

- Notice -

Southern Provincial Public Service Commission

**Open Competitive Examination for Recruitment to vacancies in the
Post of Probation Officer of the Field/Office Based Officer Segment 2
(MN 5) in the Southern Provincial Department of Social Welfare,
Probation & Child Care Services - 2026**

- 1.0 The Southern Provincial Public Service Commission announces an open competitive examination for the recruitment to the post of Probation Officer of the Field/Office Based Officer Segment 2 (MN-5) in the Southern Provincial Department of Social Welfare, Probation & Child Care Services, scheduled for December 2026. The application form is available on the Southern Provincial Public Service Commission's website: www.psc.sp.gov.lk. Applications can only be submitted online. The deadline for submitting applications is September 25, 2026.

Note 01: Online application submissions will open at 9:00 AM on August 28, 2026, and will close at 6:00 PM on September 25, 2026.

The examination will be conducted exclusively at a designated center in Galle city.

- 2.0 Candidates who qualify based on merit from the written examination conducted by the Southern Provincial Public Service Commission will be selected for appointment to the post of Probation Officer Grade II.
- (a) The number of vacancies to be filled through the open competitive examination is 03.

Note 02: Of the total vacancies available at the time of recruitment, 60% will be filled through the Open Competitive stream, while the remaining 40% will be filled through the Limited stream. In the event that qualified applicants for the allotted 60% of vacancies in the Open Competitive stream are absent, those vacancies will be filled with applicants from the Limited stream, and vice versa.

- (b) The Appointing Authority will determine the number of appointments and the effective date of appointment. The Appointing Authority reserves the right not to fill any or all vacancies.
- 3.0 Selected candidates will be appointed to the post of Probation Officer Grade II, subject to the general conditions governing appointments in the Public Service, the terms outlined in the Recruitment Procedure for the post of Probation Officer of the Field/Office Based Officer Segment 2 (MN 5) in the Southern Provincial Department of Social Welfare, Probation & Child Care Services No. 262 (approved by the Hon. Governor of the Southern Province on April 01, 2016), any amendments to these Service Minutes, the provisions of the Establishments Code, the Financial Regulations / Financial Statute of the Southern Provincial Council, and the Procedural Rules of the

Public Service Commission as published in Extraordinary Gazette No. 2310/29 dated December 14, 2022.

- (a) If selected for appointment, candidates must serve a minimum of three (03) years at their initial posting. However, the Appointing Authority shall have the power to transfer any officer before the end of this period for special reasons deemed necessary.
- (b) This appointment is subject to a probationary period of three (03) years. A Probation Officer must pass the first Efficiency Bar Examination as prescribed in the Service Minutes within three years of recruitment to the Grade II post.
- (c) Selected candidates will be required to achieve the relevant Official Language Proficiency in accordance with the provisions of Public Administration Circular No. 18/2020 dated October 16, 2020, and its subsidiary circulars and provisions of the Recruitment Procedure, in addition to the proficiency in the language medium in which they qualified for the appointment.

4.0 Salary Scale:

This post is entitled to the Salary Code MN 05-2025 in the Public Administration Circular No. 10/2025 dated 25.03.2025 and the relevant Salary Scale is 58,660 - 10 x 1,190 - 11 x 1,360 - 15 x 1,670 - 110,570/- and you will be entitled to that salary from 01.01.2027. From the date of appointment, you will be paid salaries as per the provisions of Schedule III of this circular.

5.0 The position is permanent and pensionable.

6.0 Qualifications: -

6.1 Educational Qualifications: -

(i) Candidates must possess a degree awarded by a university recognized by the University Grants Commission in one or a combination of the following subjects: Social Science, Psychology, Philosophy, Criminology, Law, and Social Work.

(ii) English Language Proficiency.

Candidates must meet one of the following criteria for English Language proficiency:

(a) A Credit Pass in English Language at the G.C.E. (Ordinary Level) examination,

or

(b) A Diploma in English Language of one-year duration awarded by an institute recognized by the government, or a Simple Pass in English Language at the G.C.E. (Advanced Level) examination.

6.2 Physical Fitness: -

- (1) Candidates must possess adequate physical and mental fitness to perform the duties associated with the position.
- (2) Candidates must be of adequate physical and mental fitness to serve in any part of the Southern Province.

6.3 Other Qualifications: -

- i. Applicant shall be a citizen of Sri Lanka.
- ii. Applicant must have continued to permanently reside in the area of authority of the Southern Provincial Council for at least three (3) years immediately preceding the closing date for applications.

or

In cases where an applicant has moved to the Southern Province upon marriage, the applicant's spouse must have resided in the Southern Province for at least three (3) calendar years prior to the date of marriage and before the date on which the qualifications for the examination were completed.

(Residency must be established by providing a certified extract of the registration entry from the Electoral Register.)

- iii. Applicant shall be of excellent character.
- iv. All officers must serve in a Probation Office located outside their permanent residential probationary unit area for a mandatory period of 3 years before completing 10 years of service

7.0 Age: -

Candidates should be not less than 21 years old and not older than 35 years as of the closing date for applications, which is 25.09.2026. (Therefore, only those born on or before 25.10.2005 and on or after 25.09.1991 are eligible to apply for the position.)

Note 03: - It is mandatory for all candidates to have fully completed all qualifications relevant to the position, in every aspect, by or before September 25, 2026.

Selection Based on District Population Ratio:

- (a) Candidates must accurately indicate the district from Galle, Matara, or Hambantota in which they wish to compete for vacancies when completing the online application.
- (b) Recruitment will be conducted on a representative basis, with a specific number of vacancies allotted to each district in proportion to its population. Only candidates who apply for a specific district will be eligible to compete for the vacancies allocated to that district.

I. If the number of qualified candidates for a district is insufficient to fill the allotted vacancies, the unfilled positions will be distributed among adjoining districts in proportion to their populations.

II. If the number of candidates who achieve the minimum required marks in the examination is less than the vacancies allotted to a district, selection will not occur based on the district population ratio.

NB - The term "number of vacancies allotted to a district" refers to the vacancies designated based on the population ratio for candidates competing for that district, and not the total number of vacancies available in government institutions within that administrative district.

Note 04: Candidates are permitted to compete for vacancies in only one district. Once a district is selected during the online application process, it cannot be changed later.

8.0 Examination Procedure: -

- (a) The examination will be conducted in Sinhala, Tamil, and English. Candidates must select one medium that is relevant to them and answer all question papers in that chosen medium. Once a medium is selected, it cannot be changed later. The language medium in which a candidate qualifies for appointment will be the same medium used during the examination.

Question Paper	Duration	Total marks	Pass marks
Subjective Knowledge & General Knowledge	01 ½ hours	100	40
Aptitude Test	02 ½ hours	100	40

- (b) **The syllabus for the examination:**

Question Paper	Syllabus
Subjective Knowledge & General Knowledge	A question paper consisting of questions on national and international issues, socio-economic topics, political matters, and current affairs, as well as questions in the subject field, including child abuse, violence, and international law related to children.
Aptitude Test	A question paper consisting of multiple-choice questions to assess candidates' language competence, reasoning ability, and mathematical skills.

- (c) Recruitment will be conducted strictly based on the merit obtained in the examination. Candidates must score at least forty percent (40%) of the marks allotted for each subject to qualify for recruitment through this examination. A number of candidates equivalent to the prospective vacancies, who pass both

subjects in the written examination with scores exceeding 40 marks for each subject, will be invited for an interview based on their highest aggregate marks. From this pool, a number equivalent to 60% of the available vacancies will be recruited. Appointments will be made strictly in order of merit to ensure that the allotted vacancies are filled based on the examination results.

9.0 Examination Results: - The examination results will be available for each applicant to download personally from the official website of the Southern Provincial Public Service Commission at [www.psc.sp.gov.lk].

10.0 Examination Fees: - The examination fee is Rs. 1,000/-. Payment must be made online using only VISA or MASTER cards; payments made through any other method will not be accepted. The full amount of the examination fee must be paid; applications with insufficient payment will be rejected. The Southern Provincial Public Service Commission will not be responsible for any errors that occur during the payment process using the specified methods.

Please note that examination fees paid are non-refundable under any circumstances and cannot be transferred to any other examination.

Note 05: - Candidates are responsible for any adverse consequences resulting from delays in submitting applications until the final deadline.

11.0 Method of Applying: -

All applicants are required to visit the official website of the Southern Provincial Public Service Commission at [www.psc.sp.gov.lk]. Applicants must select the correct examination, enter the relevant information, pay the examination fee, and submit the application to the Southern Provincial Public Service Commission. The application period for this exam will close on **25th September 2026 at 6:00 p.m.** (It is recommended to use a desktop or laptop computer with internet access for this process.)

- 11.1 Applicants must complete their application for this examination online and no person shall complete an application for any other candidate without his/her knowledge.
- 11.2 No changes will be permitted to any information entered by applicants after submission. Therefore, it is crucial to verify the information carefully before submitting it to the Southern Provincial Public Service Commission.
- 11.3 All applications submitted through any means other than the specified online process will be rejected without notice. Applicants will bear any consequences resulting from mistakes, such as selecting the wrong examination while applying online.
- 11.4 Under no circumstances should the hard copy of the application be sent to the Southern Provincial Public Service Commission. However, candidates must download the hard copy of the application completed online and retain it for presentation at the interview.

12.0 Attestation of Candidate's Signature: -

The applicant's signature on the hard copy of the downloaded application form must be attested. Applicants from any government institution must have their signature attested by the head of the institution or an authorized officer. For those not affiliated with a government institution, acceptable attesters include a head of a government school, retired officer, Grama Niladhari of the respective division, Justice of the Peace, Commissioner of Oaths, Attorney-at-Law, Notary Public, Commissioned officer of the Armed Forces, an officer holding a permanent staff grade post in the Public / Provincial Public Service, or a Chief Incumbent of a Buddhist temple or a Chief Priest or a Priest holding a responsible position of another religious place of worship.

13.0 Admission Cards

As applications are invited online, it is assumed that only those who meet the qualifications stated in the notification have applied and submitted complete applications by the due date. The Southern Provincial Public Service Commission will issue admission cards online through the official website (<http://www.psc.sp.gov.lk>) to all candidates who have paid the prescribed examination fees and submitted their applications online. Once the admission cards are issued, an announcement will be made via a notification on the official website of the Southern Provincial Public Service Commission at (<http://www.psc.sp.gov.lk>). Candidates can download their examination admission cards by visiting the admission card issuance section on the website (<http://www.psc.sp.gov.lk>) and entering their National Identity Card Number.

If a candidate needs to revise their admission card, they must indicate the necessary changes in the relevant section and affix their signature. Please note that requests for revisions made during the interview will not be considered.

The issuance of an examination admission card to a candidate does not imply that they have fulfilled the eligibility criteria to appear for the examination. The downloaded examination admission card must be printed on both sides of A4 size paper, signed, and submitted to the Examination Supervisor. For applicants from government institutions, the signature on the admission card must be attested by the head of the institution or an authorized officer. For those not affiliated with a government institution, acceptable attesters include a head of a government school, retired officer, Grama Niladhari of the respective division, Justice of the Peace, Commissioner of Oaths, Attorney-at-Law, Notary Public, Commissioned officer of the Armed Forces, an officer holding a permanent staff grade post in the Public / Provincial Public Service, or a Chief Incumbent of a Buddhist temple or a Chief Priest or a Priest holding responsible position of another religious place of worship.

14.0 Admission to the Examination: -

- (a) Candidates must present their admission card with certified signature to the Officer in-charge of the Examination Centre on the day of the examination in the assigned

examination hall. A candidate who fails to present the admission card will not be permitted to take the examination.

- (b) Candidates are required to appear for the examination in the specific examination hall assigned to them.

15.0 Identity of Candidates

No candidate will be permitted to appear for the examination without an admission card. Additionally, candidates must verify their identity to the satisfaction of the Examination Supervisor for each question paper they take in the examination hall. To do this, candidates must present one of the following documents:

- (i). National Identity Card
- (ii). Valid Passport
- (iii). Valid Driving License

Candidates must enter the examination hall without covering their faces and ears to ensure that they are not wearing electronic communication devices, allowing for proper identity verification. Those who refuse to prove their identity will not be admitted to the examination hall. Furthermore, candidates must keep their faces and ears uncovered from the moment they enter the examination hall until the examination concludes and they exit.

16.0 Selection Method

Candidates will be selected for this post based on an interview (no marks will be awarded) to assess their qualifications in accordance with the merit demonstrated in the examination. In cases where multiple candidates achieve equal marks in the final selection stage, an interview will be conducted to determine the most qualified candidates based on their educational qualifications, in accordance with the number of available vacancies at the time of appointment.

17.0 Providing False Information

If it is revealed that any candidate is not eligible to appear for this examination, the Southern Provincial Public Service Commission reserves the right to cancel their candidature at any time before, during, or after the examination. Additionally, if any information submitted by a candidate is found to be knowingly false, the Southern Provincial Public Service Commission reserves the right to take disciplinary action against them.

- i. The application form must be filled out with the utmost care and accuracy. If a candidate is found to be ineligible according to the regulations applicable to this examination, the Commission has the authority to cancel their candidature at any stage.

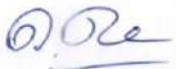
- ii. If the information provided by a candidate is later discovered to be incorrect, or if it is revealed that they have intentionally concealed any relevant facts, they will not be considered for appointment. Furthermore, any appointment made based on this examination may be canceled, and the candidate could be liable to dismissal from public service.

18.0 Candidates are required to adhere to the rules and regulations established by the Southern Provincial Public Service Commission regarding the conduct of the examination and the release of results. Any violation of these rules may result in penalties imposed by the Commission.

19.0 The decision of the Southern Provincial Public Service Commission concerning the conduct of the examination, cancellation of the examination, suspension of results, and any other matters not explicitly addressed in the examination notification shall be final. All candidates are obligated to comply with the general examination rules and regulations outlined in this notification.

20.0 In the event of any inconsistency between the Sinhala, Tamil, and English texts in this notification, the Sinhala language text shall prevail.

By order of the Southern Provincial Public Service Commission


C.P. Rajakaruna
Secretary,
Southern Provincial Public Service Commission,

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On this 28th day of August, 2026
At Southern Provincial Public Service Commission,
6th Floor,
District Secretariat Complex, Galle.

(The Southern Provincial Public Service Commission does not accept any responsibility for issues arising from advertisements prepared and displayed incorrectly by various institutions based on this notification.)