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SRI LANKA RAILWAY DEPARTMENT

Open Competitive Examination for Recruitment to the Post of Procurement Officer- Grade III in the Associate Officer Service Category in Sri Lanka Railway Department – 2026

APPLICATIONS are invited from the qualified Sri Lankan citizens for the Open Competitive Examination for the recruitment to the post of Procurement Officer - Grade III in the Associate Officer Service Category in Sri Lanka Railway Department.

1.1 By this Examination recruitment will be made to the post of Procurement Officer - Grade III in the Associate Officer Service Category in Sri Lanka Railway Department.

1.2 The closing date of calling application is on 26/10/2026.

Note: The complaints that an application or a related letter is lost or delayed in the post will not be considered. The applicants themselves should be liable for any loss or damage incurred due to delay in submitting applications till the last date.

Written Examination:

The examination will consist of two papers.

i. Intelligence Test
ii. Procurement & Management

Date of Examination- This Examination will be conducted in the month of …….. 2026 by Sri Lanka Institute of Development Administration. The General Manager-Railways reserves the right to postpone or cancel the said Examination.

02. It will be made 04 appointment. If there are candidates with equal marks exceeding the number of vacancies, the filling of vacancies will be decided by the order of the Public Service Commission as per the clause 91 in the Minutes of Procedural Rules.

03. Conditions of Service:-

3.1 A selected candidate will be appointed to the Grade III in the service on the general conditions governing appointments in the Public Service and on the terms and conditions set out in the recruitment procedure in Associate Officer Service Category in Sri Lanka Railway Department, approved on 19.04.2016 by the Public Service Commission No. PSC/EST/04-01-43/02/2015 and subject to any amendments made or to be made hereafter to that procedure, provisions in the establishment code and Financial Regulations and of the Minutes of procedural rules of the Public Service Commission published in the Extraordinary Gazette of the Democratic Socialist Republic of Sri Lanka No. 2310/29 of 14.12.2022.

3.2 This post is permanent. It is pensionable. You will also be required to contribute to the Widows' and Orphans' Pension Scheme / Widowers' and Orphans' Pension Scheme. You will be required to pay contributions as prescribed by the government from time to time.

3.3 This post is subjected to a probation period of three years. The First Efficiency bar Examination should be passed within 03 years from the date of appointment to the Grade III in the post Procurement Officer in Sri Lanka Railway Department as cited in the Recruitment Procedure.

3.4 It is required to achieve the proficiency of the due official language, in terms of the provisions of the public Administration Circular No.18/2020 dated 16.10.2020.

3.5 The General Manager- Railways has authority to cancel the appointments of Candidates who fail to assume duty on the due date and/or refuse or evade to take up duties in a post or in an area they are appointed.

04. Monthly Salary scale:-

In terms of the schedule II of the public Administration circular 10/2025 dated 25.03.2025 the Salary scale relevant to this post is Rs.53,060-10 x 800 -11 x 1,190 -10 x1,320 - 5x1,350 - Rs.94,100 / =(MN-4 - 2025). You will be paid salary as per the provisions of the said circular as mentioned in schedule III thereof. In addition to this, you will also be entitled to other allowances given by the government to the government officers from time to time.

05. Recruitment qualifications/ experience :

i. Be a citizen in Sri Lanka.
ii. Have a sound moral character.

iii. Be physically & mentally fit to serve in any part in the island.

(a) Educational Qualifications.

i. Having obtained a degree with one of the subjects ; Mathematics, Science, Management, Information Technology, Commerce, Business Management, Economics, Statistics from a university recognized by the University Grants Commission.

or

ii. Having experience of 02 years in the field of Procurement with a degree in any stream from a university recognized by the University Grants Commission.

Note - The effective date of the degree must be on or before the closing date for applications.

Age :

Applicants must be not less than twenty-one (21) years of age and not more than thirty-five (35) years of age as at the closing date for applications.

Other :

i. All the qualifications required for recruitment to the post as mentioned above must be fulfilled in every aspect as at 26/10/2026; the closing date of receipt of application mentioned in the notification of calling applications / Gazette /web site.

ii. No person ordained in religious sect shall be permitted to sit this examination.

iii. Documents duly issued by the relevant institutions must be submitted to prove the qualifications stated in the point 5.a.II.

06. Examination Fee:
The examination fee is Rs. 1,200,00. It can be paid at any People's Bank branch in the island as on the last date of receipt of applications in favour of the General Manager of Railways, Mid-City Branch, People's Bank Account No. 176-1001-290-27313. The receipt issued for this purpose should be affixed indelibly in the prescribed place on the application form. Money orders or stamps will not be replaced for the examination fee. The examination fee will not be refunded or transferred to another examination under any circumstance. It may be useful to keep a photocopy of the receipt.

07. Application Method:

(a) The application should be in accordance with the specimen form of application attached to this announcement, and it should be prepared on both sides of the paper on an A4 size paper with the headings 1.0 to 2.12 on the first page and 3.0 to 7.0 on the second page. Computerized/ typewritten applications can also be used for this purpose. The information mentioned in the application should be filled in clearly with your own handwriting, and as applications that do not conform to the specimen form of application or those with incomplete information will be rejected without notice, it should be considered to re-check whether it conforms to the specimen form of application annexed in the examination notification and whether the application has been duly completed by including all the information and to check whether the details have been entered in the application form and pasted the receipt, before submitting the application. It may also be useful to keep a photocopy of the completed application form and a photocopy of the receipt of payment of the examination fee.

(b) The applicant must complete the application in the language in which he/she intends to sit for the examination. When preparing the application, it is essential to mention the name of the examination in English language as well, in applications prepared in both Sinhala and Tamil media.

(c) The duly completed application for the examination should be sent to the following address by registered post to be received on or before 26/10/2026. The envelope containing the application should be clearly marked on the top left corner as "**Open Competitive Examination for Recruitment to the post of Procurement Officer- Grade III in Sri Lanka Railway Department - 2026**". No any application received after that date will be entertained.

General Manager - Railways,
Sri Lanka Railway Department,
P.O. Box 355,
Olcott Mawatha,
Colombo 10.

(d) The applicant's signature on the application form and on the admission card for the examination must be attested by a Principal of a Government

school, a Justice in Peace, a Commissioner for Oaths, an Attorney-at-law, a Notary Public, a commissioned Officer of the Tri-Forces, an Officer holding a Gazetted post in the Police Service or a Staff Grade Officer holding a permanent post in the Government whose monthly salary is more than Rs. 71,240.00.

(e) Any applications which is not complete in every aspect is liable to be rejected. No complaint that an application has been lost or delayed will be considered.

(f) Receipt of applications will not be acknowledged. As soon as the admission cards are issued to the candidates, a notice will be published on the website of the Sri Lanka Railways; www.railway.gov.lk stating the same. If the admission card is not received even after 2 or 3 days of such a notification, steps should be taken to inform to the Sri Lanka Railway Department as mentioned in the notice. In such notification, it should be mentioned the title of the Examination, full name of the candidate, National Identity Card Number and the address. In case of applicants outside Colombo, a letter of request furnishing a Whats-App number to which the admission card should be forwarded to the fax number cited in the notification with the object of sending a photocopy of the admission card by fax. In the instance of such an enquiry it would be advisable to keep photocopies of the application form, the receipt of payment of the Examination fee and receipt of registration post at your possession.

08. Entrance to the Examination:

(a) The Director General of Sri Lanka Institute of Development Administration will issue admission cards on the prior assumption that only the qualifiers have applied as per the Gazette Notification, to candidates who have submitted duly completed applications along with the relevant receipt after payment of the examination fee on or before the last date of receipt of applications. Any candidate who fails to produce his admission card will not be permitted to sit the examination.

(b) A Candidate must sit the Examination at the examination hall assigned to him. Every candidate presenting himself for the examination must produce his admission card on which his signature has been attested, to the supervisor of the Examination center on the first day. The candidate must use the same National Identity Card Number as mentioned in his application form in the Examination hall. If any other number is entered, the results of that candidate will be suspended. A set of rules to be observed by all candidates is published in this Gazette. Candidates are subjected to rules & regulations imposed by the General Manager-Railways on conducting the Examination. He is liable to a Punishment imposed by the General Manager-Railways for breach of these rules.

Note-: The issue of an admission card to a candidate does not mean that he/she has fulfilled the requisite qualifications for an appointment or to sit the examination.

09. Identity of candidates:-

A candidate will be required to prove his identity at the Examination hall to the satisfaction of the supervisor for each subject he sits for. For this purpose, any of the following documents will be accepted.

(i) National Identity card issued by the Department of Registration of persons.
(ii) Valid passport.
(iii) Valid Sri Lankan Driving License.

Candidates must also enter the examination hall without covering their faces and ears so that their identity can be verified. Candidates who refuse to do so will not be admitted to the examination hall. Furthermore, candidates must remain without covering their faces and ears so that the examination authorities can identify them from the moment they enter the examination hall until the examination is over and they leave.

10. Penalty for providing false information :

If any candidate is found to be ineligible to appear for this examination in accordance with the regulations applicable to it, his or her candidature may be cancelled at any instance before, during or after the examination.

11. Any matter not provided for in these regulations will be dealt with as determined by the General Manager-Railways.

12. Examination method and Examination Medium :

a) The examination will be conducted in Sinhala, Tamil and English medium.

b) The candidate should sit the examination in the language in which he passed the qualifying degree examination or in an official language.

c) The candidate who has passed subjects at the qualifying degree examination in more than one language, should sit the examination in the language in which he passed the majority of subjects at such examination or in an official language.

(d) The candidate with a special degree who has passed the principle subject in one language and the subsidiary subject in another language should sit the examination in the language in which he passed the principle subject or in official language.

Note –

i. The term "qualifying degree" in (b) and (c) above refers to the degree qualification referred to in paragraph 5 (a).
ii. A candidate must sit all the papers in the examination in one and the same language.
iii. A candidate will not be allowed to change the language medium of the examination indicated in the application.

13. Scheme of Recruitment:

13.1 Written examination

A written examination will be conducted with two (02) papers for the following subjects. The subjects and the minimum marks required to pass each subject are as follows.

Subject	*Maximum Marks*	*Minimum Passing Marks*
01. Intelligence test	100	40
02. Procurement & Management	100	40

Candidates must sit for all papers.

Written examination syllabus:

01. Intelligence test

A question paper consisting of 50 multiple choice and short answer questions designed to test the candidate's language skills, logical ability, decision-making ability and mathematical skills. All questions must be answered (Time 01 hour).

02. Procurement & Management:

A question paper, designed to provide short answers and structured type in order to assess the knowledge on;

i. Public Procurement Procedure and Procurement Instructions
ii. Procurement planning and Preparation of Procurement documents.
iii. Stores Management
iv. Price Evaluation Process
v. Supply Management
vi. Bid Evaluation
vii. Contract Management
viii. Agreement Administration
ix. Procurement Procedure & performing the Public Procurement Procedure efficiently.
x. risk management, public assets misappropriation & contract termination procedure.
(Time - 03 hours).

13.2 Structured Interview:

i. A number of candidates equivalent to twice the number of vacancies out of the candidates who passed the written examination will be called for a structured interview in order of merit, and a number equal to the number of vacancies available on the closing date for calling applications will be recruited based on the order of highest scoring.

ii. The Structured Interview Board will be appointed by the General Manager - Railways and the date of the interview will be decided by the General Manager -Railways.

iii. The main headings for awarding marks are as follows.

	Main Headings of awarding marks	*Maximum Marks*
01	Additional educational qualifications	10
02	Professional Qualifications	20
03	Experience	25
04	Knowledge of Information Technology	20
05	English language proficiency	20
06	Skills demonstrated at the interview	05
	Total	**100**

Note - When awarding marks under experience, marks will be awarded in the structured interview only for additional experience in addition to the 02 years considered for recruitment, when recruiting based on the qualifications specified under 5 (a) (ii).

N.B. : Facing the structured interview should not necessarily mean that the candidate has fulfilled the requisite qualifications to receive an appointment.

14. The Sri Lanka Railway Department will take steps to personally inform all candidates who sat for the examination of the results or to publish them on the website www.railway.gov.lk.

15. If there is any discrepancy or inconsistency between the texts of this notification published in the Sinhala, Tamil and English media, the Sinhala notification shall prevail.

RAVINDRA PATHMAPRIYA,
General Manager - Railways.

Sri Lanka Railway Department,
P.O. Box 355, Olcott Mawatha,
Colombo 10,
On 23rd of September, 2026.

(For office use only)

Open Competitive Examination for Recruitment to the Post of Procurement Officer- Grade III in the Associate Officer Service Category in Sri Lanka Railway Department – 2026

1.0 Medium
Language Medium of Examination

Sinhala -2
Tamil -3
English -4

(Write the relevant number in the cage)
The application form should be in the Language Medium in which the candidate intends to sit the Examination.

2.0 **Personal Particulars:**

2.1 Name in Full (In English Block Capitals):- ……
(Ex.: HERATH MUDIYANSELAGE SAMAN KUMARA KARUNARATHNE)
2.2 Name in Full: (In Sinhala/ Tamil): ……
2.3 Name With Initials (English): (Ex: KARUNARATHNE, H.M.S.K) : ……
2.4. Name With Initials (In Sinhala/ Tamil): ……
2.5 Permanent address (In English Block Capitals): ……..
[Admission Card will be posted to this address]
2.6 Gender:- [Please write the relevant number in the cage]
Female - 1
Male - 0 ☐

2.7 National Identity Card Number : ☐☐☐☐☐☐☐☐☐☐☐☐

2.8 Civil status:- [Please write the relevant number in the cage]
Unmarried – 1
Married – 2

2.9 Ethnicity (Sinhala – 1 , Tamil – 2, Indian Tamil – 3, Muslims – 4, Others – 5)
[Please write the relevant Number in the cage] ☐

Year ☐☐☐☐ Month ☐☐ Date ☐☐

2.10 Date of Birth :

2.11 Age as at the date of calling for application.

Years ☐☐ Months ☐☐ Days ☐☐

2.12 Mobile Number: ☐☐☐☐☐☐☐☐☐☐

3.0 Date of Graduation :- …….
University / Institute :- ……
Registration Number :- ……
Internal / External :- ……
Degree :- …….
Subjects :- …….
Class :- ……..
Upper/ Lower :- ……..
Effective Date of Degree :- ……
Language Medium of Examination :- …….

4.0 Payment of Examination Fee:
Examination Fee
i) Branch of People's Bank at which the fee was paid …….
ii) Amount paid …….
iii) Date of payment …….

Paste the original copy of the receipt of the deposit here. (It is advisable to keep a photocopy of the receipt with you)

5.0 ***Declaration of the Candidate:-***

I hereby declare that all the particulars furnished by me in this application are true & accurate to best of my knowledge & I have pasted the receipt. I agree to follow the rules & regulations in this Examination & if it is found to be disqualified as per the Service Minute recruitment inclusive of the Provisions on the Examination, I am liable to be cancelled my candidature prior or during or after the examination. Further, I am liable to follow the rules & regulations, imposed by the General Manager- Railways.

Date:- …… ……,
Signature of the applicant.

6.0 Attestation of the candidate's Signature (Be in terms of the 7(d) in the *Gazette* Notification.)

I do hereby certify that the applicant ……..(Full Name) is personally known by me & the relevant examination fee has been paid &pasted the receipt & placed his signature in my presence on …….. .

…… ……,
Date Signature of the Attester.

Full Name of the Attester:- ……..
Designation :- ……..
Address :- ……..
(Must attest by an official stamp)

7.0 Recommendation of the Head of the Institution:- (Only for the candidates who are in Government /Local Governments /State Corporations.)

I do hereby certify that the applicant Mr./Mrs./Miss …… is serving as a ……. ……..…… in this Ministry /Department /Institute & forward his/her application with my recommendation. He can /cannot be released from the service, if he has been selected.

.....……,
Signature of the Head of the Department.

Name :- ……
Designation :- ……..…...
Date :- ……..
(Must attest by an official stamp)

10-336