

Model Application Form

For Office Use Only

Department of Government Factory
Recruitment to Posts in the Primary Skilled Service Category - 2026

Recruitment to Posts in the Primary Skilled Service Category of the
Department of Government Factory - 2026

Medium of Application:

Sinhala - 2

Tamil - 3 ☐

English - 4

(Write the relevant number in the box)

Serial Number Relevant to the Post

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Post Applied For:

(A separate application must be submitted for each post.)

1. (a) Full Name (in English block capitals):

.....

.....

(Example: HERATH MUDIYANSELAGE SAMAN RATHNAYAKA)

- (b) Name with Initials (in English block capitals):

.....

.....

(Example: H. M. S. RATHNAYAKA)

- (c) Full Name (in Sinhala/Tamil):

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.....

2. (a) Permanent Address (in Sinhala/Tamil):

.....

.....

- (b) Address to Which the Admission Card Should Be Sent (in English block capitals):

.....

.....

- (c) Address to Which the Admission Card Should Be Sent (in Sinhala/Tamil):

.....

.....

3. National Identity Card Number:

4. Gender : Female - 0
(Write the relevant number in the box) Male - 1

5. Date of Birth : Year: Month: Day:

6. Age as at the Closing Date of Applications: Years: Months: Days:

7. Telephone Number:

8. Educational Qualifications: (Attach copies of the relevant certificates)

8.1 G.C.E. (Ordinary Level) Examination Details

I. Results at the First Sitting

Index Number :
: Year: Month:

Subject	Grade	Subject	Grade
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

II. Results at the Second Sitting

Index Number :
: Year: Month:

Subject	Grade	Subject	Grade
1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

8.2 G.C.E. (Advanced Level) Examination Details

I. Year and Month of Examination:

II. Index Number:

Results

Subject	Grade
1.	
2.	
3.	
4.	

9. Additional Educational Qualifications: (Attach copies of the relevant certificates.)

Serial No.	Institution	Name of Course	Duration	Certificate Validity Date

10. Vocational Qualifications: (Attach copies of the relevant certificates.)

Serial No.	Institution	Name of Course	NVQ Level	Duration	Certificate Validity Date

11. Service Experience Relevant to the Post:

Serial No.	Period of Service		Post	Place of Work
	From	To		

12. Extracurricular Activities:
.....
.....
.....
.....

13. If you currently hold a post in any government institution, provide details:

I. Post and Grade :
II. Date of Appointment :
III. Institution :
IV. Is the post permanent and pensionable?

14. Have you ever been convicted by a court of law for any offence?

(Mark the appropriate box.) If yes, provide details.

Yes

No

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.....
.....

15. Applicant's Declaration

(a) I solemnly declare that the information furnished by me in this application is true and correct to the best of my knowledge. I accept any loss that may arise from leaving any section incomplete and/or completing it incorrectly. I further declare that all sections have been duly completed.

(b) I am aware that, if this declaration is proved false, I will be disqualified before appointment and may be dismissed from service after appointment.

(c) I will not subsequently alter any information stated herein.

(d) I attach copies of certificates in support of my educational and vocational qualifications.

Date:

.....

Applicant's Signature

16. Certification of the Applicant's Signature: (Delete whichever words are inapplicable)

I certify that Mr./Mrs./Miss, who submits this application, is personally known to me and signed it in my presence on

Date:

.....

Signature of the Certifying Officer

Name of the Certifying Officer :

Designation :

Address :

Official Stamp :

Note: The application must be certified as specified in paragraph 14 of the Gazette notification.

17. Certificate of the Head of Institution, if the Applicant is employed in the Public Service/Provincial Public Service:

Mr./Mrs./Miss, who submits this application, is employed in this Ministry/Department/Corporation/Board as I hereby state that he/she can/cannot be released from the service of this institution if selected for the above post.

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Signature of the Head of Institution

Name of the Head of Institution :

Designation :

Address of Work place :

Official Stamp :