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Posts – Vacant

MINISTRY OF RURAL DEVELOPMENT, SOCIAL SECURITY AND COMMUNITY EMPOWERMENT

Department of Social Services Vocational Instructor (Grade III)

APPLICATIONS are hereby invited from citizens of Sri Lanka for the recruitment of 15 Vocational Instructors to fill the vacancies in the posts of Vocational Instructor at the Vocational Training Centers operated under the Department of Social Services. Applications prepared in accordance with the specimen format given below should be sent by post or delivered by hand to the Director, Department of Social Services, 2nd Floor,, Sethsiripaya Stage II, Battaramulla, to reach on or before **30th November 2026.** The words "Recruitment to the Post of Vocational Instructor" should be indicated on the top left-hand corner of the envelope containing the application. The specimen application form and details may also be obtained through the website www.socialservices.gov.lk.

Applicants intending to apply for this post should possess the following qualifications.

1. Institutions in Which Vacancies Exist (No. of vacancies -15)

Serial No.	*Vocational Instructor*	*Vocational Training Institute*	*Number of Positions*
01	Plumber	Amunukumbura Vocational Training Institute	03
		Ketawala Vocational Training Institution	
		Seeduwa Vocational Training Institute	
02	Costume Jewellery Craftsman	Thelambuyaya Vocational Training Institute	03
		Batticaloa Vocational Training Institute	
		Kalawana Vocational Training Institution	
03	Industrial Sewing Machine Operator	Thelambuyaya Vocational Training Institute	02
		Amunukumbura Vocational Training Institute	
04	Information and Communication Technology (ICT)	Madampe Vocational Training Institute	02
		Kilinochchi Vocational Training Institute	
05	Sales Assistant	Thelambuyaya Vocational Training Institute	01
06	Tailor	Kilinochchi Vocational Training Institute	01
07	Paper Recycling Technician	Batticaloa Vocational Training Institute	01
08	Beautician	Wattegama Vocational Training Institute	01
09	Baker (Pastry and Bakery)	Thelambuyaya Vocational Training Institute	01
Total Number of Vacancies			**15**

1.1 **Open Recruitment**

1.1.1 **Age Limit :-**
Applicants must be not less than 18 years of age and not more than 35 years of age as at the closing date for applications.

1.1.2 **Educational Qualifications :-**

(a) For the Posts of Vocational Instructor (Food Technology/Bakery and Pastry Production)
Having passed the G.C.E. (O/L) Examination in one sitting, with credit passes in six (06) subjects, including Sinhala or Tamil or English, Mathematics, and two (02) other subjects.

(b) Educational qualifications for posts other than the post of vocational instructor (food technology/bakery and pastry production)

i. Having passed the G.C.E. (O/L) Examination in one sitting, with credit passes in six (06) subjects, including Sinhala/Tamil, Mathematics and two other subjects.

And

ii. Having passed all subjects (excluding the General Common Test) in any stream at the G.C.E. (A/L) Examination and achieved the required level of performance to pursue a tertiary education course.

1.1.3 Professional qualifications:-

Having obtained a certificate for a course of two years or more in the relevant vocation from the Ceylon Technical College or the German Technical Training Institute;

or

a certificate for a course of two years or more from the Department of Small Industries or the Department of Textile Industries;

or

a certificate for a course of two years or more in the relevant vocation from the Department of Social Services, the National Youth Services Council, or an institution affiliated thereto.

or

Having obtained a certificate for a course of two years or more in the relevant vocation from the Vocational Training Authority or an institution affiliated thereto.

Having successfully completed and obtained a certificate for a relevant technical course falling within National Vocational Qualification (NVQ) Level Five (05), as recognized by the Tertiary and Vocational Education Commission, or a course recognized by the Tertiary and Vocational Education Commission as being equivalent thereto.

1.1.5. Physical Qualifications **:-**

Every applicant should be physically and mentally fit to serve in any part of Sri Lanka and to perform the duties of the post.

1.1.6. **Others :-**

i. Being a citizen of Sri Lanka.
ii. Applicants should be of excellent character.
iii. All qualifications required for recruitment to the post must have been fully satisfied in every respect as at the date specified in the notice calling for applications/Gazette notification.

1.1.7**. Method of Recruitment :-**

Recruitment will be made on the basis of the results of a written examination and a vocational test.

1.1.7.1 Written Examination :-

Subjects	*Duration*	*Maximum Marks*	*Pass Mark*
Intelligence Test	01 hour	100	40
Comprehension	01 hour	100	40

1.1.7.2 Vocational Test:- Assessment of the Practical Knowledge of Vocational Instructors

Subjects	*Maximum Marks*	*Pass Mark*
01. Preparing the classroom before the lesson.	25	40%
02. Introduction to the lesson.	25	
03. The instructor's knowledge of the subject matter	25	
04. Effectiveness of techniques used to draw the trainees' attention	25	
Total	**100%**	

1.1.8 General Interview:-
Verification of certificates to ensure fulfillment of required qualifications for the post (No marks allocated)

1.1.9. Salary Scale:-
MT-01-2025 as per Public Administration Circular No. 10/2025.

Salary Scale is Rs.50,090-10x540-11x630-10x1,010-10x1,190-84,420/-.
This salary scale will be effective from 01.01.2027.

1.1.10 Note:
Recruitment will be made through a written examination and a vocational test. Twice the number of applicants who pass the written examination will be called for the vocational test, and the general interview will be conducted at the same time. Applicants who satisfy the qualifications at the general interview will be recruited to fill the existing vacancies in the order of merit based on the aggregate marks obtained in both the written examination and the vocational test.

1.1.11. Conditions of Service :-
This post is permanent and pensionable, and subject to any future policy decision made by the Government regarding the pension scheme. Contributions shall be made to the Widows' and Orphans' Pension Fund. The prescribed level of proficiency in the official languages shall be acquired within three years in accordance with Public Administration Circular No. 18/2020 and the circulars incidental thereto.

1.1.12. Note
Only applicants who have fulfilled the above-mentioned qualifications should apply. Selected applicants shall be required to serve at the institution in which the relevant vacancy exists for a minimum period of five years.

DARSHANI KARUNARATHNE,
Director of Social Services.

Department of Social Services
2nd Floor,
Sethsiripaya Stage II,
Battaramulla.
26.10. 2026

Application for Recruitment to the Post of ……

Medium of Language ☐

1. Name with Initials :- .....
2. Names Denoted by Initials :- .....
.....
3. Address :- .....
4. Contact number :- .....
5. National Identity Card Number :- .....
6. Date of Birth :- .....
7. Age as at the Closing Date for Applications :- years :-..... Months :-..... days :-.....
8. Marital status :- .....
9. Gender :- .....

10. Educational Qualifications :-

I. **G.C.E. (Ordinary Level)**

Year :- ……. Index number:- ……..

Subjects	Grade	Subjects	Grade
Mathematics			
Sinhala / Tamil / English			

II. G.C.E. (Advanced Level)

Year: - ……. Index number:- ……..

Subjects	Grade	Subjects	Grade

11. Professional and Other Qualifications:-

Name of the Course	Institution	Course Duration

12. Experience:-

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I hereby certify that the information furnished by me in this application is true and correct to the best of my knowledge and belief.

....,
Signature of the Applicant.