initials (In Sinhala/ Tamil):
04. Name denoted by initials (in Sinhala/ Tamil):
05. Address (in English capital letters) (Admission will be posted to this address):
.....
.....
06. Telephone Number:
6.1 Personal Telephone Number (Home /Mobile) :
6.2 WHATSAPP Phone Number:
6.3 Official Telephone Number:

07. Gender :
08. National Identity Card Number :
09. Civil Status:
10. Date of birth: Year : Month : Date :
11. Age as on the last date of receipt of applications: Years : Months : Days :
12. Educational Qualification:

G.C.E. (O/L) (First Sitting)

Year -: Medium: Index Number :

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

G.C.E. (O/L) (Second Sitting)

Year -: Medium: Index Number :

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

G.C.E. (A/L)

Year -: Medium: Index Number :

<i>Subject</i>	<i>Grade</i>
1.	
2.	
3.	
4.	

13. Professional courses relevant to the field :

<i>Course</i>	<i>Institution</i>	<i>Subjects</i>	<i>Results</i>

14. Service experience relevant to the field :

<i>Course</i>	<i>Institution</i>	<i>Service Period</i>	<i>Duties delegated</i>

15. Details of any position currently held, if any:

- I. Designation and Grade:
II. Date of appointment:
III. Institution:

16. Applicant's Signature :-

I hereby certify that the information furnished herein is true to the best of my knowledge I agree that my candidature will be cancelled before, during or after the interview, if I am found to be ineligible as per the service minute containing the provisions for this interview. I further declare that I will subject to the rules and regulations imposed by the General Manager of Railways regarding the recruitment to this post.

Date:-

.....,

Signature.

17. Attestation of the Applicant's Signature

I do hereby certify that the applicant (Full Name)..... is personally known by me & placed his/her signature before me on

.....

Date

.....,

Signature of the Attester

Name:-

Designation :-

Address :-

(Official Stamp)

18. Recommendation of the Head of the Department (Only for the applicants in the Government /Local Governments/ Semi - Government Service.)

I do hereby certify the application of Mr/ Mrs./ Miss. is serving as a
..... in this Ministry /Department /Institute & forward his /her application with the recommendation. If selected for this position, the necessary measures may be taken to release him/her from the service of this institution.

.....

Date

.....,

Signature of the Head of the Department.

Name:-

Designation :-

Date:-.....

(Official Stamp)