
MINISTRY OF ENVIRONMENT

Recruitment for the post of Survey Assistant in the Primary Semi-Technical Service Category of the Department of Coastal Conservation and Coastal Resources Management - 2026

APPLICATIONS are invited from candidates who meet the qualifications mentioned in paragraph 02 on the last date of calling for applications that is, as at 03.08.2026 for the recruitment of the 04 posts of **Survey Assistant** belonging to the Primary Semi-Technical Service category in the Department of Coast Conservation and Coastal Resources Management.

1. Method of Recruitment

From among the applicants who meet the qualifications specified in the notice will be recruited based on the results of an aptitude assessment interview.

- 1.1. The aptitude assessment interview will be conducted in accordance with the marking procedure mentioned under paragraph 05 of this notification approved by the Public Service Commission.
- 1.2. From among the qualified applicants, skills demonstrated during the aptitude assessment interview Eligible candidates will be recruited for the posts according to the order of merit and the number of vacancies available.

- 1.3. If in case of more than one candidate obtains the equal total marks, the appropriate decision shall be taken by me, the Director General, as the Appointing Authority, and that decision shall be final.
- 1.4. The effective date for the appointment of this post will be determined by the Director General of the Department of Coast Conservation and Coastal Resources Management as the Appointing Authority.

2. Qualifications

2.1 Educational Qualifications

Having passed at least 06 subjects with two Distinctions in the General Certificate of Education Ordinary Level Examination in not more than two sittings.

2.2 Professional Qualifications

Possession of a Certificate of Proficiency not less than Level 2 of the National Vocational Qualification (N. V. Q) issued by a Technical / Vocational Training Institute recognized by the Tertiary and Vocational Education Commission in relation to the post of Survey Assistant.

2.3 Experience

Experience in the relevant field will be considered as an additional qualification.

2.4 Physical qualifications

Must be of excellent character and in good physical health and physically fit enough to perform the duties of the position and must be willing to serve in any part of the island.

2.5 Age :

2.5.1 Minimum limit : Not less than 18 years old

2.5.2 Maximum limit : Not more than 45 years old

2.6 Other

2.6.1. Must be a citizen of Sri Lanka.

2.6.2. Applicants must be of excellent character.

2.6.3. The Qualifications required for the recruitment to the post mentioned from Para 2.1 to 2.5 should be completed in all respect by the date stated in the notice calling for applications / in the Gazette Notification.

3. Conditions of employment and service conditions

- 3.1 This post is permanent and pensionable. The pension scheme will be subject to the future policy decisions taken by the Government.
- 3.2 Subject to a probationary period of 03 years.
- 3.3 Selected candidates must serve in any designated area within the island.

3.4 Language proficiency:

3.4.1. Official Language Proficiency:

<i>Language</i>	<i>The Proficiency to be obtained</i>
01. Official language	The employees who were joined the service in a medium of language other than official language should be acquire official language proficiency during the probationary period.
02. Other official Language	The relevant level of proficiency should be obtained as per the Public Administration Circular No. 01/2014 and the circulars connected thereto.

4. Monthly Salary Scale

This post carries a monthly salary scale of Rs. 41,800/-10x490 -10x540 - 10x590 - 12x630 -65,560/= as per the salary category PL- 2 - 2025 in the Public Administration Circular No. 10/2025. (The salary will be paid in accordance with the provisions of Public Administration Circular No. 10/2025 dated 25.03.2025 as mentioned in Schedule II thereof.)

5. The following Marking Procedure will be based for the aptitude assessment interview.

Note :-

5.1 The following Marking Procedure will be based for the aptitude assessment interview.

	Subject		Maximum Marks
01	Additional Educational Qualifications :	15	15
	- If having passed three subjects in General Certificate of Education (Advanced Level)		
	- If having passed two subjects in General Certificate of Education (Advanced Level)	10	
	- If having passed one subjects in General Certificate of Education (Advanced Level)	05	
02	Additional Professional Qualifications :	35	35
	For a Diploma course not less than one year related to the field offered by an institution recognized by the Tertiary and Vocational Education Commission as prescribed for the post of Survey Assistant.		
	For a Certificate course not less than 06 months related to the field offered by an institution recognized by the Tertiary and Vocational Education Commission as prescribed for the post of electrician.	20	
	For a certificate course not less than 03 months related to the field offered by an institution recognized by the Tertiary and Vocational Education Commission as prescribed for the post of Survey Assistant.	10	
03	Additional Experience :		45
	Marks will be given based on the time period served in a related institution relevant to the field.		
	- 05 marks per year, maximum 45 marks		
	- more than 06 months and less than one year 02 marks (Additional experience should be proven by a service certificate obtained from the relevant institution. It is compulsory to be placed the Seal)		
04	For leadership, personality and communication skills at the discretion of the Interview Board.		05
	Total Marks		100

Above qualifications must be confirmed in writing.

6. Identity of Candidates

6.1 Only the candidates who have submitted complete applications in all respects will be called for the aptitude assessment interview.

6.2 Originals and duly certified copies of all certificates should be submitted at the interview.

6.3 Candidates must produce one of the following documents of identification at the interview to confirm their identity.

6.3.1. National Identity Cards issued by the Department of Registration of Persons

6.3.2. Valid passport

6.3.3. Valid driving license

7. Method of making applications

7.1 The application form should be in accordance with the model application form attached to this notice and should be prepared on A4 size paper with the application heading numbered 01 to 04 on the first page, 05 to 08 on the second page and 09 to 13 on the third page and should be completed clearly in your own handwriting. Applications that do not conform to the model application form and applications with incomplete information will be rejected without notice. (It may be useful to keep a photocopy of the application form).

7.2 Completed applications should be sent by registered post to be reached to the Director General of the Department of Coast Conservation and Coastal Resources Management, to the address Director General, Department of Coast Conservation and Coastal Resources Management, P.O. Box 556, New Secretariat Office, Maligawatta, Colombo 10 on or before 03.08.2026 The words "**Recruitment for the post of Survey Assistant in the Department of Coast Conservation and Coastal Resources Management - 2026**" should be mentioned on the top left-hand corner of the envelope containing the application form. Any applications received after that date will not be accepted.

7.3 The signature of the candidate on the application form must be attested by a Principal of a Government School / Justice of the Peace / Commissioner of Oaths / Attorney-At-Law / Notary Public / Commissioned Officer of the Tri-Forces or an officer holding a permanent position in the Government drawing a monthly consolidated salary of Rs. 82,150/= or above.

8. Providing false information

If any information provided by a candidate in his / her application is found to be false or incorrect before recruitment, his / her candidature will be cancelled. If such false or incorrect information is found to be false after recruitment, he / she will be dismissed from government service subject to the relevant legal proceedings.

- In the event of any inconsistency between the Sinhala, Tamil and English language texts of this notice, the Sinhala text shall prevail.

Professor P.B.TERNEY PRADEEP KUMARA,
Director General.

Department of Coast Conservation and Coastal Resources Management.
24.06.2026

Model Application Form

Ministry of Environment

Recruitment for the post of Electrician of the Department Coast Conservation and Coastal Resources Management

Medium of Language for Application

Sihala -2

Tamil – 3

English – 4

1. Name with initials -:

(Mr. / Mrs. / Miss.)

In Sinhala –

In English –

:
.....

1.1 Names denoted by initials (in clear hand writing)

In Sinhala –

.....
.....

In English –

.....
.....

2. National Identity Card No. :-.....

3. Date of Birth :-

Year :..... Month :..... Date :.....

4. Gender - Female – 1 Male – 0

5. Permanent Address (in clear hand writing) :-

.....
.....

6. Telephone Number :- Fixed:..... Mobile:.....

7. Educational Qualifications :-

7.1. Details of the G. C. E. (O / L) Examination

I. Year and the months of the Examination :-.....

II. Index Number :-.....

III. Year of Passed :-.....

<i>Subject</i>	<i>Grade</i>	<i>Subject</i>	<i>Grade</i>
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

7.2. Details of the G. C. E. (A / L) Examination

I. Year and the months of the Examination :-.....

II. Index Number - :.....

III. Year of Passed :-.....

<i>Subject</i>	<i>Grade</i>
1.	
2.	
3.	
4.	

8. Professional Qualifications -:

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.....

9. Experience obtained related to the Post -:

.....
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.....

10. Have you been convicted in a Court of Law for an offence? Yes / No

10.1. If yes, provide details -:

.....
.....

11. Two Non-related Referees -:

- | | |
|------------------|------------------|
| 1. Name -: | 2. Name -: |
| Position -: | Position -: |
| Address -: | Address -: |
| Telephone No. -: | Telephone No. -: |

12. Candidate's Certificate -:

- (a) I state that the information furnished by me in this application is true and accurate to the best of my knowledge.
- (b) I hereby inform that if this statement made by me is proven to be false, I will be disqualified for employment and if so, proven after the appointment, I will be liable to be dismissed from service.
- (c) I will not change any of the information provided here later.

Date :.....

.....
Signature of the Candidate.

13. Attestation of the candidate's Signature -:

I personally know the person namedwho submits this application,
I certify and attest that he / she placed his signature under the para 12 on this day of..... in my presence.

.....
Signature of the Attester.

Date -:
Name of the Attester -:
Position -:
Address -:
(Confirm by Official Stamp)