

MINISTRY OF EDUCATION, HIGHER EDUCATION AND VOCATIONAL EDUCATION

1st Efficiency Bar Examination for Officers of the Sri Lanka Principals Service - 2026 (Officers in Grade III of the Sri Lanka Principals Service and officers appointed to Class 3 of the Sri Lanka Principals Service on the Supernumerary basis must appear for the examination.)

IT is hereby informed that the Efficiency Bar Examination will be held in February 2027 in Colombo for Officers in Grade III of the Sri Lanka Principals Service according to the Service Minute dated 22.10.2014 bearing the No. 1885/31 and, for the Officers appointed to Class 3 of the Sri Lanka Principals Service in accordance with the Cabinet Decision No. CM/21/1824/308/139 dated 2021.11.23, as per the Cabinet Decision No. CM/12/1101/530/035 dated 2012.08.08.

The application form is available through the "Online Applications - Recruitment/ EB Exams" section under "Our Service" on the website www.doenets.lk of the Department of Examinations and applications can be submitted online only. The submission of the online application will open 28th September 2026 at 09.00 AM and will close on 26th October 2026 at 09.00 PM. After submitting the application online, it should be downloaded, fill in the relevant sections of the printed copy in handwriting, attest the applicant's signature, and submit a copy of the application to the Head of the Institution for inclusion in his/her personal life.

The applicant must bear any adverse consequences resulting from delaying the submission of applications until the closing date.

02. The Syllabus and other provisions relating to this examination have been published in the Extraordinary *Gazette* of the Democratic Socialist Republic of Sri Lanka No. 2454/54 dated 18.09.2025. For the convenience of the candidates, the examination procedure (Table 01) and the syllabus (Table 02) are given below.

(a) Examination Procedure (Table 01)

<i>Subject number</i>	<i>Subject</i>	<i>Time</i>	<i>Score</i>	<i>Minimum score required to pass</i>
01	Provisions of the Establishments Code and the Public Service Commission Procedural Rules	2 hours	100	40
02	Financial Administration and Financial Regulations in Schools	2 hours	100	40
03	Link Language (English)	3 hours	100	40

(b) Syllabus (Table 02)

<i>Subject number</i>	<i>Subject</i>	<i>Syllabus</i>
01	Provisions of the Establishments Code and the Public Service Commission Procedural Rules	Knowledge will be tested on the Chapters VII, VIII, IX, X, XI, XXIII, XXV, XXVI, XXVII, XXVIII, XXIX, XXX, XXXI, XXXII, XXXIII, XLVII, XLVIII in the Establishment Code and the Public Service Commission Procedural Rules published in the Gazette No. 2310/29 dated 14.12.2022.
02	Financial Administration and Financial Regulations in Schools	General understanding of the circulars issued on budget estimates, financial control and authorization of financial responsibilities, accounting for receipt and disbursement of funds, payments, public finance, trusteeship, imprest and bank accounts, works and services, board of survey, audit inquiries, ledgers used in government officers, income and expenditure summaries, bank reconciliations, unpaid salaries, and office telephones and financial regulations will be tested.
03	Link Language (English)	Suitable level of proficiency on the following forms of grammar in the written language is expected from the candidate :- - Tenses and Numbers - Sentences (Simple/ Compound/ Complex/ Compound Complex) - Relative Clauses - Reported Speech - Adjectives and Adverbs - Determiners - Prepositions The knowledge on the modern formats and styles of writing is tested in the following area of study :- - Summary writing - Report writing - Easy writing

03. Medium of Language of the Examinations :-

- (i) Subjects 01 and 02 are conducted in Sinhala and Tamil medium. Candidates must appear for the examination in only one medium of their choice. A candidate is not permitted to change the examination medium indicated in his/her application.
 - (ii) The Link Language Test related to Subject No. 03 will be conducted in English only.
04. The results list containing the results of all candidates who appeared for the examination will be submitted to the Secretary, Ministry of Education, Higher Education and Vocational Education. Accordingly, the results will be published on the ministry website www.moe.gov.lk. The Commissioner General of Examination will not issue personal result documents to the candidates.
05. The online examination application form must be completed in English only. The Department will notify the mobile phone number used to access the system via SMS or e-mail that the soft copy submitted online by the applicant has been accepted/ not accepted as a valid application. Before completing the online application, download the instructions prepared for applying for the examination. Follow the instructions carefully when filling the application form. Any amendment made to the application form after obtaining a printed copy will not be considered as a valid amendment. Incomplete applications will be rejected without notice.

NB - The applicant should be very careful while filling in his/her personal details in the application form and requests for amendment of any information including name, National Identity Card number, address, etc. after issuing the results will not be considered.

06. The Commissioner General of Examinations will issue the admission online to the candidates who have submitted duly completed applications on or before the last date for receipt of applications on the premise that only those who acquire the qualifications stated in the *Gazette* notification have applied. As soon as the admissions are issued, the Department of Examinations Sri Lanka will inform the candidates through a web notification /SMS. If a candidate has not received the admission, he / she should inquire about it from the Institutional Examinations Organization Branch of the Department of Examinations Sri Lanka. When making such inquiry, it would be beneficial that the applicant send a request letter stating the name of the examination applied for, the applicant's full name, National Identity Card number and address correctly to the email address in the web notification. Forwarded to the specified email address. When making the inquiry, it would be useful to keep a photocopy of the completed application form and, if applicable, a photocopy of the receipt of payment of the examination fee ready to certify any information sought by the Examination Department. After checking the admission and if there are any amendments, the Department of Examinations should be contacted in advance and the relevant amendments should be made as per the application. Requests for amendments made at the examination hall will not be entertained.

07. The applicant's signature in the admission for the examination must be attested by the Head of the Institution or an officer authorized by him. A candidate must appear for the examination under the prescribed examination number in the examination hall assigned to him and on the day of the examination, the candidate must hand over the admission with attested signature to the Invigilator. Candidates who do not submit the admission will not be allowed to sit for the examination.

08. Candidates must prove their identity to the satisfaction of the invigilator for each subject they appear for in the examination hall. Only the following documents are valid for this purpose.

- i. National Identity Card
- ii. Valid Passport
- iii. Valid Sri Lankan Driving License

Candidates must also enter the examination hall without covering their faces so that their identity can be verified and without covering their ears so that it can be confirmed that they are not wearing electronic communication devices. Candidates who do not agree to this will not be admitted to the examination hall. Furthermore, they must remain without covering their faces and ears from the moment they enter the examination hall until the examination is concluded and they leave.

09. Examination Fees:

- (a) For the entire examination or part thereof no fee will be charged for the first time.
- (b) The fees charged for each examination thereafter are as follows .

For one subject : Rs. 250/-

- (c) When paying the examination fee, payment should be made only under the following payment methods provided by the online system.

- i. By any credit card
- ii. By any debit card with online payment facility
- iii. Through Bank of Ceylon Online Banking / Flex App
- iv. Through any Bank of Ceylon branch

- (d) Instructions on how to make payments using the above methods are published on the website under the technical instructions related to the examination.

- (e) Payment will be acknowledged via SMS or email. The full amount of the examination fee must be paid and applications that have been underpaid or overpaid will be rejected. The Department of Examinations of Sri Lanka will not be held responsible for any errors that may occur in the payment of examination fees through the above payment methods.

- (e) The amount paid for the examination will not be refunded or transferred to another examination for any reason.

10. Candidates are subject to the rules imposed by the Commissioner General of Examinations regarding conducting the examination. The violation of those rules will subject him or her to a penalty imposed by the Commissioner General of Examinations. The

decision of the Commissioner General of Examinations regarding the examination results is final.

11. If it appears that there is any discrepancy or inconsistency between the language versions of this announcement published in Sinhala , English and Tamil media , in such a case, action will be taken in accordance with the Sinhala media announcement.
12. The Secretary of the Ministry of Education, Higher Education and Vocational Education reserves the right to decide on any matter not covered by this announcement.

NALAKA KALUWEWE,
Secretary,
Ministry of Education, Higher Education
and Vocational Education.

At the Ministry of Education,
Higher Education and Vocational Education,
Isurupaya, Pelawatta,
21st of September, 2026.

09-338/2