



Kithul Development Board

Ministry of Plantation and Community Infrastructure



Vacancies – Recruitment on Contract Basis

Applications are invited from citizens of Sri Lanka for recruitment on contract basis for the following vacancies in Kithul Development Board.

01. General Manager (HM 2-1)	- 01 post
02. Manager (HM 1-1)	- 01 post
03. Assistant/ Deputy Manager (Research)	- 01 post
04. Assistant/ Deputy Manager (Administration) (MM 1-1)	- 01 post
05. Administrative Officer (JM 1-1)	- 01 post
06. Accounts Officer (JM 1-1)	- 01 post
07. Research and Development Officer (JM 1-1)	- 02 posts
08. Research and Development Assistant (MA 1-1)	- 05 posts

01. General Manager (HM 2-1) - 01 post

Qualifications and Experience

For External Applicants

(a)

Possession of a First Degree recognized by the University Grants Commission (UGC) in the field of Science (relevant to the subject area) / Agriculture / Business Administration / Management or Finance.

WITH

Possession of a Postgraduate Degree (Master's) in the field of Science (relevant to the subject area) / Agriculture / Business Administration / Management or Finance, **OR** Associate Membership of a recognized Chartered Professional Institute of Management.

AND

A minimum of **20 years** of experience in managerial level posts in a State Corporation, Statutory Board, or a recognized private sector organization after obtaining the degree qualification (at least **05 years** of this experience must be at the Senior Management level).

OR

(b)

Possession of a First Degree recognized by the University Grants Commission (UGC) in the field of Science (relevant to the subject area) / Agriculture / Business Administration / Management or Finance.

WITH

Possession of a Ph.D. (Doctor of Philosophy) in the field of Science (relevant to the subject area) / Agriculture / Business Administration / Management or Finance.

AND

A minimum of 05 years of experience as an officer with an outstanding service record at the Senior Management level in a State Corporation, Statutory Board, or a recognized private sector organization after obtaining the Ph.D. qualification.

For Internal Applicants

Completion of a minimum of 05 years of satisfactory service period in the relevant subject area within the Senior Management service category of the Kithul Development Board.

WITH

Proven competence in providing leadership to multi-disciplinary teams, as well as in efficiently managing human and other resources.

Salary Code	-	HM 2-1
Salary	-	Rs. 140,317 (Salary as of 01.01.2026 as per Management Services Circular No. 01/2025)
Age Limit	-	Must be not less than 35 years and not more than 55 years of age. (The maximum age limit does not apply to internal applicants).
Method of Recruitment	-	Recruitment will be made through a structured interview.

02. Manager (HM 1-1) - 01 post

Qualifications and Experience

For External Applicants

(a) Possessing a First Degree recognized by the University Grants Commission (UGC) in the field of Science (relevant to the subject area) / Agriculture / Business Administration / Management or Finance.

WITH

Possessing a Postgraduate Degree in the field of Science (relevant to the subject area) / Agriculture / Business Administration / Management or Finance, **OR** possessing Associate Membership of a recognized Chartered Professional Institute matching the above subject fields.

AND

Possessing at least fifteen (15) years of experience in the relevant field in a "Managerial Level" post in the Government, a State Corporation, Board, Statutory Institution, or a recognized Private Institution.

For Internal Applicants

- I. Having fulfilled the qualifications specified above for external applicants.
- II. Having completed a minimum of five (05) years of satisfactory service in a Grade I post within the Managerial Services (MM) service category in the relevant subject area.

Salary Category	-	HM – 1-1 2026
Salary	-	Rs. 123,019.00 (Salary as of 01.01.2026 as per Management Services Circular No. 01/2025)
Age	-	Must be not less than 35 years and not more than 55 years. The upper age limit is not applicable to internal applicants.
Method of Recruitment-		Recruitment will be made through a structured interview.

03. Assistant/ Deputy Manager (Admin) (MM 1-1) – 01 post

Qualifications & Experience

For External Applicants

Possessing a Degree recognized by the University Grants Commission (UGC) in the field of Human Resource Management / Business Administration / Management.

OR

Having passed the Intermediate Examination of a recognized Chartered Professional Institute in the subject field relevant to the post.

AND

Possessing at least one (01) year of experience in the relevant field after obtaining the qualifications, in the Government, a State Corporation, Board, Statutory Institution, or a recognized Private Institution.

For Internal Applicants

- I. Being an employee currently serving in the Kithul Development Board who has fulfilled the qualifications specified for external applicants above.

OR

- II. Being an officer possessing a satisfactory service period of five (05) years in a post within the relevant field under the "Junior Management" (JM) service category.

Salary Category	-	MM – 1-1 2026
Salary	-	Rs. 81,710.00 (Salary as of 01.01.2026 as per Management Services Circular No. 01/2025)
Age	-	Must be not less than 22 years and not more than 45 years. The upper age limit is not applicable to internal applicants.
Method of Recruitment-	-	Recruitment will be made through a structured interview.

04. Assistant/ Deputy Manager (Research) (MM 1-1) – 01 post

Qualifications & Experience

• For External Applicants

Possessing a Degree in the field of Agriculture relevant to the subject field of Science recognized by the University Grants Commission (UGC).

Possessing at least one (01) year of experience in the relevant field after obtaining the qualifications, in the Government, a State Corporation, Board, Statutory Institution, or a recognized Private Institution.

• For Internal Applicants

- I. Being an employee currently serving in the Kithul Development Board who has fulfilled the qualifications specified for external applicants above.

OR

- II. Being an officer possessing a satisfactory service period of five (05) years in a post within the relevant field under the "Junior Management" (JM) service category.

Salary Category	-	MM – 1-1 2026
Salary	-	Rs. 81,710.00 (Salary as of 01.01.2026 as per Management Services Circular No. 01/2025)
Age	-	Must be not less than 22 years and not more than 45 years. The upper age limit is not applicable to internal applicants.
Method of Recruitment-	-	Recruitment will be made through a structured interview.

05. Administrative Officer (JM 1-1) – 01 post

Qualifications and Experience

For External Applicants

Possession of a degree in Human Resource Management / Business Administration or Management discipline, recognized by the University Grants Commission (UGC).

OR

Having passed the intermediate examination of a recognized chartered professional institute in the relevant field of the post.

For Internal Applicants

- I. Fulfillment of the qualifications specified above for external applicants.

OR

- II. Completion of a minimum of five (05) years of satisfactory service in a post related to the relevant field in Grade II of the Management Assistant 'Non-Technical' (MA 1) service category.

Salary Category: - JM – 1-1 2026

Age Limit: - Must be not less than 22 years and not more than 45 years of age. *(Note: The maximum age limit does not apply to internal applicants).*

Salary: - Rs. 65,633.00 (Salary as of 01.01.2026 as per Management Services Circular No. 01/2025).

Method of Recruitment: - Recruitment will be made through a structured interview.

06. Accounts Officer (JM 1-1) – 01 post

Qualifications and Experience

For External Applicants

Possession of a degree in Finance / Accounting / Business Administration or Management discipline, recognized by the University Grants Commission (UGC).

OR

Having passed the intermediate examination of a recognized chartered professional institute in the relevant field of the post.

For Internal Applicants

- I. Fulfillment of the qualifications specified above for external applicants.

OR

- II. Completion of a minimum of five (05) years of satisfactory service in a post related to the relevant field in Grade II of the Management Assistant 'Non-Technical' (MA 1) service category.

Salary Category:	-	JM – 1-1 2026
Age Limit:	-	Must be not less than 22 years and not more than 45 years of age. <i>(Note: The maximum age limit does not apply to internal applicants).</i>
Salary:	-	Rs. 65,633.00 (Salary as of 01.01.2026 as per Management Services Circular No. 01/2025).
Method of Recruitment:	-	Recruitment will be made through a structured interview.

07. Research and Development Officer (JM 1-1) - 02 posts

Qualifications and Experience

For External Applicants

Possession of a degree in Science (relevant to the subject area) / Agriculture / Business Administration or Management discipline, recognized by the University Grants Commission (UGC).

For Internal Applicants

- I. Fulfillment of the qualifications specified above for external applicants.

OR

- II. Completion of a minimum of five (05) years of satisfactory service in a post related to the relevant field in Grade II of the Management Assistant 'Non-Technical' (MA 1) service category.

Salary Category:	- JM – 1-1 2026
Age Limit:	- Must be not less than 22 years and not more than 45 years of age. <i>(Note: The maximum age limit does not apply to internal applicants).</i>
Salary:	- Rs. 65,633.00 (Salary as of 01.01.2026 as per Management Services Circular No. 01/2025).
Method of Recruitment:	- Recruitment will be made through a structured interview.

08. Research and Development Assistant (MA 1-1) - 05 posts

Qualifications and Experience

For External Applicants

(a) G.C.E. (Ordinary Level):

Passing 6 subjects in one sitting with Credit passes (C passes) for 4 subjects, including:

- i. Sinhala / Tamil Language
- ii. Mathematics

AND

(b) G.C.E. (Advanced Level):

Passing at least three (03) subjects (excluding the Common General Test) in the Science stream or including Agriculture under the new syllabus. *(Note: Passing four (04) subjects is required under the old syllabus).*

For Internal Applicants

(a) Employees in the Primary Grade — Non-Skilled, Semi-Skilled, and Skilled service categories who fulfill the qualifications mentioned in (b), (c), and (d) below are eligible to apply.

(b) G.C.E. (Ordinary Level): Passing 6 subjects in one sitting with Credit passes (C passes) for 4 subjects, including:

i. Sinhala / Tamil Language

ii. Mathematics

(c) Must hold a permanent appointment in the service and must be confirmed in that appointment.

(d) Must have completed at least five (05) years of continuous satisfactory service in a permanent appointment immediately preceding the closing date of applications.

Note: Any period of training served prior to being permanently appointed to a post, or served as a condition for permanent appointment, will **not** be counted towards the 5-year qualifying period mentioned in paragraph "d" above. Similarly, temporary or casual service periods served prior to permanent appointment will **not** be counted.

Salary Category:	-	MA – 1-1 2026
Age Limit:	-	Must be not less than 18 years and not more than 45 years of age. <i>(Note: The maximum age limit does not apply to internal applicants).</i>
Salary:	-	Rs. 43,312.00 (Salary as of 01.01.2026 as per Management Services Circular No. 01/2025)
Method of Recruitment:	-	Recruitment will be made through a structured interview.

➤ Other Conditions

In addition to the qualifications mentioned above, every applicant applying for each post must fulfill the following:

- I. Must be a citizen of Sri Lanka.
- II. Must possess excellent physical and mental fitness required to perform the duties assigned to the post efficiently and to serve in any part of the island.
- III. Must bear an exemplary character.

Applications

- Applications must include a curriculum vitae (CV) along with detailed information on the required educational and professional qualifications. Legible copies of certificates proving these qualifications must be attached. Applications failing to meet these requirements will be rejected. Applicants currently employed in Government Departments, Corporations, or Statutory Boards must forward their applications through their respective Heads of Institutions.
- The title of the post applied for must be clearly stated on the top left-hand corner of the envelope enclosing the application.
- If you are applying for more than one post, separate applications must be submitted for each, and the applied post must be clearly mentioned in each application.

(Note: Please use the attached "Application Form for Recruitment to Junior Management (JM) and Management Services (MM) Category Posts for the Kithul Development Board" or the "Application Form for Recruitment to Non-Staff Service Categories for the Kithul Development Board" as appropriate).

All applications must be sent via registered post to reach the following address on or before **12.08.2026** to reach **Chairman, Kithul Development Board, No. 45, St. Michael's Road, Colombo 03.**

- Applications received after the deadline will be rejected.

Any matter not specifically covered in this advertisement will be decided upon by the relevant appointing authority. Any form of personal influence or canvassing regarding these appointments will be treated as a disqualification.

- All qualifications must be fully completed and satisfied as of the closing date for applications.

Chairman,
Kithul Development Board,
No. 45,
St. Michael's Road,
Colombo 03.